

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
July 5, 2017**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #579

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights
 - B. Camarillo Community Band
 - C. Part-Time Employee Recognition
 - D. Camarillo Cougars Youth Football/Cheer
- 6. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Regular Meeting of May 3, 2017**
Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll**
Approval of District's disbursements dated on or before June 22, 2017.
 - C. Financial Report**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for May 31, 2017.

D. Consideration and Adoption of Resolution No. 576 Declaring July as Park and Recreation Month

Adoption of the resolution will designate July Park and Recreation Month.

E. Consideration and Approval of Resolution No. 577, Updating Authorized Signatures for Wire Transfers with Ventura County Treasury Pool

Adoption of Resolution No. 577 updates signatures authorized for wire transfers with the Ventura County Treasury Pool.

8. PUBLIC HEARING – A Public Hearing on the District Budget Fiscal Year 2017-2018

A. Consideration and Adoption of Resolution No. 578 for Fiscal Year 2017-2018 Final Budgets

The preliminary budgets were approved by the Board at the June 7, 2017 Board Meeting; approval allows for the adoption of the FY 2017-2018 Operating Budget, Capital Improvement Program and the Assessment District Budget.

Suggested Actions: Conduct the Public Hearing and then consider a MOTION to Adopt Resolution No. 578 FY 2017-2018 Final Budgets.

9. NEW ITEMS-DISCUSSION/ACTION

A. Increase in the District Contribution to Non-Represented Employee Health Benefits

Approval increases the District contribution to 70% of the highest cost HMO Family Plan for full-time non-represented employees.

Suggested Actions: A MOTION to Approve the increase in District contribution to non-represented employee health benefits.

B. Consideration and Approval of the Position Allocation for Fiscal Year 2017-2018

Approval allocates three additional positions of year-round part-time Program Specialist in Recreation, year-round part-time Administrative Analyst in Administration and full time Park Supervisor in Parks.

Suggested Action: A MOTION to Approve the updated Position Allocation for FY 2017-2018.

C. Consideration and Approval of Bid Award for Parking Lot Resurfacing at Bob Kildee Park to United Paving Company

Approval awards the parking lot resurfacing at Bob Kildee Park bid to United Paving Company.

Suggested Actions: A MOTION to award the contract for the parking lot resurfacing at Bob Kildee Park to United Paving Company in the amount of \$166,295.

D. Comparison of California Association for Parks & Recreation Indemnity (CAPRI) General Liability Insurance and Workers Compensation Versus Special District Risk Management Authority (SDRMA) General Liability and Workers Compensation

The District's current insurance coverage was reviewed and compared with an additional quotation for liability and workers compensation insurances.

Suggested Actions: A MOTION to Approve the continuation of coverage with California Association for Parks & Recreation Indemnity (CAPRI).

E. Consideration and Approval of an Amendment to the General Manager's Employment Contract

Approval of the amended employment contract allows for a 3% merit increase and a 3% bi-weekly contribution towards deferred compensation for the General Manager.

Suggested Actions: A MOTION to Approve the amended Employment Agreement between the District and Mary Otten to serve as the District's General Manager, along with a 3% merit increase and 3% bi-weekly contribution towards deferred compensation.

10. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Dixon
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Personnel, Finance and Liaison
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager's Report

11. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

12. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.



**PLEASANT VALLEY RECREATION AND PARK DISTRICT
2017 CO-SPONSORED GROUP
ANNUAL UPDATE**

Group: Camarillo Community Band

Date: 6/19/2017

One representative from your organization must attend the following PVRPD Board Meeting on:
Wednesday, July 5, 2017 at 6pm at Camarillo City Hall

OFFICERS	NAME	ADDRESS	DAY PHONE	CELL PHONE
Manager	Daniel A. Rhymes	PO Box 903, Camarillo, CA 93011	805-484-8050	805-231-1303
Logistics	Karen Gatchel	PO Box 903, Camarillo, CA 93011	805-383-6767	805-338-0072
Communications	Doug Hardie	PO Box 903, Camarillo, CA 93011	805-498-9391	
Board Member	Mary Ellen Lefler	PO Box 903, Camarillo, CA 93011	805-432-7216	
Board Member	Linda Rhymes	PO Box 903, Camarillo, CA 93011	805-484-8050	
Board Member	Betty Weyek	PO Box 903, Camarillo, CA 93011	805-482-4721	

Number of participants last year: 120 Band members participated at some point during the year,
300 to 500 audience members per concert

Projected number of participants upcoming year: 120 Band members will participate at some point during the year,
300 to 500 audience members per concert

Changes Organization has made from previous year:

We anticipate no changes to the events we will present this year. We will perform our Summer Concert Series on Thursdays in July at the Community Center Park, July 4th Celebration at Adolfo Camarillo High School, Memorial Day Celebration at Conejo Mountain Memorial Park, a Christmas Concert in the Camarillo Community Center.

Comments for the PVRPD Board of Directors:

We would like to thank the PVR&PD for their support of the Camarillo Community Band for the past 31 years and look forward to many more years of making music.

We are committed to providing "Concerts in the Park" for Camarillo and the surrounding area.

Primary Facility (ies) Used? Community Center Park & Auditorium, PVSD music room

What Time are Board Meetings Held? Once a year after a summer rehearsal

Where are Board Meetings Held? PVSD rehearsal room

When are new Board Members Elected? NA

When are new Board Members Installed? NA

Pleasant Valley Recreation and Park District Liaison: Jane Raab / Katlyn Simber

Please attach a copy of your By-Laws to this form. NA

Please Complete and Return the Annual Update :

Jane Raab / Katlyn Simber
1605 E. Burnley Street, Camarillo, CA 93010
Phone: 482-1996 x 16
Fax: 805-482-3468

Form Completed by (print): Daniel A. Rhymes, Manager - Camarillo Community Band Date 19-Jun-17

Pleasant Valley

Recreation & Park District Certificate of Recognition

Presented to

Anju Oza

Outstanding Part-Time District Employee

Presented this 5th day of July 2017.

The Board of Directors of the Pleasant Valley Recreation and Park District would like to hereby commend Anju Oza for her superior commitment, hard work and her professionalism. This certificate serves to recognize and acknowledge her exemplary performance in the Senior Division at the Pleasant Valley Senior Center.

Neal Dixon, Chair

Mark Malloy, Vice-Chair

Bob Kelley, Secretary

Elaine L. Magner, Director

Mike Mishler, Director



**PLEASANT VALLEY RECREATION AND PARK DISTRICT
CO-SPONSORED GROUP
ANNUAL UPDATE**

Group: Camarillo Cougars Youth Football

Date: 22-May-17

One representative from your organization must attend the following PVRPD Board Meeting on:
Wednesday, July 5th at 6pm in the City of Camarillo Council Chambers

OFFICERS	NAME	ADDRESS	DAY PHONE	CELL PHONE
President	<u>James Driver</u>	<u>1480 Fairway Drive</u>	<u>(805) 444-5392</u>	<u>(805) 444-5392</u>
Vice President	<u>Vacant</u>			
Treasurer	<u>Kent Donnelly</u>	<u>4655 Clubhouse Drive</u>	<u>(805) 746-0939</u>	<u>(805) 746-0939</u>
Secretary	<u>Beatrice Driver</u>	<u>1480 Fairway Drive</u>	<u>(805) 444-4073</u>	<u>(805) 444-4073</u>

Number of participants last year: 147
Projected number of participants upcoming year: 155

Changes Organization has made from previous year: We reduced our player fees by \$100.00 for the 2017 football year for our youngest Mighty Mite Division. This was an effort to assist families with multiple players, provide assistance for our military families, as well as, enhance enrollment for long term program growth.

Comments for the PVRPD Board of Directors: The Cougars Board of Directors, players, coaches and volunteers wish to thank the Pleasant Valley Recreation and Park District Board of Directors and staff for their continued support. The Cougars Football and Cheer Program remains successful based in part to your continued support of our program. Our program continues to develop young boys and girls who will transition into the future leaders of our community.

Primary Facility (ies) Used? Freedom Park, Mission Oaks Park, East End Room

What Time are Board Meetings Held? 7:00-9:00 pm on the 2nd Thursday of the month

Where are Board Meetings Held? Marie Callender's, & East End Room or Skyway Room

When are new Board Members Elected? December Board Meeting

When are new Board Members Installed? January Board Meeting

Pleasant Valley Recreation and Park District Liaison: Lanny Binney, Recreation Supervisor

Please attach a copy of your By-Laws to this form.

Please Complete and Return the Annual Update and Financial Statement by June 15, 2017 to:

Lanny Binney
1605 E. Burnley Street, Camarillo, CA 93010
Phone: 482-1996 x 17
Fax: 805-482-3468

Form Completed by (print): James Driver

Date May 22, 2017

Sign: 

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
COMMUNITY SERVICE GROUP - ANNUAL REVIEW
FINANCIAL STATEMENT**

NAME OF ORGANIZATION Camarillo Cougars Youth Football and Cheer

Last Year's Financial Statement

Proposed Budget

Date: 12/31/2016

From: 12/31/2017

Beginning Balance: \$20,683.79

Beginning Balance: \$20,483.55

Revenue:

Registration: \$66,656.19
Tournaments: \$
Fundraisers: \$35,844.20
Snack Bar: \$1,625.81
Interest: \$40.00
Dues: \$34,350.10
Miscellaneous Income: \$58,595.05
Total Revenue \$197,111.35

Revenue:

Registration: 66,000.00
Tournaments:
Fundraisers: \$30,000.00
Snack Bar: \$1,000.00
Interest:
Dues: \$25,000.00
Miscellaneous Income: \$45,000.00
Total Revenue \$167,000.00

Expenses:

Admin Expense \$5,964.84
Advertising \$5,896.99
Awards \$8,085.67
Equipment \$14,985.64
Facility/Field Maint. \$
Insurance \$3,931.50
Internet (online registration) \$491.09
Licensing/Membership \$750.00
Maintenance (field/facility) \$
Miscellaneous 27,603.81
Paid Staff \$
Professional Services (refs) \$6,540.00
Refunds \$3,527.50
Rentals \$493.16
School District \$10,628.50
Snack Bar Resale \$390.05
Supplies \$9,616.09
Tournament Entries \$9,541.67
Uniforms \$69,013.96
Contingency \$3,690.67
Total Expense: \$ 181,151.14

Expenses:

Admin Expense \$6,000.00
Advertising \$5,000.00
Awards \$7,000.00
Equipment \$10,000.00
Facility/Field Maint.
Insurance \$4,000.00
Internet (online registration) \$500.00
Licensing/Membership \$750.00
Maintenance (field/facility)
Miscellaneous \$25,500.00
Paid Staff
Professional Services (refs) \$6,500.00
Refunds \$3,500.00
Rentals \$500.00
School District \$10,600.00
Snack Bar Resale \$300.00
Supplies \$6,500.00
Tournament Entries 8,000.00
Uniforms \$60,000.00
Contingency \$5,000.00
Total Expense: \$ 159,650.00

Ending Balance: \$ 20,483.55

Ending Balance: \$ 27,833.56

List Savings/CDs/Investments here:

Savings Account \$39,877.50
CD Account ___ month \$
CD Account ___ month \$
Investment Account \$
Other Account \$
Total Other Accounts \$20,483.55

\$60,361.05

List Savings/CDs/Investments here:

Savings Account \$39,877.50
CD Account ___ month \$
CD Account ___ month \$
Investment Account \$
Other Account \$
Total Other Accounts \$27,833.56

\$67,711.00

BYLAWS

For the regulation, except as otherwise provided by statute or its Articles of Incorporation,

OF

CAMARILLO COUGARS,

a California nonprofit public benefit corporation

ARTICLE I **OFFICES**

Section 1. Principal Office.

The Corporation's principal office shall be fixed and located at such place as the Board of Directors (also referred to as "the Board") shall determine. The Board is granted full power and authority to change said principal office from one location to another.

Section 2. Other Offices.

Branch or subordinate offices may be established at any time by the Board at any place or places.

ARTICLE II **MEMBERSHIP**

Section 1. Members.

The Corporation shall have no members. Any action which would otherwise require approval by a majority of all members or approval by the members shall require only approval of the Board. All rights which would otherwise vest in the members shall vest in the directors.

Section 2. Associates.

Nothing in this Article II shall be construed as limiting the right of the Corporation to refer to persons associated with it as "members" even though such persons are not members, and no such reference shall constitute anyone as a member, within the meaning of Section 5056 of the California Corporations Code (hereinafter called "the Code"). The Corporation may confer by amendment of its Articles of Incorporation or of these Bylaws some or all of the rights of a member, as set forth in the Code, upon any person or persons who do not have the right to vote for the election of directors or on a disposition of substantially all of the assets of the Corporation or on a merger or on a dissolution or on changes to the Corporation's Articles of Incorporation or Bylaws, but no such person shall be a member within the meaning of Section 5056 of the Code.

ARTICLE III **DIRECTORS**

Section 1. Powers.

Subject to limitations of the Code, the Articles of Incorporation and these Bylaws, the activities and affairs of the Corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. The Board may delegate the management of the activities of the Corporation to any person or persons, a management company, or committees however composed, provided that the activities and affairs of the Corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Board shall have the following powers in addition to the other powers enumerated in these Bylaws:

- A. To select and remove all the other officers, agents, and employees of the Corporation, prescribe powers and duties for them as may not be inconsistent with law, the Articles, or these Bylaws, fix their compensation, and require from them security for faithful service.
- B. To conduct, manage, and control the affairs and activities of the Corporation and to make such rules and regulations therefor not inconsistent with law, the Articles of Incorporation, or these Bylaws, as they may deem best.
- C. To adopt, make and use a corporate seal and to alter the form of such seal from time to time as they may deem best.
- D. To borrow money and incur indebtedness for the purposes of the Corporation, and to cause to be executed and delivered therefor, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, or other evidences of debt and securities therefore.
- E. To carry on a business at a profit and apply any profit that results from the business activity to any activity in which it may lawfully engage.

Section 2. Number of Directors.

The authorized number of directors shall be fourteen (14), until changed by amendment of the Articles of Incorporation or by a Bylaw.

