

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
February 6, 2019**

5:00 P.M. CLOSED SESSION

1. CALL TO ORDER

A. Adjourn to Closed Session

B. CLOSED SESSION

1) Conference with Labor Negotiators

The Board will conduct a closed session, pursuant to Govt. Code Section 54957.6, with the District's negotiators, Mary Otten, Kathryn Drewry, Eric Storrie and Board Counsel, regarding labor negotiations with the employee organization, SEIU Local 721.

2) Conference with Real Property Negotiators

The Board will conduct a closed session, pursuant to Government Code section 54956.8, to enable the Board to consider negotiations and to give direction to its negotiators regarding certain real property, 15 Stearman Street, Camarillo, CA with OUHSD staff. The District's real property negotiators, General Manager Mary Otten and Leonore Young, Bob Cerasuolo, Eric Storrie, and Anthony Miller will seek direction from the Board regarding the price and terms for this property.

C. Reconvene into Regular Meeting

6:00 P.M. REGULAR MEETING NEXT RESOLUTION #616

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

5. PRESENTATIONS

A. District Highlights/Capital Projects

B. BMX

C. Pleasant Valley Co-op Pre-school

6. PUBLIC COMMENT - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

7. **CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of January 6, 2019

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

Approval of District's disbursements dated on or before January 23, 2019.

C. Financial Report

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for December 31, 2018.

D. Consideration and Adoption of Resolution No. 611 Directing SCI Consulting Group to Prepare the FY 2019-2020 Engineer's Report for the Assessment District

The Engineer's Report is prepared annually to establish the budget for the services that would be funded by the proposed fiscal year.

E. Approve Resolution No. 612 to Continue the Local Emergency that Resulted Due to the Hill Fire 2018

The recent Hill Fire 2018 caused damage to Camarillo Grove Park and the state of local emergency declaration needs to remain in effect.

F. Consideration and Adoption of Resolution No. 613 Finding that it is Reasonably Foreseeable that Inhabitants of the KB Homes Springville Subdivision Located at 333 Townsite Promenade will use the Proposed Pavilion at Nancy Bush Park

Quimby funds from the KB Homes Springville Subdivision will be utilized to fund this project.

8. **NEW ITEMS – DISCUSSION/ACTION**

A. Consideration of Community Event Funding Agreement Between the City of Camarillo and the Pleasant Valley Recreation and Park District to Produce the Summer Concert Series

The Camarillo Council of Arts will not be producing the Summer Concert Series any longer and the City has proposed exploring a partnership with the District to co-produce the event in 2019.

Suggested Action: A MOTION to Approve the Agreement between the City of Camarillo and the Pleasant Valley Recreation and Park District to produce the Summer Concert Series.

B. Consideration and Approval of the Design Plans for the Valle Lindo Restrooms

Design plans for a renovation of the restrooms at Valle Lindo Park have been submitted for consideration and approval.

Suggested Actions: A MOTION to Approve the design plans for the Valle Lindo Park restrooms.

C. Consideration and Direction Regarding Freedom Gym

Five options are presented for Board consideration regarding the use of Freedom Gym.

Suggested Actions: Provide direction to staff.

D. Consideration and Adoption of Resolution No. 614 Approval of Mid-Year Budget Adjustments for FY 2018-2019

The budget at mid-year is reviewed and analyzed by staff and the General Manager before going to the Board for any budget adjustment approvals.

Suggested Action: A MOTION to Adopt Resolution No. 614 approval of mid-year budget adjustments for FY 2018–2019.

E. Fiscal Year 2017-2018 Excess Funds

Staff is recommending the designation of a portion of the excess funds in Fund 10 to remain in the General Fund as unallocated.

Suggested Actions: Review the following options and give staff direction regarding the designation of excess funds:

1. All excess funds remain in the General Fund as unallocated funds or
2. Move all excess funds to a designated restricted project line item or
3. Move a percentage of the excess funds to a designated restricted project line item with the remaining percentage as unallocated General Funds.

F. Consideration and Approval of the Purchase and Installation of a Shade Structure at Nancy Bush Park Pavilion Area #1 with Great Western Recreation/Game Time and Authorize the General Manager to Enter into an Agreement

Staff is presenting options for a new shade structure at pavilion #1 at Nancy Bush Park.

Suggested Actions: A MOTION to Approve one of the shade structure options and authorize the General Manager to enter into an agreement with Great Western Recreation/Game Time for the purchase and installation of a shade structure at the Nancy Bush Park pavilion.

G. Consideration and Approval of Pre-Fab Restroom Facility Design at Mel Vincent Park

When the park was built in 2017, plumbing and sewer lines were installed for a potential restroom at Mel Vincent Park. Restroom design options are presented.

Suggested Action: A MOTION to Approve one of the design options presented for the Pre-Fab Restroom Facility at Mel Vincent Park:

1. Option 1 - PS-011, an 8-foot by 12-foot building with a single restroom having a toilet and sink along with a plumbing chase. Approximate cost is Ninety-Five Thousand to One Hundred and Ten Thousand (\$95,000-\$110,000) or
2. Option 2 - PS-022, an 8-foot by 18-foot building with two single restroom stalls each having a toilet and sink along with the plumbing chase. Approximate cost is One Hundred and Twenty-Five Thousand to One Hundred and Thirty-Five Thousand (\$125,000-\$135,000).

H. Consideration and Approval of Resolution No. 615, an Application for Grant Funds from the Proposition No. 68 Cultural, Community and Natural Resources Grant Program

Funds may be available for staff-taught and outdoor programming at Camarillo Grove Park.

Suggested Action: A MOTION to Adopt Resolution No. 615, an Application for Grant Funds from the Proposition No. 68 Cultural, Community and Natural Resources Grant Program.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Kelley
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Personnel and Policy
- F. Foundation for Pleasant Valley Recreation and Parks
- G. General Manager’s Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.