Section 3. Election and Term of Office.

Directors shall be elected at each annual meeting of the Board. Each director shall serve until the next annual meeting of the Board and until a successor has been elected and qualified.

Section 4. Vacancies.

Subject to the provisions of Section 5226 of the Code, any director may resign effective upon giving written notice to the Chairman of the Board, the President, the Secretary, or the Board, unless the notice specifies a later time for the effectiveness of such resignation. If the resignation is effective at a future time, a successor may be selected before such time, to take office when the resignation becomes effective.

Vacancies in the Board shall be filled in the same manner as the director(s) whose office is vacant was selected, provided that vacancies to be filled by election by directors may be filled by a majority of the remaining directors, although less than a quorum, or by a sole remaining director. Each director so selected shall hold office until the expiration of the term of the replaced director and until a successor has been selected and qualified.

A vacancy or vacancies in the Board shall be deemed to exist in case of the death, resignation, or removal of any director, or if the authorized number of directors is increased.

The Board may declare vacant the office of a director who has been declared of unsound mind by a final order of court, or convicted of a felony, or found by a final order of judgment of any court to have breached any duty arising under the Code.

No reduction of the authorized number of directors shall have the effect of removing any director prior to the expiration of the director's term of office.

Section 5. Place of Meeting.

Meetings of the Board shall be held at any place within or without the State of California which has been designated from time to time by the Board. In the absence of such designation, regular meetings shall be held at the principal office of the Corporation.

Section 6. Annual Meetings.

The Board shall hold an annual meeting for the purpose of organization, selection of directors and officers, and the transaction of other business. Annual meetings of the Board shall be held without call or notice on a date and at such time and place as shall be fixed by a resolution duly adopted by the Board of Directors. The Board may select a weekend or holiday as its meeting date.

Section 7. Regular Meetings.

Regular meetings of the Board shall be held without call or notice on such dates and at such times as may be fixed by the Board.

Section 8. Special Meetings.

Special meetings of the Board for any purpose or purposes may be called at any time by the Chairman of the Board, the President, any Vice President, the Secretary, or any two directors.

Special meetings of the Board shall be held upon four (4) days notice by first-class mail or forty-eight (48) hours notice given personally or by telephone, telegraph, telex, or other similar means of communication. Any such notice shall be addressed or delivered to each director at such director's address as it is shown upon the records of the Corporation or as may have been given to the Corporation by the director for purposes of notice or, if such address is not shown on such records or is not readily ascertainable, at the place in which the meetings of the directors are regularly held.

Notice by mail shall be deemed to have been given at the time a written notice is deposited in the United States mails, postage prepaid. Any other written notice shall be deemed to have been given at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or actually transmitted by the person giving the notice by electronic means to the recipient. Oral notice shall be deemed to have given at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office of the recipient who the person giving the notice has reason to believe will promptly communicate it to the receiver.

Section 9. Quorum.

A majority of the authorized number of directors shall constitute a quorum of the Board for the transaction of business, except to adjourn as provided in Section 12 of this Article III. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, unless a greater number is required by law or by the Articles of Incorporation, except as provided in the next sentence. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting.

Section 10. Participation in Meetings by Conference Telephone.

Members of the Board may participate in a meeting through use of conference telephone or similar communications equipment, so long as all members participating in such meeting can hear one another.

Section 11. Waiver of Notice.

Notice of a meeting need not be given to any director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such director. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

Section 12. Adjournment.

A majority of the directors present, whether or not a quorum is present, may adjourn any directors meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given to absent directors if the time and place is fixed at the meeting adjourned, except as provided in the next sentence. If the meeting is

adjourned for more than twenty-four (24) hours, notice of any adjournment to another time or place shall be given prior to the time of the adjourned meeting to the directors who were not present at the time of the adjournment.

Section 13. Action Without Meeting.

Any action required or permitted to be taken by the Board may be taken without a meeting if all members of the Board shall individually or collectively consent in writing to such action. Such consent or consents shall have the same effect as a unanimous vote of the Board and shall be filed with the minutes of the proceedings of the Board.

Section 14. Committees.

The Board may appoint one or more committees, each consisting of two or more directors, and delegate to such committees any of the authority of the Board except with respect to:

- A. The approval of any action for which the Code also requires approval of the members or approval of a majority of all members;
- B. The filling of vacancies on the Board on any committee;
- C. The amendment or repeal of Bylaws or the adoption of new Bylaws;
- D. The amendment or repeal of any resolution of the Board which by its express terms is not so amendable or repealable;
- E. The appointment of other committees of the Board or the members thereof;

Any such committee must be created, and the members thereof appointed, by resolution adopted by a majority of the authorized number of directors then in office, provided a quorum is present, and any such committee may be designated an Executive Committee or by such other name as the Board shall specify. The Board may appoint, in the same manner, alternate members of any committee who may replace any absent member at any meeting of the committee. Each committee shall have the power to prescribe the manner in which its proceedings shall be conducted. Unless the Board or such committee shall otherwise provide, the regular and special meetings and other actions of any such committee shall be governed by the provisions of this Article III applicable to meetings and actions of the Board. Minutes shall be kept of each meeting of each committee.

ARTICLE IV
OFFICERS

Section 1. Officers.

The officers of the Corporation shall be a President, a Secretary, and a Treasurer. The Corporation may also have, at the discretion of the Board; a Chairman of the Board, one or more Vice Presidents, one or more Assistant Secretaries, one or more Assistant

Treasurers, and such other officers as may be elected or appointed in accordance with the provisions of Section 3 of this Article IV. Any number of offices may be held by the same person except as provided in the Articles of Incorporation or in these Bylaws except that neither the Secretary nor the Treasurer may serve concurrently as the President or Chairman of the Board.

Section 2. Election.

The officers of the Corporation, except such officers as may be elected or appointed in accordance with the provisions of Section 3 or Section 5 of this Article IV, shall be chosen annually by, and shall serve at the pleasure of, the Board, and shall hold their respective offices until their resignation, removal, or other disqualification from service, or until their respective successors shall be elected.

Section 3. Subordinate Officers.

The Board may elect, and may empower the President to appoint, such other officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in these Bylaws or as the Board may from time to time determine.

Section 4. Removal and Resignation.

Any officer may be removed, either with or without cause, by the Board at any time or, except in the case of an officer chosen by the Board, by any officer upon whom such power of removal may be conferred by the Board. Any such removal shall be without prejudice to the rights, if any, of the officer under any contract of employment of the officer.

Any officer may resign at any time by giving written notice to the Corporation, but without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 5. Vacancies.

A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these Bylaws for regular election or appointment to such office, provided that such vacancies shall be filled as they occur and not on an annual basis.

Section 6. Chairman of the Board.

The Chairman of the Board, if there is such an officer, shall, if present, preside at all meetings of the Board and exercise and perform such other powers and duties as may be from time to time assigned by the Board.

Section 7. President.

Subject to such powers, if any, as may be given by the Board to the Chairman of the Board, if there is such an officer, the President is the general manager and chief executive officer of the Corporation and has, subject to the control of the Board, general supervision, direction, and control of the business and the officers of the Corporation. In the absence of the Chairman of the Board, or if there is none, the President shall preside at all meetings of the Board. The President has the general powers and duties of management usually vested in the office of President and general manager of a corporation and such other powers and duties as may be prescribed by the Board.

Section 8. Vice Presidents.

In the absence or disability of the President, the Vice Presidents, if any are appointed, in order of their rank as fixed by the Board or, if not ranked, the Vice President designated by the Board, shall perform all the duties of the President, and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice Presidents shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the Board.

Section 9. Secretary.

The Secretary shall keep or cause to be kept, at the principal office or such other place as the Board may order, a book of minutes of all meetings of the Board and its committees, with the time and place of holding, whether regular or special, and if special, how authorized, the notice thereof given, the names of those present at Board and Committee meetings, and the proceedings. The Secretary shall keep, or cause to be kept, at the principal office in the State of California the original or a copy of the Corporation's Articles and Bylaws, as amended to date.

The Secretary shall give, or cause to be given, notice of all meetings of the Board and any committees thereof required by these Bylaws or by law to be given, shall keep the seal of the Corporation in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board.

Section 10. Treasurer.

The Treasurer is the Chief Financial Officer of the Corporation and shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the Corporation. The books of account shall at all times be open to inspection by any director.

The Treasurer shall deposit all monies and other valuables in the name and to the credit of the Corporation with such depositaries as may be designated by the Board. The Treasurer shall disburse the funds of the Corporation as may be ordered by the Board, shall render to the President and the directors, whenever they request it, an account of all transactions as Treasurer of the financial condition of the Corporation, and shall have such other powers and perform such other duties as may be prescribed by the Board.

ARTICLE V
CHEER BOARD

Section 1. Cheer Status

Cheer will maintain a separate and independent Bank Account which will remain under the auspice of the Camarillo Cougars Youth Football and Cheer Program. All funds collected by cheer will be considered property of the Camarillo Cougars Youth Football and Cheer Program as defined by our articles of incorporation. And as such all activities, planned actions must be brought the General Board of the Organization for review and all expenditures must be brought to the General Board of Camarillo Cougars Youth Football and Cheer Program for a vote of approval.

The Cheer Program will collect all cheer registration fees. Out of these fees the Cheer program will pay to the greater Camarillo Cougars Youth Football and Cheer Organization General Fund the Cheers percentage of organizational operating costs, which will include but not be limited to; yearly insurance costs, yearbook costs, field rental cost - both for practice and games, advertising costs, including marketing and website costs, yearly fee and dues, etc. The cheer percentage of these costs will be determined by the ratio of cheerleaders to football players in the organization of the year in question.

Example: There are 160 football players and 80 cheerleaders. The cheer program will pay 33% of all advertising/marketing costs and 33% of the yearly insurance costs, and 33% of all other determined operational costs and expenses. A payment will be made in full each January, no later than the January Board meeting, for expenses accrued for the prior calendar year.

Section 2 Cheer Structure

The Cheer Board will have at least 5 members. Cheer President, Cheer Vice President, Cheer Secretary, Cheer Treasurer and Cheer Communication Director. The Cheer Program may elect to have additional positions. If such positions are voted on and approved by the Cheer Board, a notification of this must be submitted to the Camarillo Cougars Youth Football and Cheer General Board of Directors. Elections for these positions will be held every December and follow the same guidelines as elected positions for the Camarillo Cougars Youth Football and Cheer Organization. The New Board will take office and begin duties on the date of the January Cheer Board Meeting. A complete list of Cheer Board of Directors will be submitted to the General Board of Directors Secretary at the January General Board Meeting. The Cheer President will be the General Board of Directors Cheer Director and will be voted on and approved by the Cougar Organization as with all other Board of Director positions. The Cheer Board will have one vote at the General Board of Directors Monthly Meetings. Any Cheer Executive Board member, who has been reported as a board member in January, may cast the Director of Cheers vote at a General Board meeting provided the Cheer Director has notified the General Board of Directors Secretary of the proxy authority prior to the Board meeting in question. Except for the Cheer Director, a member of the Cheer Board cannot hold a position on the General Board of Directors.

The Cougar Cheer Board will remain under the umbrella of the Camarillo Cougars Youth Football and Cheer Organizations Articles of Incorporation and its 501C(3) tax status. As such the Cheer Board will operate all meetings under the meeting guidelines of the Camarillo Cougars Youth Football and Cheer Organization and will follow all rules and regulations listed the Constitution and Rule and Bylaws when conducting any and all business on behalf of the Camarillo Cougars Cheer Program.

Section 3. Cheer Preseident

Presides at all meetings of the Cheer Board and attend all Meeting of the General Board of Directorsa. Responsible to have a representative at all Camarillo Cougar General Assembly Board Meetings. This person will also hold the title of Cheer Director with the Camarillo Cougars Youth Football and Cheer Board of Directors.

Section 4. Cheer Vice President:

In the absence or disability of the President, the Vice Presidents, if any are appointed, in order of their rank as fixed by the Board or, if not ranked, the Vice President designated by the Board, shall perform all the duties of the President, and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice Presidents shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the Board.

Section 5. Cheer Secretary:

The Secretary shall keep or cause to be kept, at the principal office or such other place as the Cheer Board may order, a book of minutes of all meetings of the Board and its committees, with the time and place of holding, whether regular or special, and if special, how authorized, the notice thereof given, the names of those present at Board and Committee meetings, and the proceedings. The Secretary shall give, or cause to be given, notice of all meetings of the Board to all Cheer Board Members and the President and Vice President of the Camarillo Cougars Youth Football and Cheer Organization and shall provide a copy of all minutes to the Secretary of the Camarillo Cougars Youth Football and Cheer Organization prior to the next meeting of the Camarillo Cougars General Board of Directors.

Section 6. Cheer Treasurer:

This Cheer Treasurer will be responsible for all cheer finances, all forms of income and all forms of expenses will be monitored and recorded by the Cheer Treasurer. A yearly budget will be provided to the General Cougar Board at the February meeting for approval. This budget will include estimated revenue and estimate expenses. A monthly financial report included totals for expenses, revenue and account balance will be reported at each Cougar Board Meeting. Comprehensive Quarterly reports will be submitted to the Cougar Treasurer and report at the Quarterly Board Meetings of March, June, September and December. Copies of the monthly bank statements will be provided to the Cougar Board of Directors Treasurer on a monthly basis. A complete and Final Yearly Financial Cheer Expense Report for the previous Calendar year will be submitted no Later than the January Camarillo Cougars General Board Meeting.

- A. As required by the Camarillo Cougar Charter, there will be three names filed with the bank on the Cheer Checking Account. Those will be the names of the

Cougar Board President, the Cougar Board Treasurer and the Cheer Board Treasurer. Two names will be required on all payments or withdrawals from the Cheer account. All requests for fund expenses must be brought to the Camarillo Cougar General Board for an approval vote as with all other expenses.

- B. As long as Cheer remains under the general 501C(3) for the Camarillo Cougars Football and Cheer Organization all funds on the Cheer checking account remain the property of the Camarillo Cougars Football and Cheer Organization and will be treated as all other funds of the Camarillo Cougars Football and Cheer Organization.

Section 7. Cheer Communications Director (Head Cheer Mom)

The Communication Manager will be responsible for making sure that every Cheer team has a Cheer Mom and a Cheer Book. The cheer book will contain a copy of the Cheerleaders registration form and Medical Release for and a full complement of contact numbers and e-mail addresses. (Same as each football team) The Communication Manager will be responsible for making sure all the Cheer Directors plans and scheduled events get properly disseminated to the cheer teams. It is recommended the Cheer Communication Manager attend Cougar Board Meetings and stay in close contact with the Cougar Communication Director.

- A. Each Cheer team must have a Cheer Mom, who is present at every practice and Game with the Cheer Book. As with football, if the Cheer Team Mom is unable to attend a practice or game she must have a back-up present who is in possession of the cheer team book.

Section 8. Cheer Merchandise Manager

If cheer wants to sell cheer merchandise a Cheer Merchandise director must be appointed who will manage the purchasing and selling as well as reporting of income to the Cheer Treasurer. Since the Cheer will now have its own bank account the Cheer Merchandise cannot be run and operated by the Football Merchandise Manager. The Cheer Merchandise Manager will need to keep his/her own separate account records and schedule the merchandise sales times and location. There will be no mingling of merchandise funds between football and Cheer.

ARTICLE VI **OTHER PROVISIONS**

Section 1. Endorsement of Documents.

Subject to the provisions of applicable law, any notice, mortgage, evidence of indebtedness, contract, conveyance, or other instrument in writing and any assignment or endorsement thereof executed or entered into between the Corporation and any other person, when signed by the Chairman of the Board or the President and by the Secretary or the Treasurer of the Corporation shall be valid and binding on the Corporation in the absence of actual knowledge on the part of the other person or persons that the signing officers had no authority to execute the same. Any such instruments may be signed by any other person or persons and in such manner as from time to time shall be determined

by the Board, and, unless so authorized by the Board, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or amount.

ARTICLE VII INDEMNIFICATION

Section 1. Definitions.

For the purposes of this Article VI, "agent" means any person who is or was a director, officer, employee, or other agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, or was a director, officer, employee, or agent of a foreign or domestic corporation which was a predecessor corporation of the Corporation or of another enterprise at the request of such predecessor corporation; "proceeding" means any threatened, pending, or completed action or proceeding, whether civil, criminal, administrative, or investigative; and "expenses" includes without limitation attorneys' fees and any expenses of establishing a right to indemnification under Section 4 or 5(b) of this Article VI.

Section 2. Indemnification in Actions by Third Parties.

The Corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any proceeding (other than an action by or in the right of the Corporation to procure a judgment in its favor, an action brought under Section 5233 of the Code, or an action brought by the Attorney General or a person granted relator status by the Attorney General for any breach of duty relating to assets held in charitable trust), by reason of the fact that such person is or was an agent of the Corporation, against expenses, judgments, fines, settlements, and other amounts actually and reasonably believed to be in the best interests of the Corporation and, in the case of a criminal proceeding, has no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of no lo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the Corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

Section 3. Indemnification in Actions by or in the Right of the Corporation.

The Corporation shall have the power to indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action by or in the right of the Corporation, or brought under Section 5233 of the Code, or brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the Corporation, against expenses actually and reasonably incurred by such person believed to be in the best interests of the Corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 3:

- A. In respect of any claim, issue, or matter as to which such person shall have been judged to be liable to the Corporation in the performance of such person's duty to the Corporation, unless and only to the extent that the court in which such proceeding is or was pending shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;
- B. Of amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or
- C. Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval, unless it is settled with the approval of the Attorney General.

Section 4. Indemnification Against Expenses.

To the extent that an agent of the Corporation has been successful on the merits in defense of any proceeding referred to in Section 2 or 3 of this Article VI or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

Section 5. Required Determinations.

Except as provided in Section 4 of this Article VI any indemnification under this Article VI shall be made by the Corporation only if authorized in the specific case, upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Section 2 or 3 of this Article VI, by:

- A. A majority vote of a quorum consisting of directors who are not parties to such proceeding; or
- B. The court in which such proceeding is or was pending upon application made by the Corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by the Corporation.

Section 6. Advance of Expenses.

Expenses incurred in defending any proceeding may be advanced by the Corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article VI.

Section 7. Other Indemnification.

No provision made by the Corporation to indemnify its or its subsidiary's directors or officers for the defense of any proceeding, whether contained in the Articles, Bylaws, a resolution of members or directors, an agreement, or otherwise, shall be valid unless consistent with this Article VI. Nothing contained in this Article VI shall affect any right to indemnification to which persons other than such directors and officers may be entitled by contract or otherwise.

Section 8. Forms of Indemnification Not Permitted.

No indemnification or advance shall be made under this Article VI, except as provided in Section 4 or 5(b), in any circumstances where it appears:

- A. That it would be inconsistent with a provision of the Articles of Incorporation, these Bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or
- B. That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 9. Insurance.

The Corporation shall have power to purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this Article VI, provided, however, that a corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of Section 5233 of the Code.

Section 10. Nonapplicability to Fiduciaries of Employee Benefit Plans.

This Article VI does not apply to any proceeding against any trustee, investment manager, or other fiduciary of any employee benefit plan in such person's capacity as such, even though such person may also be an agent of the Corporation as defined in Section 1 of this Article VI. The Corporation shall have power to indemnify such trustee, investment manager, or other fiduciary to the extent permitted by the Code.

ARTICLE VIII
REGISTRATION

Section 1.

All youth meeting the age weight requirement as set by the GCYFL are eligible for participation in the Camarillo Cougars. Cheerleaders will be not younger than 5 years and not older than 15 years.

Section 2.

- A. Chapter fees will be determined by the board prior to the advertisement of registration.
- B. Fees will be based on fair value and not be dependent on influences other than those directly associated to the Camarillo Cougars.
- C. Fees can be made by cash, check or credit card. Credit card and online registration may be subject to additional fees. Any returned payment must be made whole within one week of notification or participant will be dropped.

Section 3. Reimbursement

- A. A refund will be offered to any player or cheerleader deciding not to participate prior to June 15 of the season, less administrative fees of \$25 per participant. A 50% refund will be offered from June 15 to July 15. No refunds will be offered after July 15. Verbal communications will not be accepted.
- B. Refunds will only be accepted if notification is received, prior to the dates listed above, in writing to either 79 Daily Drive #303 Camarillo, CA 93010 or by E-Mail at info@camarillocougars.com
- C. Participants that sustain an injury prior to mandatory conditioning week that would preclude them from participating may be eligible for a 50% refund. Request must have a doctor's note describing the injury. Final decision will be made by the Camarillo Cougars Board of directors.
- D. Players that move after the July 15 date are not eligible for a refund unless required by a branch of the Armed Forces of the United States.

Section 4. Registration

- A. Registration dates will be set by the board during the December meeting for the following year.
- B. On-line registration will be available two weeks prior to the first walk-in date and will be disabled the evening before first walk-in registration.
- C. All on-line registers will be required to attend one of the first two walk-in registrations to verify age and weight. Players failing to show may be dropped.
- D. Scholarships will be granted as per a point system (see Appendix). The total scholarships available being not more than 4% of the total football registrants.

D.1. Point System to Determine Scholarship Recipients

With this system the priority will go to the new player who has never played for a Cougar team, followed by whomever participates the most in activities throughout the season (parent or child), with less and less priority going to the player who has received assistance in the past.

- New player- receives = **4 points**
- Returning player but never a scholarship = **2 points**
- Parent(s) participated in the main fundraiser the previous year = **1 point.**
- Parent(s) participated in the end of season banquet = **1 point.**
- If they received a scholarship in previous years = **deduct 1 point / year** received
- Returning equipment on time and complete. = **1 Point**
- If more than one sibling is requesting a scholarship, the points are divided by the number requesting, or
- Total for the family can be put towards one scholarship for prioritization.

Highest totals receive priority for assistance.

In the event of a tie at the cut-off point amount, a lottery will be held for those with the same amount of points for the remaining available scholarships. (Number of scholarships determined as per by-laws)

Examples:

- Billy is a new player – never played for the Cougars. (4)
Total 4.0 pts

 - Randy played last year but did not receive a scholarship (2)
His parent(s) participated in the car wash (1)
He returned his equipment on time (1)
Total 4.0 pts

 - Dave received a scholarship last year (-1) His
Parent(s) participated in the car wash (1)
Returned his equipment on time (1)
Total 1.0 pts
 - Alex and Jim are brothers who both requested scholarships
Alex is a new player (4)
Jim played last year and received a scholarship (-1)
Their parent (s) participated in the fundraiser last year (1)
Total 3.0 pts/2 1.5 pts each OR 3 pts towards one
- E. Size of the chapter will be limited to field availability and players and division make-up will be determined by the board depending on the age/weight distribution of registrants. The board reserves the right to change the total size at any time prior to the first of June by majority vote.

ARTICLE IX **PLAYER PARTICIPATION**

Section 1. Conditions for Play

- A. Each player must be seen by a physician and have the Camarillo Cougar physical form signed prior to the first official practice.
- B. Players who have not complied with section A will not be allowed to practice.
- C. Players not submitting a physical form prior to equipment distribution may be dropped with no reimbursement.
- D. Any player who has not notified, in writing, a hardship that would result in the player not attending the first two weeks of official practice will be dropped with no return of fees.

Section 2. Weight and Draft

- A. Players who are above the weight limit for the division signed up for will be moved to the higher division only after board approval.
- B. Players who do not make weight and are not eligible for fee reimbursement.
- C. No player will be allowed to change teams after the draft without board approval. Transfer request must be submitted to the board no later than the Monday following the draft and must contain explicit reasons for the action.
- D. Players will be placed in their proper Age and Weight Division by the Board .exception may be made for players whose parent is coaching in a different division.

**Pleasant Valley Recreation and Park District
Minutes of Regular Meeting
June 7, 2017**

1. CALL TO ORDER

The regular meeting of the Board of Directors of the Pleasant Valley Recreation and Park District was called to order at 6:00 p.m. by Chairman Dixon.

Call to Order

2. PLEDGE OF ALLEGIANCE

Amy Stewart led the pledge.

3. ROLL CALL

Ayes: Mishler, Magner, Kelley, Malloy, Chairman Dixon

Absent:

ALSO PRESENT: General Manager Mary Otten, Administrative Services Manager Leonore Young, Recreation Services Manager Amy Stewart, Park Services Manager Bob Cerasuolo, Administrative Analyst and Clerk of the Board Mitchell Cameron, Customer Service Lead and Recording Board Secretary Karen Roberts, Park Supervisor Matt Parker, Recreation Supervisors Jane Raab and Macy Andersen, Human Resources Specialist Kathryn Drewry, Program Specialist Denise Cleric, Connor Soudani, Katlyn Simber-Clickener, Renee Sherry, Tim Hedrick, and Jeanette Hynson.

Roll Call

4. AMENDMENTS TO THE AGENDA

Chairman Dixon called for a motion. A motion was made by Director Malloy and seconded by Director Magner to approve the Agenda as presented.

Voting was as follows:

Ayes: Malloy, Magner, Mishler, Kelley, Chairman Dixon

Noes:

Absent:

Motion: Carried

**Motion to
Approve
Agenda**

Carried

5. PRESENTATIONS

A. District Highlights

Recreation Supervisor Jane Raab presented the highlights of the District's May/June activities, programs, and special events. The District's new Recreation Coordinator Katlyn Simber-Clickener was also introduced and welcomed. National Trails Day at Camarillo Grove Park on June 3 was very successful and coming up on June 19 is a Mermaid/Pirate Camp at the Aquatic Center. The senior center's Lake Arrowhead excursion is filled, but they are taking reservations for a September trip to Oak Glen. BMX has a state championship coming up June 17 & 18 at Freedom Park and the R/C track has a big race on June 23-25. Roller hockey has started its summer season and Camp Funtastic and Movies in the Park are coming up along with the National Go Skate event on June 21 at the skatepark.

Ms. Raab spotlighted three of the District's parks. Arneill Ranch Park is reservable with a restroom and has fitness equipment and a running track. Carmenita Park is a small neighborhood park with a playground for younger kids and a half basketball court.

Nancy Bush Park has two reservable picnic areas at the 3.4 acre lot with restrooms and a DG walking path.

B. 50+ Expo

Program Specialist Denise Cleric presented highlights of the 50+ Expo held on May 3rd at the senior center. An extra entrance canopy was rented for extra exhibitors as the auditorium was packed. The Ukulele Strummers, VC Classical Guitar Society and the Camarillo Café provided musical entertainment in the courtyard and the Tuesday morning art group held an art show in room #7. AlmaVia provided over 180 lunches. A volunteer group with Tax audit.com helped set up tables and check in people. Ms. Cleric reported a net profit of \$10782.00.

C. Senior Volunteer Recognition

Recreation Supervisor Jane Raab recognized Renee Sherry with a Senior Volunteer Recognition certificate for her years of dedication as an art teacher at the District and her organization of the art show at the 50+ Expo.

D. Pleasant Valley Swim Team

Recreation Supervisor Macy Andersen introduced Tim Hedrick, head coach/general manager of the Pleasant Valley Swim Team (PVST). Membership trends have been slightly downward. The organization expanded its program in 2014 and has been using the Camarillo High pool also. Challenges at the high school are competition for water time and the demands of the sport. OUHSD's rental policy is changing with a new fee schedule to be implemented in 2018. The club continues to be competitive with team records, Junior Olympic champions and league titles.

6. PUBLIC COMMENT

No comments.

7. CONSENT AGENDA

- A. Minutes for Regular Board Meeting May 3, 2017 and Special Board Meetings of April 27, May 4 and May 18, 2017
- B. Warrants, Accounts Payable & Payroll thru May 29, 2017
- C. Financial Report
- D. Consideration and Adoption of Resolution No. 574 for Appropriation Amount Subject to Gann Limitation for FY 2017-2018
- E. Approval of the Purchase of a Replacement Vehicle

Chairman Dixon called for a motion. A motion was made by Director Magner and seconded by Director Malloy to approve the Consent Agenda as presented.

Voting was as follows:

Ayes: Magner, Malloy, Mishler, Kelley, Chairman Dixon

Noes:

Absent:

Motion: Carried

**Motion to
Approve
Consent Agenda**

Carried

8. PUBLIC HEARING – A Public Hearing on the Continuation of the Park Maintenance and Recreation Improvement District Assessment in FY 2017-2018

Chairman Dixon declared the Public Hearing open. There was no discussion for or against, so Chairman Dixon declared the Public Hearing closed.

A. Consideration and Adoption Resolution No. 575 Approving Engineer’s Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for FY 2017-18 for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District

Administrative Services Manager Leonore Young introduced Jeanette Hynson with SCI Consulting Group who presented the background and history of district assessments. Discussion included the annual adjustment which is tied to the Consumer Price Index (CPI) and prior resolutions directing preparation of an Engineer’s Report and intention to levy assessments.

Chairman Dixon called for a motion. A motion was made by Director Malloy and seconded by Director Magner to approve and adopt Resolution No. 575 approving engineer’s report, confirming diagram and assessment and ordering levy of assessment for FY 2017-18 for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District.

**Motion to
Adopt Reso
575, Assessment
Levy**

Voting was as follows:

Ayes: Malloy, Magner, Mishler, Kelley, Chairman Dixon

Noes:

Absent:

Motion: Carried

Carried

9. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of Preliminary Fiscal Year 2017-2018 Budgets for the General Fund and the Assessment District

Administrative Services Manager Leonore Young presented the preliminary budgets for FY 2017-2018 General Fund and the Assessment District. Ms. Young provided an overview of accomplishments and capital projects coming up. Discussion included the amount of money set aside for the repair of the auditorium patio, the ability to work with a capital budget, the instability of CALPERS return rates and the District’s unfunded liability and the hours of preparation involved in the budget.

Chairman Dixon called for a motion. A motion was made by Director Malloy and seconded by Director Magner to approve the Preliminary FY 2017-2018 Budgets.

**Motion to
Approve FY
17-18 Preliminary
Budgets**

Voting was as follows:

Ayes: Malloy, Magner, Mishler, Kelley, Chairman Dixon

Noes:

Absent:

Motion: Carried

Carried

B. Cooperative Agreement Between the Pleasant Valley Recreation and Park District and the City of Camarillo Regarding the Senior and Community Recreation Facility Needs Study

Administrative Analyst Mitchell Cameron provided the presentation and material that was presented to the joint meeting of the City and the Liaison Committee meeting. Mr. Cameron reviewed the availability of District facilities, program statistics and capacities. Discussion included the need to work with the City, cost splitting, need for the study in order to present options, willingness of the City to assist with this program and confirmation that the Board will be able to vote on budgeted amounts. Director Kelley expressed concern that the budget might get too high.

Chairman Dixon called for a motion. A motion was made by Director Malloy and seconded by Director Mishler to approve the cooperative agreement between the Pleasant Valley Recreation and Park District and the City of Camarillo regarding the Senior and Community Recreation Facility Needs Study.

Motion to Approve Coop Agreement with The City

Voting was as follows:

Ayes: Malloy, Mishler, Magner, Kelley, Chairman Dixon

Noes:

Absent:

Carried

Motion: Carried

C. Consideration and Approval of Senior and Community Recreation Facility Needs Study Request for Proposal (RFP)

Administrative Analyst Mitchell Cameron presented background of the five-year strategic plan and capital improvement plan developed in 2013. The Senior and Community Recreation Facility Needs Study will outline mechanisms to meet community needs, address current gaps in what the District has to offer facility and program wise and identify solutions and specific funding strategies. Discussion included the City's interest in moving forward, the timeline, the importance of feedback for solutions to rearrange programming, the attainment of specifications that can go to an architect, the need for community input, gap analysis, and looking at current and future needs.

Chairman Dixon called for a motion. A motion was made by Director Magner and seconded by Director Mishler to approve the request for proposals for the Senior Community Recreation Facility Needs Study contingent upon the approval of the Cooperative Agreement by the City of Camarillo.

Motion to Approve RFP For Senior Needs Survey

Voting was as follows:

Ayes: Magner, Mishler, Kelley, Malloy, Chairman Dixon

Noes:

Absent:

Carried

Motion: Carried

10. INFORMATIONAL ITEMS

- A. Chairman Dixon –Chairman Dixon attended a City meeting on the desalination project by La Campana High School. There is a salt water plume that is polluting the water aquifer under the city and the desalination plant would address the future of Camarillo’s water quality.
- B. Ventura County Special District Association/California Special District Association- Director Magner reported that she, General Manager Otten and Director Mishler attended Legislative Days in Sacramento on May 15-17. Members were invited to advertise their own special districts to their communities, the expansion of LAFCo representation was addressed and legislative staff was very prominent. On June 6, Directors Magner, Malloy, Mishler and Ms. Otten attended the VCSDA meeting at Freedom Center in Camarillo. Speakers from the Las Virgenes-Triunfo Joint Powers Authority discussed the treatment and storage of excess recycled water for later use as drinking water and reducing the amount of water discharged to Malibu Creek.
- C. Santa Monica Mountains Conservancy – Director Mishler reported that the May 22 meeting discussed the allocation of funds and trails.
- D. Standing Committees – Finance – Director Malloy reported that the District is currently under in expenses. Policy – Chairman Dixon stated the committee is reviewing Ordinance 8, records retention, and community service organization contract agreements.
- E. Foundation for Pleasant Valley Recreation and Parks – Director Magner reported the group met at Camarillo Grove Park for the planning of the 3rd annual fundraiser to be held on August 26. Invitations are out and in addition to individual tickets, tables or seatings of 8 can be purchased at a discounted rate.
- F. General Manager’s Report – General Manager Otten reported that Camp Funtastic will be leading the start of a packed summer. The Las Posas Equestrian Park trails have been cleared, repaired and are now open. District park signs will be placed in about 11 different parks in June and July and the light pole pads at Pleasant Valley Fields now contain some advertising rentals.

11. ORAL COMMUNICATIONS

Director Kelley stated the continued growth of the City of Camarillo may eclipse the District’s availability to provide recreation to the community. The growing recreational needs of the community need to be considered in any of the city’s future planning. Director Mishler stated that the District is looking at future needs of the community within the policy committee. Director Malloy thanked the senior center staff for the success of the 50+ Expo even without their usual volunteer group. Mr. Malloy attended a recent Ventura City Council meeting in which the city of Ventura was looking at possibly shutting down recreation facilities because they do not have a good handle on their expenses. Mr. Malloy stated that PVRPD as a special district and separate from the City of Camarillo has much better control over its expenses and knowledge of its worth to the community. Chairman Dixon stated that the recent National Trails Day event held at Camarillo Grove Park was phenomenal, the trail was amazing and that the District should consider including space within the District for disorganized sports space too.

12. CLOSED SESSION

A. Public Employee Performance Evaluation and Compensation – The Board held a closed session pursuant to Government Code Sections 54957 and 54957.6(a), with the District’s HR Specialist to conduct an employee performance evaluation of the General Manager and to discuss the salary, compensation and fringe benefits provided to the General Manager.

13. RECONVENE INTO OPEN SESSION [Govt. Code Section 54957.1]

Disclosure of actions taken in closed session, if applicable.

14. REPORT ANY ACTION TAKEN IN CLOSED SESSION

No action taken.

15. ADJOURNMENT

Chairman Dixon adjourned the meeting at 8:28 p.m.

Respectfully submitted,

Approval,

**Karen Roberts
Recording Secretary**

**Neal Dixon
Chairman**

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Leonore Young, Administrative Services Manager

DATE: July 5, 2017

SUBJECT: FINANCE REPORT MAY 2017

RECOMMENDATION

It is recommended the Board review and approve the District's Financial Statements for May 31, 2017 for Fund 10 and Fund 20.

ANALYSIS OF COMPARATIVE FINANCIAL THROUGH MAY 31, 2017

Attached you will find the District's Statements of Revenues and Expenditures for the period of July 1, 2016 through May 31, 2017 with a year-to-date comparison for the period of July 1, 2015 through May 31, 2016. The percentage rate used for the 2016-2017 fiscal year budget is 91.6% for Period 11 of the fiscal year.

REVENUES

Total revenue for the 11th month ending May 31, 2017 for Fund 10 (General Fund) has an overall increase of \$3,202,906. The majority of the increases are due to the following items: 1) Park dedication fee (\$3,123,562) and 2) ROPS Reimbursement (\$75,409). Without including the park dedication fee, the actual revenue increase is \$79,344 over the same period as last fiscal year.

Total revenue for the 11th month ending May 31, 2017 for Fund 20 (Assessment District) is at 98.5% of budget which is \$1,032,297. The majority of tax apportionment revenues have been received for the fiscal year. Any changes will be minimal between now and June 30, 2017.

EXPENDITURES

Personnel Expenditures have increased by \$368,119 for FY 2016-2017 in comparison to personnel expense for the same time period. This increase is primarily due to the following reasons: 1) Full time wages of \$176,164 which were due to vacant positions, 2) PERS Unfunded Liability of \$25,291, and 3) Retirement has increased \$63,189 including PERS, FICA and Medicare. Overall personnel is under budget by 9.2%.

Service and Supply Expenditures have increased \$46,115 in comparison to the same time period as last year. This increase is primarily due to the following items: 1) Reserve Designated Project \$27,500, 2) Reserve Dry Period \$83,417, with a decrease of 3) RDA/Collection Fees \$60,313.

These variances are the same as last month running in proportion to the 11th month of the fiscal year as the overall increase is very similar to April 2017 overall expenses. Even though the Service and Supplies section is higher than prior year, overall the District is still under budget by 15.4%.

Capital projects are currently underway and some have been completed for FY 2016-2017. The District is at 61.6% of its total capital budget. Most projects will be completed by June 30, 2017 and those not completed will be rolled over to fiscal year 2017-2018.

Fund 20 is at 88.9% in Personnel and 87.6% in Service and Supplies. The Assessment District is staying within budget in all categories.

FISCAL IMPACT

Overall the District is under the approved budget for Fund 10 by 11.7% and Fund 20 by 3.9%. Staff is constantly reviewing ways to make the District run effectively and efficiently while staying within the approved budget along with negotiating with vendors for better pricing.

RECOMMENDATION

It is recommended the Board review and approve the Financial Statements for May 31, 2017 for Fund 10 and Fund 20.

ATTACHMENTS

- 1) Financial Statement of Revenues and Expenditures as of May 31, 2017 Fund 10
(3 pages)
- 2) Financial Statement of Revenue and Expenditures as of May 31, 2017 Fund 20
(1 page)

General Ledger

Statement of Revenues and Expenditures

**Fund 10 General Fund
May 2017 91.6%**

Description	Account	Period	Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
Revenue								
Tax Apport Cur Year Secured	5110	\$	-	\$ 5,506,263.59	\$ 5,619,168.40	\$ 5,825,276.00	\$ 206,107.60	96.46%
Tax Apport Cur Year Unsec	5120	\$	-	\$ 135,266.71	\$ 132,002.25	\$ -	\$ 132,002.25	0.00%
Tax Apport Prior Year Sec	5130	\$	14,067.36	\$ 57,840.51	\$ 75,211.16	\$ -	\$ 75,211.16	0.00%
Tax Apport Prior Year Unsec	5140	\$	-	\$ 6,324.91	\$ 5,910.95	\$ -	\$ 5,910.95	0.00%
Tax Deeded Sales	5150	\$	-	\$ 51.99	\$ -	\$ -	\$ -	0.00%
Cur Supplemental Pass Thru	5210	\$	21,462.68	\$ 76,944.17	\$ 51,573.38	\$ -	\$ 51,573.38	0.00%
HOPTR	5230	\$	16,130.53	\$ 40,311.49	\$ 39,174.15	\$ -	\$ 39,174.15	0.00%
Supplemental Assessment Roll	5240	\$	140.58	\$ 327.25	\$ 341.41	\$ -	\$ 341.41	0.00%
Interest Apport Fund	5310	\$	641.91	\$ 23,203.21	\$ 21,295.52	\$ 22,364.00	\$ 1,068.48	95.22%
Other Interest Income	5320	\$	516.45	\$ -	\$ 18,104.32	\$ -	\$ 18,104.32	0.00%
Loan Proceeds	5350	\$	-	\$ 66,130.00	\$ -	\$ -	\$ -	0.00%
Park Dedication Fees	5400	\$	-	\$ -	\$ 3,123,562.00	\$ -	\$ 3,123,562.00	0.00%
Dividends CAPRI Prior Years	5460	\$	-	\$ 11,477.00	\$ 10,594.50	\$ 10,000.00	\$ 594.50	105.95%
Park Patrol Citations	5506	\$	566.00	\$ 2,909.26	\$ 3,643.72	\$ 3,520.00	\$ 123.72	103.51%
Plan Check Fee	5507	\$	-	\$ -	\$ -	\$ 100.00	\$ 100.00	0.00%
Contract Classes Public Fees	5510	\$	95,480.23	\$ 569,619.89	\$ 534,808.24	\$ 580,319.00	\$ 45,510.76	92.16%
Public Fees	5511	\$	22,985.64	\$ -	\$ 22,985.64	\$ -	\$ 22,985.64	0.00%
Swim PassAdult Splash (20)	5513	\$	153.00	\$ 8,762.33	\$ 3,825.00	\$ 7,344.00	\$ 3,519.00	52.08%
Swim PassSenior Splash (10)	5514	\$	22.50	\$ 2,055.00	\$ 1,483.75	\$ 1,890.00	\$ 406.25	78.51%
Senior Services Revenue	5515	\$	-	\$ 1,990.00	\$ -	\$ -	\$ -	0.00%
Swim Pass Senior Splash (20)	5516	\$	215.00	\$ 5,579.00	\$ 4,895.50	\$ 3,570.00	\$ 1,325.50	137.13%
Swim PassSenior Splash (10)	5517	\$	45.00	\$ 850.50	\$ 450.00	\$ 2,916.00	\$ 2,466.00	15.43%
Swim PassSenior Fitness (20)	5518	\$	1,539.00	\$ 12,267.00	\$ 11,589.00	\$ 5,670.00	\$ 5,919.00	204.39%
Public Swim Fees	5520	\$	1,473.00	\$ 18,803.45	\$ 16,868.50	\$ 26,529.00	\$ 9,660.50	63.59%
Swim PassAdult Splash (10)	5524	\$	108.00	\$ 3,064.50	\$ 2,256.50	\$ 5,508.00	\$ 3,251.50	40.97%
Vending Concessions	5525	\$	167.72	\$ 936.89	\$ 3,936.52	\$ 3,160.00	\$ 776.52	124.57%
Swim PassAdult Fitness (10)	5526	\$	50.00	\$ 888.00	\$ 300.00	\$ 3,240.00	\$ 2,940.00	9.26%
Swim PassAdult Fitness (20)	5527	\$	208.00	\$ 3,347.00	\$ 1,403.00	\$ 5,400.00	\$ 3,997.00	25.98%
Swim PassStructrued Swim(10)	5528	\$	-	\$ 1,120.00	\$ 440.00	\$ 960.00	\$ 520.00	45.83%
Swim PassStructured Swim(20)	5529	\$	70.00	\$ 1,204.00	\$ 1,548.00	\$ 1,680.00	\$ 132.00	92.14%
Rental	5530	\$	36,821.14	\$ 340,381.22	\$ 340,845.81	\$ 270,302.00	\$ 70,543.81	126.10%
Cell Tower Revenue	5535	\$	11,189.01	\$ 89,327.12	\$ 72,903.54	\$ 66,398.00	\$ 6,505.54	109.80%
Annual Passes	5536	\$	882.00	\$ -	\$ 2,909.30	\$ 3,000.00	\$ 90.70	96.98%
Parking Fees	5540	\$	793.00	\$ -	\$ 15,035.21	\$ 17,602.00	\$ 2,566.79	85.42%
Dues	5550	\$	69.00	\$ 2,066.87	\$ 1,324.00	\$ 2,240.00	\$ 916.00	59.11%
Activity Guide Revenue	5555	\$	1,925.00	\$ 8,750.00	\$ 12,715.00	\$ 6,000.00	\$ 6,715.00	211.92%
Banner Income	5562	\$	-	\$ 1,075.00	\$ -	\$ -	\$ -	0.00%
Gain/(Loss) LAIF Investments	5565	\$	-	\$ 1,589.14	\$ 1,703.98	\$ -	\$ 1,703.98	0.00%
Donations	5570	\$	735.00	\$ 87,949.74	\$ 96,334.88	\$ 79,220.00	\$ 17,114.88	121.60%
Grant HCF	5573	\$	-	\$ -	\$ 28,223.15	\$ -	\$ 28,223.15	0.00%
Grant Greenfield Fitness Equ	5574	\$	-	\$ 10,015.00	\$ -	\$ -	\$ -	0.00%
Other/Purchase Discount Taken	5575	\$	7,994.62	\$ 46,513.82	\$ 67,608.42	\$ 45,621.00	\$ 21,987.42	148.20%
Cash Over/Under	5580	\$	30.00	\$ 18.47	\$ 75.00	\$ -	\$ 75.00	0.00%
Incentive Income	5585	\$	601.39	\$ 19,622.88	\$ 2,258.67	\$ 1,600.00	\$ 658.67	141.17%
Reimbursement ROPS	5600	\$	-	\$ 146,963.98	\$ 165,408.89	\$ 90,000.00	\$ 75,408.89	183.79%
Revenue		\$	237,082.76	\$ 7,311,810.89	\$ 10,514,717.26	\$ 7,091,429.00	\$ 3,989,793.42	148.27%
YTD Comparison					\$ 3,202,906.37			
Personnel								
Full Time Salaries	6100	\$	239,792.26	\$ 1,743,430.47	\$ 1,919,593.88	\$ 2,185,057.00	\$ 265,463.12	87.85%
Overtime Salaries	6101	\$	2,244.14	\$ 4,012.71	\$ 12,001.00	\$ 37,691.00	\$ 25,690.00	31.84%
Car Allowance	6105	\$	800.00	\$ 1,556.96	\$ 8,800.00	\$ 9,600.00	\$ 800.00	91.67%
Cell Phone Allowance	6108	\$	800.08	\$ 3,014.95	\$ 8,800.92	\$ 9,601.00	\$ 800.08	91.67%
PartTime Salaries	6110	\$	61,412.41	\$ 515,810.12	\$ 458,892.56	\$ 669,296.00	\$ 210,403.44	68.56%
Retirement	6120	\$	39,756.38	\$ 250,747.89	\$ 313,936.73	\$ 382,260.00	\$ 68,323.27	82.13%
457 Pension	6121	\$	270.44	\$ 1,487.42	\$ 7,447.28	\$ 10,400.00	\$ 2,952.72	71.61%
Employee Insurance	6130	\$	26,570.39	\$ 220,980.13	\$ 208,802.52	\$ 266,030.00	\$ 57,227.48	78.49%
Workers Compensation	6140	\$	15,685.85	\$ 104,512.33	\$ 111,117.81	\$ 176,614.00	\$ 65,496.19	62.92%
Unemployment Insurance	6150	\$	-	\$ 8,961.75	\$ 3,348.33	\$ 9,000.00	\$ 5,651.67	37.20%
Loan Pension Obligation	6160	\$	19,234.00	\$ 66,972.50	\$ 211,574.00	\$ 230,808.00	\$ 19,234.00	91.67%
PERS Unfunded Liability	6170	\$	16,805.17	\$ 159,566.00	\$ 184,856.83	\$ 201,662.00	\$ 16,805.17	91.67%
Personnel		\$	423,371.12	\$ 3,081,053.23	\$ 3,449,171.86	\$ 4,188,019.00	\$ 738,847.14	82.36%
YTD Comparison					\$ 368,118.63			
Service and Supplies								
Telephone	6210	\$	781.56	\$ 14,716.77	\$ 10,418.06	\$ 12,732.00	\$ 2,313.94	81.83%
Internet Services	6220	\$	4,604.04	\$ 5,222.00	\$ 25,325.17	\$ 34,136.00	\$ 8,810.83	74.19%
Pool Chemicals	6310	\$	693.37	\$ 10,318.42	\$ 11,667.81	\$ 15,000.00	\$ 3,332.19	77.79%
Janitorial Supplies	6320	\$	9,225.53	\$ 39,153.89	\$ 47,522.98	\$ 48,375.00	\$ 852.02	98.24%

General Ledger
Statement of Revenues and Expenditures
Fund 10 General Fund
May 2017 91.6%

Description	Account	Period Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
Kitchen Supplies	6330	\$ 78.46	\$ 480.96	\$ 532.71	\$ 1,650.00	\$ 1,117.29	32.29%
Food Supplies	6340	\$ 158.02	\$ 5,286.65	\$ 4,288.75	\$ 8,636.00	\$ 4,347.25	49.66%
Water Maint & Service	6350	\$ 62.60	\$ 941.38	\$ 1,045.85	\$ 1,320.00	\$ 274.15	79.23%
Laundry/Wash Service	6360	\$ -	\$ -	\$ -	\$ 860.00	\$ 860.00	0.00%
Janitorial Services	6370	\$ -	\$ -	\$ -	\$ 1,800.00	\$ 1,800.00	0.00%
Medical Supplies	6380	\$ -	\$ 425.20	\$ -	\$ -	\$ -	0.00%
Insurance Liability	6410	\$ -	\$ 115,328.19	\$ 87,921.00	\$ 105,790.00	\$ 17,869.00	83.11%
Fuel	6510	\$ 2,963.73	\$ 28,958.08	\$ 29,565.73	\$ 48,000.00	\$ 18,434.27	61.60%
Vehicle Maintenance	6520	\$ 4,191.40	\$ 23,315.87	\$ 30,158.14	\$ 34,200.00	\$ 4,041.86	88.18%
Office Equipment Maintenance	6530	\$ -	\$ 192.67	\$ 172.55	\$ 2,300.00	\$ 2,127.45	7.50%
Computer Equip Maintenance	6540	\$ -	\$ 266.65	\$ 1,066.18	\$ 2,795.00	\$ 1,728.82	38.15%
Building Maintenance	6600	\$ -	\$ -	\$ 66.98	\$ -	\$ 66.98	0.00%
Building Repair	6610	\$ 3,865.81	\$ 73,859.02	\$ 76,866.65	\$ 78,300.00	\$ 1,433.35	98.17%
Bldg Equip Maint/Repair	6620	\$ 2,124.00	\$ 23,773.70	\$ 15,534.17	\$ 27,300.00	\$ 11,765.83	56.90%
Improvements/Maintenance	6630	\$ 3,201.58	\$ 16,112.86	\$ 19,995.63	\$ 22,500.00	\$ 2,504.37	88.87%
Grounds Maintenance	6710	\$ 10,503.94	\$ 72,584.47	\$ 81,719.67	\$ 93,980.00	\$ 12,260.33	86.95%
Contracted LS Services	6720	\$ 2,422.66	\$ -	\$ 3,862.66	\$ -	\$ 3,862.66	0.00%
Park Signage (Branding)	6725	\$ -	\$ -	\$ 5,866.64	\$ -	\$ 5,866.64	0.00%
Contracted Pest Control	6730	\$ -	\$ -	\$ 1,090.00	\$ 2,000.00	\$ 910.00	54.50%
Rubbish & Refuse	6740	\$ 3,431.39	\$ 49,770.90	\$ 46,235.66	\$ 56,800.00	\$ 10,564.34	81.40%
Vandalism/Theft	6750	\$ -	\$ 96.74	\$ 101.80	\$ 5,000.00	\$ 4,898.20	2.04%
Memberships	6810	\$ 150.00	\$ 10,833.54	\$ 13,545.93	\$ 12,799.00	\$ 746.93	105.84%
Office Supplies	6910	\$ 1,085.48	\$ 16,974.93	\$ 17,319.17	\$ 27,996.00	\$ 10,676.83	61.86%
Postage Expense	6920	\$ 184.60	\$ 23,255.61	\$ 18,122.59	\$ 26,218.00	\$ 8,095.41	69.12%
Advertising Expense	6930	\$ 1,345.30	\$ 8,421.32	\$ 11,807.22	\$ 15,092.00	\$ 3,284.78	78.23%
Printing Charges	6940	\$ 2,059.39	\$ 11,461.71	\$ 11,177.44	\$ 20,213.00	\$ 9,035.56	55.30%
Bank & ActiveNet Charges	6950	\$ 5,316.54	\$ 48,476.92	\$ 45,185.65	\$ 50,410.00	\$ 5,224.35	89.64%
Approp Redev/Collection Fees	6960	\$ -	\$ 386,218.51	\$ 325,906.93	\$ 373,394.00	\$ 47,487.07	87.28%
Assessment Tax	6965	\$ 18,960.70	\$ -	\$ 18,960.70	\$ -	\$ 18,960.70	0.00%
Minor Furn Fixture & Equip	6980	\$ -	\$ 3,098.83	\$ 1,852.29	\$ 3,646.00	\$ 1,793.71	50.80%
Comp Hardware/Software Exp	6990	\$ 14.99	\$ 5,252.36	\$ 8,211.26	\$ 8,874.00	\$ 662.74	92.53%
Fingerprint Fees (HR)	7010	\$ 64.00	\$ 919.00	\$ 927.00	\$ 2,440.00	\$ 1,513.00	37.99%
Fire & Safety Insp Fees	7020	\$ -	\$ -	\$ 956.05	\$ 4,090.00	\$ 3,133.95	23.38%
Permit & Licensing Fees	7030	\$ 587.21	\$ 3,288.53	\$ 3,308.55	\$ 2,700.00	\$ 608.55	122.54%
State License Fee	7040	\$ -	\$ 220.00	\$ -	\$ -	\$ -	0.00%
Professional Services	7100	\$ -	\$ 264.00	\$ 400.00	\$ 900.00	\$ 500.00	44.44%
Legal Services	7110	\$ 7,570.18	\$ 42,615.67	\$ 32,753.53	\$ 69,150.00	\$ 36,396.47	47.37%
Typeset and Print Services	7115	\$ 10,275.55	\$ 48,042.60	\$ 53,297.89	\$ 50,204.00	\$ 3,093.89	106.16%
Instructor Services	7120	\$ 10,951.10	\$ 145,253.90	\$ 146,554.13	\$ 140,473.00	\$ 6,081.13	104.33%
PERS Admin Fees	7125	\$ 110.58	\$ 1,186.06	\$ 1,234.66	\$ 1,975.00	\$ 740.34	62.51%
Audit Services	7130	\$ -	\$ 1,310.00	\$ 12,240.00	\$ 16,300.00	\$ 4,060.00	75.09%
Medical & Health Svcs (HR)	7140	\$ 155.00	\$ 2,115.00	\$ 1,380.00	\$ 5,500.00	\$ 4,120.00	25.09%
Security Services	7150	\$ 125.00	\$ 4,155.60	\$ 4,671.02	\$ 4,740.00	\$ 68.98	98.54%
Entertainment Services	7160	\$ 275.00	\$ 1,800.00	\$ 1,961.09	\$ 2,450.00	\$ 488.91	80.04%
Business Services	7180	\$ 429.16	\$ 62,970.31	\$ 40,040.35	\$ 86,283.00	\$ 46,242.65	46.41%
Umpire/Referee Services	7190	\$ -	\$ 1,340.00	\$ 1,420.00	\$ 2,000.00	\$ 580.00	71.00%
Subscriptions	7210	\$ 1,013.50	\$ 3,555.36	\$ 2,676.48	\$ 3,604.00	\$ 927.52	74.26%
Rents & Leases Equip	7310	\$ 2,191.78	\$ 16,595.29	\$ 17,182.32	\$ 27,400.00	\$ 10,217.68	62.71%
Bldg/Field Leases & Rental	7320	\$ 5.00	\$ 7,477.00	\$ 8,801.00	\$ 10,938.00	\$ 2,137.00	80.46%
Event Supplies	7410	\$ 195.46	\$ 1,696.82	\$ 1,749.14	\$ 2,210.00	\$ 460.86	79.15%
Supplies	7420	\$ 1,039.82	\$ 5,205.65	\$ 4,621.21	\$ 7,016.00	\$ 2,394.79	65.87%
Bingo Supplies	7430	\$ 427.87	\$ 6,834.71	\$ 6,744.93	\$ 7,800.00	\$ 1,055.07	86.47%
Sporting Goods	7440	\$ 44.12	\$ 7,735.75	\$ 7,203.08	\$ 8,125.00	\$ 921.92	88.65%
Arts and Craft Supplies	7450	\$ 304.78	\$ 2,196.61	\$ 2,306.31	\$ 4,700.00	\$ 2,393.69	49.07%
Training Supplies	7460	\$ 389.36	\$ 679.82	\$ 1,293.13	\$ 3,420.00	\$ 2,126.87	37.81%
Camp Supplies	7470	\$ -	\$ 447.51	\$ 1,523.21	\$ 1,080.00	\$ 443.21	141.04%
Small Tools	7500	\$ 1,369.58	\$ 392.10	\$ 6,864.53	\$ 15,950.00	\$ 9,085.47	43.04%
Safety Supplies	7510	\$ -	\$ 6,109.29	\$ 3,370.04	\$ 7,484.00	\$ 4,113.96	45.03%
Uniform Allowance	7610	\$ 311.06	\$ 5,688.04	\$ 9,500.42	\$ 12,688.00	\$ 3,187.58	74.88%
Safety Clothing	7620	\$ 146.86	\$ 5,758.92	\$ 2,537.90	\$ 3,150.00	\$ 612.10	80.57%
Conference&Seminar Staff	7710	\$ 580.15	\$ 6,402.37	\$ 4,769.70	\$ 12,790.00	\$ 8,020.30	37.29%
Conference&Seminar Board	7715	\$ 25.00	\$ -	\$ 1,237.47	\$ 2,840.00	\$ 1,602.53	43.57%
Conference&Seminar Travel Exp	7720	\$ -	\$ 5,636.09	\$ 3,628.05	\$ 9,758.00	\$ 6,129.95	37.18%
Out of Town Travel Board	7725	\$ 274.58	\$ -	\$ 1,212.33	\$ 6,355.00	\$ 5,142.67	19.08%
Private Vehicle Mileage	7730	\$ 275.03	\$ 2,580.53	\$ 2,724.57	\$ 4,556.00	\$ 1,831.43	59.80%
Transportation Charges	7740	\$ -	\$ -	\$ -	\$ 1,750.00	\$ 1,750.00	0.00%
Buses/Excursions	7750	\$ -	\$ 14,174.72	\$ 6,955.85	\$ 15,966.00	\$ 9,010.15	43.57%
Tuition/Book Reimbursement	7760	\$ -	\$ 161.00	\$ -	\$ -	\$ -	0.00%
Utilities Gas	7810	\$ 1,922.45	\$ 20,009.83	\$ 20,815.52	\$ 26,491.00	\$ 5,675.48	78.58%
Utilities Water	7820	\$ 41,179.22	\$ 488,565.78	\$ 473,136.36	\$ 742,489.00	\$ 269,352.64	63.72%

General Ledger

Statement of Revenues and Expenditures

Fund 10 General Fund

May 2017 91.6%

Description	Account	Period Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
Utilities Electric	7830	\$ 16,129.76	\$ 185,898.63	\$ 151,694.70	\$ 231,245.00	\$ 79,550.30	65.60%
Awards and Certificates	7910	\$ 89.00	\$ 12,379.56	\$ 11,856.01	\$ 18,186.00	\$ 6,329.99	65.19%
Meals for Staff Training	7920	\$ 173.32	\$ 3,648.42	\$ 1,079.30	\$ 2,710.00	\$ 1,630.70	39.83%
Employee Morale	7930	\$ -	\$ 3,358.63	\$ 1,383.59	\$ 3,475.00	\$ 2,091.41	39.82%
COP Debt PV Fields	7950	\$ -	\$ -	\$ 27,539.95	\$ -	\$ 27,539.95	0.00%
Reserve Designated Project	7972	\$ 2,500.00	\$ -	\$ 27,500.00	\$ 30,000.00	\$ 2,500.00	91.67%
Reserve Dry Period	7973	\$ 7,583.33	\$ -	\$ 83,416.67	\$ 91,000.00	\$ 7,583.33	91.67%
Service and Supplies		\$ 186,138.90	\$ 2,123,467.25	\$ 2,169,582.01	\$ 2,846,497.00	\$ 811,456.27	76.22%
YTD Comparison				\$ 46,114.76			
Capital							
Capital	8400	\$ 9,004.45	\$ 5,623.54	\$ 9,004.45	\$ 502,790.00	\$ 493,785.55	1.79%
HCF Grant Trails	8403	\$ -	\$ 12,161.22	\$ 304.00	\$ -	\$ (304.00)	0.00%
Greenfield Outdoor Fitness Equ	8404	\$ -	\$ 12,283.94	\$ -	\$ -	\$ -	0.00%
HCF Grant Wildlife Programs	8405	\$ 1,890.05	\$ 13,839.92	\$ 13,824.06	\$ -	\$ (13,824.06)	0.00%
Springbrook Software	8407	\$ -	\$ 66,130.00	\$ -	\$ -	\$ -	0.00%
Eston Street Tree Removal	8408	\$ -	\$ -	\$ 13,500.00	\$ -	\$ (13,500.00)	0.00%
Playground Equipment	8410	\$ -	\$ -	\$ 190,437.74	\$ 190,000.00	\$ (437.74)	100.23%
Equip/Facility Replacement	8420	\$ 5,102.04	\$ -	\$ 28,699.36	\$ 45,200.00	\$ 16,500.64	63.49%
Telephone System	8421	\$ -	\$ -	\$ 9,981.26	\$ -	\$ (9,981.26)	0.00%
Needs Assessment FY 1617	8422	\$ -	\$ -	\$ 87.38	\$ -	\$ (87.38)	0.00%
Bob Kildee Parking Lot FY1617	8423	\$ -	\$ -	\$ 236.44	\$ -	\$ (236.44)	0.00%
PV Fields Parking Lot	8424	\$ -	\$ -	\$ 14,361.00	\$ -	\$ (14,361.00)	0.00%
Hardwalls GM/HR Offices	8425	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	0.00%
Charter Oaks Windrow	8426	\$ -	\$ -	\$ 6,000.00	\$ -	\$ (6,000.00)	0.00%
Cam Grove Parking Lot	8427	\$ 174,175.00	\$ -	\$ 174,175.00	\$ -	\$ (174,175.00)	0.00%
Capital Expense		\$ 190,171.54	\$ 110,038.62	\$ 460,610.69	\$ 747,990.00	\$ 287,379.31	61.58%
YTD Comparison				\$ 350,572.07			
Expense w/out Capital		\$ 609,510.02	\$ 5,204,520.48	\$ 5,618,753.87	\$ 7,034,516.00	\$ 1,550,303.41	79.9%
YTD Comparison				\$ 414,233.39			

General Ledger
Statement of Revenues and Expenditures
Fund 20 Assessment District
May 2017 91.6%

Description	Account	Period Amount	One Year Prior Actual	Year to Date	Budget	Budget Remaining	% of Budget Used
Revenue							
Interest Apport Fund	5310	\$ -	\$ 1,450.39	\$ 226.58	\$ 1,536.00	\$ 1,309.42	14.75%
Assessment Revenue	5500	\$ 20,595.10	\$ 994,165.00	\$ 1,032,069.95	\$ 1,046,037.00	\$ 13,967.05	98.66%
Other/Purchase Discount Taken	5575	\$ -	\$ 1.56	\$ -	\$ -	\$ -	0.00%
Revenue		\$ 20,595.10	\$ 995,616.95	\$ 1,032,296.53	\$ 1,047,573.00	\$ 15,276.47	98.54%
YTD Comparison				\$ 36,679.58			
Personnel							
Full Time Salaries	6100	\$ 11,175.26	\$ 93,220.01	\$ 84,080.96	\$ 96,247.00	\$ 12,166.04	87.36%
Car Allowance	6105	\$ 100.00	\$ 1,111.30	\$ 1,100.00	\$ 1,200.00	\$ 100.00	91.67%
Cell Phone Allowance	6108	\$ 81.25	\$ 180.59	\$ 893.75	\$ 975.00	\$ 81.25	91.67%
Retirement	6120	\$ 1,875.76	\$ 13,080.11	\$ 14,915.22	\$ 16,504.00	\$ 1,588.78	90.37%
Employee Insurance	6130	\$ 1,545.81	\$ 11,095.45	\$ 12,292.70	\$ 13,412.00	\$ 1,119.30	91.65%
Workers Compensation	6140	\$ 1,100.26	\$ 7,398.61	\$ 7,959.32	\$ 8,085.00	\$ 125.68	98.45%
Personnel		\$ 15,878.34	\$ 126,086.07	\$ 121,241.95	\$ 136,423.00	\$ 15,181.05	88.87%
YTD Comparison				\$ (4,844.12)			
Service and Supplies							
Incidental Costs Assess	6709	\$ -	\$ 15,348.25	\$ 15,610.13	\$ 27,500.00	\$ 11,889.87	56.76%
Contracted LS Services	6720	\$ 46,095.15	\$ 326,452.46	\$ 326,117.01	\$ 403,560.00	\$ 77,442.99	80.81%
Bank & ActiveNet Charges	6950	\$ -	\$ -	\$ 104.00	\$ -	\$ 104.00	0.00%
Approp Redev/Collection Fees	6960	\$ -	\$ 1,430.87	\$ 2,516.64	\$ 2,625.00	\$ 108.36	95.87%
Business Services	7180	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%
COP Debt PV Fields	7950	\$ 62,655.42	\$ 404,660.02	\$ 689,209.58	\$ 751,865.00	\$ 62,655.42	53.23%
Service and Supplies		\$ 108,750.57	\$ 747,891.60	\$ 1,038,557.36	\$ 1,185,550.00	\$ 157,200.64	87.60%
YTD Comparison				\$ 290,665.76			
Expense		\$ 124,628.91	\$ 873,977.67	\$ 1,159,799.31	\$ 1,321,973.00	\$ 172,381.69	87.7%
YTD Comparison				\$ 285,821.64			

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Amy Stewart, Recreation Services Manager

DATE: July 5, 2017

**SUBJECT: CONSIDERATION AND ADOPTION OF
RESOLUTION NO. 576 DECLARING JULY AS
PARK AND RECREATION MONTH**

RECOMMENDATION

It is recommended the Board consider and adopt Resolution No. 576 proclaiming July as Park and Recreation Month.

BACKGROUND

Americans have celebrated National Park and Recreation Month during July since 1985. Through efforts of the National Recreation and Park Association (NRPA), the U.S. House of Representatives passed an official resolution for Park and Recreation Month in 2009. At the state level California Parks and Recreation Society (CPRS) is recognizing it as: "July is Parks Make Life Better" month. The NRPA and CPRS are encouraging its members to plan events and initiatives that will remind the community of the exciting and vital role that recreation and parks play in our lives. Staff is presenting a resolution proclaiming the month of July as Park and Recreation Month. Resolution No. 576 not only recognizes the need for parks and recreation but also draws attention to staff's dedication to work together to further health and wellness, conservation and social opportunities by providing awesome programs and events.

ANALYSIS

To celebrate the importance of recreation and parks the District is planning a variety of events to further health and wellness and is offering a wide range of classes, camps, Friday Movies in the Park and a July 28 Family Float Night at the Aquatic Center. Also, in coordination with the Camarillo Community Band, there will be free band concerts at the Community Center Park every Thursday in July.

FISCAL IMPACT

There is no fiscal impact associated with this action.

RECOMMENDATION

It is recommended the Board consider and adopt Resolution No. 576 proclaiming July as Park and Recreation Month.

ATTACHMENTS

- 1) Resolution No. 576 (1 page)

RESOLUTION NO. 576

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
PLEASANT VALLEY RECREATION AND PARK DISTRICT
TO PROCLAIM JULY AS PARK AND RECREATION MONTH**

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including the Pleasant Valley Recreation and Park District in Camarillo; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled and improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS Pleasant Valley Recreation and Park District recognizes the benefits derived from parks and recreation resources

THEREFORE, BE IT RESOLVED the Pleasant Valley Recreation & Park District hereby proclaims the month of July as "Park & Recreation Month" and in doing so, urges all citizens in the community of Camarillo to use and enjoy our parks and recreational opportunities.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 5th day of July 2017, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Neal Dixon, Chairman, PVRPD Board of Directors

ATTESTED:

Robert Kelley, Secretary, PVRPD Board of Directors

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Leonore Young, Administrative Services Manager

DATE: July 5, 2017

**SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION
NO. 577, UPDATING AUTHORIZED SIGNATURES FOR
WIRE TRANSFERS WITH VENTURA COUNTY
TREASURY POOL**

RECOMMENDATION

It is recommended the Board of Directors consider and approve Resolution No. 577 for Ventura County Treasury Pool updating signatures as to who is authorized to sign and/or authorize wire transfers for Pleasant Valley Recreation and Park District.

BACKGROUND

At the November 5, 2015 Board meeting the Board approved Resolution No. 550 authorizing the District to invest District funds with the Ventura County Treasury Pool. The Ventura County Pool requires an annual board approved document or resolution identifying the authorized party to sign and/or authorize wire transfers for Pleasant Valley Recreation and Park District. This resolution along with the Signature Authorization Form for Local Agencies for fiscal year 2017-2018 must be completed and returned to the Auditor-Controller Office by July 10, 2017.

ANALYSIS

The Ventura County Auditor-Controller Office requires any agency that uses the Ventura County Financial Management System (VCFMS) to record financial information or invests in the County's Treasury Pool to update the Signature Authorized Form for Local Agencies for fiscal year 2017-2018. This form must be accompanied by board resolution or other board approved documentation identifying specific individuals or positions. The resolution states that Mary Otten - General Manager, Leonore Young - Administrative Services Manager and Neal Dixon - Board Chair are authorized signatures.

FISCAL IMPACT

No fiscal impact with this Board action.

RECOMMENDATION

It is recommended the Board of Directors consider and approve Resolution No. 577 for Ventura County Pool updating signatures as to who is authorized to sign and/or authorize wire transfers for fiscal year 2017-2018 for Pleasant Valley Recreation and Park District.

ATTACHMENTS

- 1) Resolution No. 577 (2 pages)

RESOLUTION NO. 577

**RESOLUTION OF THE BOARD OF DIRECTORS
PLEASANT VALLEY RECREATION AND PARK DISTRICT
UPDATING AUTHORIZED SIGNATURES
FOR WIRE TRANSFERS OF DISTRICT FUNDS
IN THE VENTURA COUNTY TREASURY POOL**

WHEREAS, California Government Code Section 53684 allows the Administrative Services Manager, with consent of the County Treasurer-Tax Collector, to deposit the excess District funds in the County Treasury Pool for the purpose of investment by the County Treasurer-Tax Collector; and

WHEREAS, the existing District Investment Policy adopted on April 1, 2015, authorizes the investment of excess District funds in county investment pools; and

WHEREAS, the Administrative Services Manager has determined that the deposit of excess District funds in the Ventura County Treasury Pool in accordance with Section 53684 of the California Government Code is in the best interest of the Pleasant Valley Recreation and Park District; and

WHEREAS, Resolution No. 550 was passed on November 5, 2015 authorizing and requesting the investment of excess funds in the Ventura County Treasury Pool; and

WHEREAS, the Ventura County Auditor-Controller Office requires any agency that uses the Financial Management System to record financial information or invest in the County's Treasury Pool to update the Signature Authorized Form for Local Agencies for fiscal year 2017-2018; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Pleasant Valley Recreation and Park District as follows:

1. The following Pleasant Valley Recreation and Park District officers or their successors in office shall be authorized to sign or order the deposit or withdrawal of funds in the Ventura County Treasury Pool:

Mary Otten, General Manager; and
Leonore Young, Administrative Services Manager; and
Neal Dixon, Board Chair

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 5th day of July 2017, by the following vote:

AYES: _____
NAYS: _____
ABSENT: _____

Neal Dixon, Board Chair
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

Attested:

Robert Kelley, Secretary
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Leonore Young, Administrative Services Manager

DATE: July 5, 2017

**SUBJECT: CONSIDERATION AND ADOPTION OF RESOLUTION NO.
578 FOR FISCAL YEAR 2017-2018 FINAL BUDGETS**

RECOMMENDATION

After a public hearing on the proposed Fiscal Year 2017-2018 Operating Budget, Capital Improvement Program, and Assessment District Budget for the Pleasant Valley Recreation and Park District is conducted, the Board should consider adopting Resolution No. 578 for the Fiscal Year 2017-2018 Operating Budget, Capital Improvement Program and Assessment District Budget.

BACKGROUND

On April 27th, May 4th and May 18th, Pleasant Valley Recreation and Park District held public workshops on the proposed budgets totaling approximately \$7.5 million for the General Fund Budget and \$1.0 million for the Assessment District Budget. The public received notice of these workshops through the posting of agendas.

The proposed operating budgets for FY 2017-2018 strive to continue to move the Pleasant Valley Recreation and Park District along the path of fiscal sustainability. The budgets are presented as balanced. The budget workshops provided the Board and staff the opportunity to address any concerns and questions from the public. The budget workshops allowed the Board an opportunity to review and provide additional comments before adoption of the budgets.

At the conclusion of the workshops, the Preliminary Budgets were presented and approved by the Board at the June 7, 2017 Regular Board Meeting as required by Public Resources Code 5788. Also, per Public Resources Code 5785.1(b), the notice of a public hearing was posted on June 18, 2017 in the *Ventura County Star*. The notice served to announce the public hearing on adoption of the final budget at this meeting. The Board has until August 30, 2017 to adopt a final budget as required by Public Resource Code 5788.5.

As a budgeting goal, staff was challenged with keeping the expenditures equal to or less than the FY 2016-2017 mid-year budget adjustments. Staff is presenting a balanced budget at \$7,526,028 for the General Fund and \$1,055,213 for the Assessment District as it relates to revenues and operational expenses (*Personnel and Services & Supplies*). Revenue exceeds expenditures by a total of \$16,723 for the General Fund and \$17,477 for the Assessment District of the proposed budget.

This remaining report is similar to the June 7, 2017 staff report that was presented to the Board, as there were no changes directed by the Board of Directors at that meeting.

Major changes to the Administration/District Wide budget include the increase to the CalPERS Unfunded Liability of \$43,533 and the 2017 COP debt service payment of \$246,409. CalPERS Unfunded Liability will continue to increase every fiscal year; it is unknown at this time how much CalPERS will increase the unfunded liability payment in the years to come. The 2017 COP debt service payment obligation is being split between the General Fund and the Assessment District budgets. In the prior years the entire 2008 COP (now known as the 2017 COP after the refunding) has been paid from the Assessment District.

Changes in budget expense line items:

Additional Park Supervisor

Part-Time Year Round Admin Analyst from Part-Time Restricted

Part-Time Year Round Program Specialist from Part-Time Restricted

Changes to the Administration/District Wide budget include the increase to: a) CalPERS Unfunded Liability (\$43,533), b) Reserve Vehicle Fleet (\$10,000), c) Reserve Information Technology (\$5,000), d) Reserve Designated Project (\$20,000), e) Conference/Training Staff (\$6,510), f) Certificate of Participation (COP) (\$246,409) and g) a decrease in Workers Compensation (\$30,657). Workers Compensation decreased due to making sure that California Association for Park and Recreation Indemnity (CAPRI) rates coordinated with the rates that were input into Springbrook software. During fiscal year 2016-2017 the District refunded the 2008 COP and due to bond counsel recommendation, the debt service payment will be paid out of both the General Fund and the Assessment District Fund. The November payment will be paid from the Assessment District account and the April payment will be paid from the General Fund account (\$246,409).

The following personnel changes are being requested: 1) Additional Park Supervisor, 2) move Part-Time Restricted Admin Analyst to Part-Time Year Round, 3) move Part-Time Restricted position to a Program Specialist Part-Time Year Round.

ANALYSIS

The analysis is comparative from the Approved FY 2016-2017 Operating Budget. The following items should be noted when reviewing the budget:

1. The preliminary General Fund budget contains an overall increase in revenue of \$451,322 which reflects an increase in Tax Apportionment (\$301,730), Rental (\$77,425), Public Fees (\$68,402) and Activity Guide Revenue (\$2,800).
2. Total revenues available are \$7,542,751 and total operating expenditures are \$7,526,028 which equates to revenue exceeding expenditures by \$21,723.
3. Personnel expenditures have increased by \$190,730 in comparison to the FY 2016-2017 due to the following items: 1) Employee Insurance (\$64,037); the District increased the employer contribution for non-union employees by 15% for medical insurance, 2) Full-Time wages (\$50,724) due to 1% cost of living adjustment (COLA) for all full-time staff, merit increases and the increase in hours for two positions and the addition of the Park Supervisor position, 3) CalPERS unfunded liability of \$43,533, 4) Part-Time Wages (\$37,701) due to an increase in minimum wage, increase in hours of a part-time Admin Analyst and Program Specialist, and 5) a decrease in overtime expense (\$5,466).

4. Services and Supplies have increased \$294,618 from the original budget due to 1) the 2017 COP payment for Pleasant Valley Fields (\$246,409) 2) Instructor Services (\$29,452), 3) Water expense (\$15,311) and a decrease in Office Equipment Maintenance (\$1,400).

The analysis for the Assessment District is as follows:

1. Revenue has decreased \$354,054 due to the fiscal year 2017-2018 budget and does not reflect the carry over amount as it has in the past. Personnel has decreased \$6,429 due to restructuring Parks personnel between the General Fund and the Assessment District. In the fiscal year 2017-2018 budget, the Park Services Manager position is no longer charged (25%) to the Assessment District and the new Park Supervisor is now charged to both General Fund (75%) and Assessment District (25%).
2. Services and Supplies decreased \$260,331 due to the restructuring of the 2017 COP debt service payment between the General Fund and the Assessment District.

Capital Improvement Program (CIP) Budget:

In 2013, the District also developed a 5-year Capital Improvement Plan (2013-2018). This plan included facilities and parks that would require modification, replacement and improvement over the next five years. The document was designed to provide the Board of Directors information regarding short and long term capital projects for improvements and future infrastructure needs. Quimby Funds, which are fees that are received from developers in lieu of land, may only be used for developing new parks/recreation facilities or rehabilitating existing neighborhood or Community Park/Recreational Facilities. The CIP budget which will derive its funds from Quimby monies and Capital funds will include 17 projects for FY 2017-2018 with a combined total of \$804,790.

The Capital Outlay projects are:

- a. Bob Kildee Parking Lot (roll over from prior year)
- b. Administration Building Roof
- c. Auditorium Ducting Repair
- d. Auditorium Restrooms
- e. Bob Kildee Pavilion
- f. Springville Dog Park
- g. Camarillo Dog Park
- h. Pool-Water Heater/Electric Outlets
- i. Roof-Mission Oaks Snack Bar
- j. Auditorium Patio
- k. Bob Kildee Pour and Play
- l. Design Plans for Freedom
- m. Office Design/Carpet/Server
- n. Shop Driveway
- o. Pleasant Valley Fields Parking Lot
- p. Charter Oaks Trees
- q. Needs Assessment (roll over from prior year)

FISCAL IMPACT

There have been no changes made to the budget from the Preliminary Budget approved on June 7, 2017 to the final budgets being presented on July 5, 2017; therefore there is no fiscal impact.

RECOMMENDATION

It is recommended that the Board of Directors adopt Resolution No. 578 Fiscal Year 2017-2018 Final Budgets for the Pleasant Valley Recreation and Park District.

ATTACHMENTS

- 1) Resolution No. 578 (1 page)
- 2) FY 2017-2018 Preliminary Budgets Summary Sheets (17 pages)

RESOLUTION NO. 578

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT
ADOPTING THE 2017-2018 FISCAL YEAR BUDGETS**

WHEREAS, the Board of Directors of the Pleasant Valley Recreation and Park District (“District”) has reviewed and adopted the draft budgets for Fiscal Year 2017-2018;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED, AND ORDERED by the District Board of Directors as follows:

1. That the budget document which is on file with the Secretary of the Board be adopted as the final operating and capital budget for the District for the Fiscal Year 2017-2018.
2. That the amounts designated in the final Fiscal Year 2017-2018 budgets are hereby appropriated and may be expended by the departments or funds for which they are designated and such appropriation shall be neither increased nor decreased excepted herein.
3. That the following controls are hereby placed on the use and transfer of budgeted funds:
 - a. The General Manager is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses, and capital expenditures and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or General Manager as described herein.
 - b. The Board must authorize any increase in the overall operating budget, capital budget, salary budget, and number of authorized regular personnel positions above the level identified in the final budget. The General Manager may authorize the hiring of temporary or part-time staff as necessary, within the limits imposed by the available funds in the budget.

PASSED AND ADOPTED by the Board of Directors of Pleasant Valley Recreation and Park District this 5th day of July, 2017, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Neal Dixon, Chairman, Board of Directors
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

Attested:

Robert Kelley, Secretary
PLEASANT VALLEY RECREATION
AND PARK DISTRICT

General Ledger
District Wide Budget Summary Division 301

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
	Revenue						
5510	Public Fees	\$ 155,197.29	\$ 131,776.00	\$ 7,172.00	\$ 7,172.00	\$ 7,172.00	\$ 7,172.00
5511	Public Fees	\$ -	\$ -	\$ 149,306.00	\$ 149,306.00	\$ 149,306.00	\$ 149,306.00
5513	Swim PassAdult Splash (20)	\$ 9,468.33	\$ 7,344.00	\$ 7,344.00	\$ 7,344.00	\$ 7,344.00	\$ 7,344.00
5514	Swim PassSenior Splash (10)	\$ 2,187.50	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00
5516	Swim Pass Senior Splash (20)	\$ 5,706.50	\$ 3,570.00	\$ 4,590.00	\$ 4,590.00	\$ 4,590.00	\$ 4,590.00
5517	Swim PassSenior Splash (20)	\$ 940.50	\$ 2,916.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00
5518	Swim PassSenior Fitness (10)	\$ 13,275.00	\$ 5,670.00	\$ 10,692.00	\$ 10,692.00	\$ 10,692.00	\$ 10,692.00
5520	Swim PassSenior Fitness (20)	\$ 21,557.45	\$ 26,529.00	\$ 22,329.00	\$ 22,329.00	\$ 22,329.00	\$ 22,329.00
5524	Swim PassAdult Splash (10)	\$ 3,226.50	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00
5525	Vending Concessions	\$ 822.34	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00
5526	Swim PassAdult Fitness (10)	\$ 888.00	\$ 3,240.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
5527	Swim PassAdult Fitness (20)	\$ 3,681.00	\$ 5,400.00	\$ 4,320.00	\$ 4,320.00	\$ 4,320.00	\$ 4,320.00
5528	Swim Passes Summer Single	\$ 1,260.00	\$ 960.00	\$ 960.00	\$ 960.00	\$ 960.00	\$ 960.00
5529	Swim Passes Summer Family	\$ 1,365.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00
5530	Rental	\$ 32,813.75	\$ 17,875.00	\$ 16,875.00	\$ 16,875.00	\$ 16,875.00	\$ 16,875.00
5575	Other/Purchase Discount Taken	\$ 3,836.44	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue	\$ 256,225.60	\$ 215,078.00	\$ 236,206.00	\$ 236,206.00	\$ 236,206.00	\$ 236,206.00
	Expense						
6100	Full Time Salaries	\$ 44,292.55	\$ 66,648.00	\$ 68,239.00	\$ 68,239.00	\$ 68,239.00	\$ 68,239.00
6101	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6105	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ 160.82	\$ 1,140.00	\$ 1,140.00	\$ 1,140.00	\$ 1,140.00	\$ 1,140.00
6110	PartTime Salaries	\$ 206,663.53	\$ 231,240.00	\$ 244,508.00	\$ 244,508.00	\$ 244,508.00	\$ 244,508.00
6120	Retirement	\$ 8,794.01	\$ 14,367.00	\$ 13,311.00	\$ 13,311.00	\$ 13,311.00	\$ 13,311.00
6121	457 Pension	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -
6130	Employee Insurance	\$ 1,214.03	\$ 4,945.00	\$ 5,090.00	\$ 6,123.00	\$ 6,123.00	\$ 6,123.00
6140	Workers Compensation	\$ 5,424.01	\$ 5,511.00	\$ 6,880.00	\$ 6,880.00	\$ 6,880.00	\$ 6,880.00
6150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6160	Loan Pension Obligation	\$ 16,073.62	\$ -	\$ -	\$ -	\$ -	\$ -
6161	OPEB Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6170	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 282,622.57	\$ 324,351.00	\$ 339,168.00	\$ 340,201.00	\$ 340,201.00	\$ 340,201.00
6210	Telephone	\$ 2,060.26	\$ 1,980.00	\$ -	\$ -	\$ -	\$ -
6220	Internet Services	\$ 1,308.00	\$ 1,308.00	\$ -	\$ -	\$ -	\$ -
6310	Pool Chemicals	\$ 50.21	\$ -	\$ -	\$ -	\$ -	\$ -
6320	Janitorial Supplies	\$ 69.61	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
6340	Food Supplies	\$ 574.40	\$ 625.00	\$ 625.00	\$ 625.00	\$ 625.00	\$ 625.00
6530	Office Equipment Maintenance	\$ -	\$ 450.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
6610	Building Repair	\$ 74.08	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
6620	Bldg Equip Maint/Repair	\$ 214.78	\$ 500.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
6810	Memberships	\$ 225.00	\$ 220.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00
6910	Office Supplies	\$ 665.70	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
6930	Advertising Expense	\$ 1,412.23	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
6990	Comp Hardware/Software Exp	\$ -	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
7115	Typeset and Print Services	\$ 512.52	\$ 1,000.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
7120	Instructor Services	\$ 22,015.13	\$ 16,415.00	\$ 18,195.00	\$ 18,195.00	\$ 18,195.00	\$ 18,195.00
7410	Event Supplies	\$ 1,907.28	\$ 2,050.00	\$ 2,310.00	\$ 2,310.00	\$ 2,310.00	\$ 2,310.00
7460	Training Supplies	\$ 1,398.60	\$ 1,350.00	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00
7500	Small Tools	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
7510	Safety Supplies	\$ -	\$ 1,910.00	\$ 1,660.00	\$ 1,660.00	\$ 1,660.00	\$ 1,660.00
7610	Uniform Allowance	\$ 1,389.16	\$ 1,325.00	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00
7620	Safety Clothing	\$ 2,039.75	\$ -	\$ -	\$ -	\$ -	\$ -
7710	Conference&Seminar Staff	\$ 473.00	\$ 1,465.00	\$ 805.00	\$ 805.00	\$ 805.00	\$ 805.00
7720	Conference&Seminar Travel Exp	\$ 1,136.36	\$ 463.00	\$ 1,288.00	\$ 1,288.00	\$ 1,288.00	\$ 1,288.00
7730	Private Vehicle Mileage	\$ 258.92	\$ 389.00	\$ 389.00	\$ 389.00	\$ 389.00	\$ 389.00
7910	Awards and Certificates	\$ 2,256.48	\$ 2,050.00	\$ 810.00	\$ 810.00	\$ 810.00	\$ 810.00
7920	Meals for Staff Training	\$ 128.12	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
	Service and Supplies	\$ 40,169.59	\$ 37,800.00	\$ 33,617.00	\$ 33,617.00	\$ 33,617.00	\$ 33,617.00
	Revenue Total	\$ 256,225.60	\$ 215,078.00	\$ 236,206.00	\$ 236,206.00	\$ 236,206.00	\$ 236,206.00
	Expense Total	\$ 322,792.16	\$ 362,151.00	\$ 372,785.00	\$ 373,818.00	\$ 373,818.00	\$ 373,818.00
	Grand Total	\$ (66,566.56)	\$ (147,073.00)	\$ (136,579.00)	\$ (137,612.00)	\$ (137,612.00)	\$ (137,612.00)

General Ledger
 District Wide Budget Summary Divison 310

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
Revenue							
5510	Public Fees	\$ 73,192.00	\$ 93,086.00	\$ -	\$ -	\$ -	\$ -
5511	Public Fees	\$ -	\$ -	\$ 83,850.00	\$ 83,850.00	\$ 83,850.00	\$ 83,850.00
5570	Donations	\$ 120.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00
5575	Other/Purchase Discount Taken	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue	\$ 73,312.00	\$ 93,356.00	\$ 84,120.00	\$ 84,120.00	\$ 84,120.00	\$ 84,120.00
Expense							
6100	Full Time Salaries	\$ 87,069.87	\$ 81,806.00	\$ 82,645.00	\$ 82,645.00	\$ 82,645.00	\$ 82,645.00
6101	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6105	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ 270.82	\$ 780.00	\$ 780.00	\$ 780.00	\$ 780.00	\$ 780.00
6110	PartTime Salaries	\$ 15,869.21	\$ 21,536.00	\$ 20,026.00	\$ 20,026.00	\$ 20,026.00	\$ 20,026.00
6120	Retirement	\$ 13,513.31	\$ 14,226.00	\$ 14,556.00	\$ 14,556.00	\$ 14,556.00	\$ 14,556.00
6121	457 Pension	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -
6130	Employee Insurance	\$ 1,216.24	\$ 620.00	\$ 734.00	\$ 734.00	\$ 734.00	\$ 734.00
6140	Workers Compensation	\$ 1,891.62	\$ 1,765.00	\$ 2,259.00	\$ 2,259.00	\$ 2,259.00	\$ 2,259.00
6150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6160	Loan Pension Obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6161	OPEB Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6170	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 119,831.07	\$ 121,233.00	\$ 121,000.00	\$ 121,000.00	\$ 121,000.00	\$ 121,000.00
6380	Medical Supplies	\$ 177.66	\$ -	\$ -	\$ -	\$ -	\$ -
6810	Memberships	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00
6900	Office Expense	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
6910	Office Supplies	\$ 136.39	\$ 400.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
6920	Postage Expense	\$ -	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
7120	Instructor Services	\$ 210.00	\$ -	\$ -	\$ -	\$ -	\$ -
7180	Business Services	\$ 599.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
7190	Umpire/Referee Services	\$ 1,340.00	\$ 2,000.00	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00
7440	Sporting Goods	\$ 6,533.33	\$ 5,265.00	\$ 5,265.00	\$ 5,265.00	\$ 5,265.00	\$ 5,265.00
7460	Training Supplies	\$ 53.72	\$ 270.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
7510	Safety Supplies	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
7610	Uniform Allowance	\$ 87.34	\$ -	\$ -	\$ -	\$ -	\$ -
7710	Conference&Seminar Staff	\$ 1,245.16	\$ -	\$ 1,490.00	\$ 1,490.00	\$ 1,490.00	\$ 1,490.00
7720	Conference&Seminar Travel Exp	\$ -	\$ -	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00
7730	Private Vehicle Mileage	\$ 1,423.86	\$ 1,782.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
7910	Awards and Certificates	\$ 11,602.12	\$ 14,236.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
7920	Meals for Staff Training	\$ 26.60	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense	\$ 23,655.18	\$ 25,673.00	\$ 26,195.00	\$ 26,195.00	\$ 26,195.00	\$ 26,195.00
	Revenue Total	\$ 73,312.00	\$ 93,356.00	\$ 84,120.00	\$ 84,120.00	\$ 84,120.00	\$ 84,120.00
	Expense Total	\$ 143,486.25	\$ 146,906.00	\$ 147,195.00	\$ 147,195.00	\$ 147,195.00	\$ 147,195.00
	Grand Total	\$ (70,174.25)	\$ (53,550.00)	\$ (63,075.00)	\$ (63,075.00)	\$ (63,075.00)	\$ (63,075.00)

General Ledger
 District Wide Budget Summary Division 315

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
Revenue							
5510	Public Fees	\$ 90,544.88	\$ 62,862.00	\$ 84,168.00	\$ 84,168.00	\$ 84,168.00	\$ 84,168.00
5530	Rental	\$ 148,493.54	\$ 119,067.00	\$ 143,697.00	\$ 143,697.00	\$ 143,697.00	\$ 143,697.00
5536	Annual Passes	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -
5562	Banner Income	\$ 325.00	\$ -	\$ -	\$ -	\$ -	\$ -
5575	Other/Purchase Discount Taken	\$ 140.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue	\$ 239,503.42	\$ 184,929.00	\$ 227,865.00	\$ 227,865.00	\$ 227,865.00	\$ 227,865.00
Expense							
6100	Full Time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6101	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6105	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6110	PartTime Salaries	\$ 43,043.25	\$ 54,648.00	\$ 55,594.00	\$ 55,594.00	\$ 55,594.00	\$ 55,594.00
6120	Retirement	\$ 618.58	\$ 792.00	\$ 806.00	\$ 806.00	\$ 806.00	\$ 806.00
6121	457 Pension	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -
6130	Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6140	Workers Compensation	\$ 846.48	\$ 1,011.00	\$ 1,223.00	\$ 1,223.00	\$ 1,223.00	\$ 1,223.00
6150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6160	Loan Pension Obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6161	OPEB Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6170	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 44,508.31	\$ 56,951.00	\$ 57,623.00	\$ 57,623.00	\$ 57,623.00	\$ 57,623.00
6610	Building Repair	\$ 406.98	\$ 2,000.00	\$ 2,115.00	\$ 2,115.00	\$ 2,115.00	\$ 2,115.00
6620	Bldg Equip Maint/Repair	\$ 165.00	\$ -	\$ -	\$ -	\$ -	\$ -
6630	Improvements/Maintenance	\$ 1,484.51	\$ -	\$ -	\$ -	\$ -	\$ -
6910	Office Supplies	\$ -	\$ 700.00	\$ -	\$ -	\$ -	\$ -
6930	Advertising Expense	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -
7120	Instructor Services	\$ 55,146.27	\$ 41,130.00	\$ 57,746.00	\$ 57,746.00	\$ 57,746.00	\$ 57,746.00
7125	PERS Admin Fees	\$ -	\$ 475.00	\$ -	\$ -	\$ -	\$ -
7160	Entertainment Services	\$ 150.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
7180	Business Services	\$ -	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00
7310	Rents & Leases Equip	\$ 574.54	\$ -	\$ -	\$ -	\$ -	\$ -
7320	Bldg/Field Leases & Rental	\$ 9,857.00	\$ 10,863.00	\$ 11,391.00	\$ 11,391.00	\$ 11,391.00	\$ 11,391.00
7440	Sporting Goods	\$ 882.36	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
7460	Training Supplies	\$ -	\$ 400.00	\$ -	\$ -	\$ -	\$ -
7510	Safety Supplies	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
7610	Uniform Allowance	\$ 258.50	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00
7730	Private Vehicle Milcage	\$ -	\$ 122.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00
7810	Utilities Gas	\$ 440.02	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
7820	Utilities Water	\$ 1,274.93	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
	Expense	\$ 70,640.11	\$ 57,860.00	\$ 74,920.00	\$ 74,920.00	\$ 74,920.00	\$ 74,920.00
	Revenue Total	\$ 239,503.42	\$ 184,929.00	\$ 227,865.00	\$ 227,865.00	\$ 227,865.00	\$ 227,866.00
	Expense Total	\$ 115,148.42	\$ 114,811.00	\$ 132,543.00	\$ 132,543.00	\$ 132,543.00	\$ 132,543.00
	Grand Total	\$ 124,355.00	\$ 70,118.00	\$ 95,322.00	\$ 95,322.00	\$ 95,322.00	\$ 95,323.00

General Ledger
 District Wide Budget Summary Division 320

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
	Revenue						
5510	Public Fees	\$ 198,787.44	\$ 184,077.00	\$ 111,082.00	\$ 111,082.00	\$ 111,082.00	\$ 111,082.00
5511	Public Fees	\$ -	\$ -	\$ 92,136.00	\$ 92,136.00	\$ 92,136.00	\$ 92,136.00
5530	Rental	\$ 4,762.10	\$ -	\$ -	\$ -	\$ -	\$ -
5570	Donations	\$ 595.32	\$ -	\$ -	\$ -	\$ -	\$ -
5575	Other/Purchase Discount Taken	\$ 302.01	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue	\$ 204,446.87	\$ 184,077.00	\$ 203,218.00	\$ 203,218.00	\$ 203,218.00	\$ 203,218.00
	Expense						
6100	Full Time Salaries	\$ 61,263.04	\$ 61,938.00	\$ 63,185.00	\$ 63,185.00	\$ 63,185.00	\$ 63,185.00
6101	Overtime Salaries	\$ -	\$ 1,787.00	\$ 1,823.00	\$ 1,823.00	\$ 1,823.00	\$ 1,823.00
6105	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ 286.55	\$ 540.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00
6110	PartTime Salaries	\$ 51,531.32	\$ 70,172.00	\$ 59,323.00	\$ 59,323.00	\$ 59,323.00	\$ 59,323.00
6120	Retirement	\$ 9,073.85	\$ 9,764.00	\$ 11,605.00	\$ 11,605.00	\$ 11,605.00	\$ 11,605.00
6121	457 Pension	\$ 576.60	\$ 500.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00
6130	Employee Insurance	\$ 7,718.84	\$ 3,890.00	\$ 8,651.00	\$ 10,717.00	\$ 10,717.00	\$ 10,717.00
6140	Workers Compensation	\$ 2,385.03	\$ 2,477.00	\$ 2,735.00	\$ 2,735.00	\$ 2,735.00	\$ 2,735.00
6150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6160	Loan Pension Obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6161	OPEB Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6170	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 132,835.23	\$ 151,068.00	\$ 154,442.00	\$ 156,508.00	\$ 156,508.00	\$ 156,508.00
6210	Telephone	\$ 136.17	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
6320	Janitorial Supplies	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -
6330	Kitchen Supplies	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -
6340	Food Supplies	\$ 540.15	\$ 845.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00
6380	Medical Supplies	\$ 84.34	\$ -	\$ -	\$ -	\$ -	\$ -
6810	Memberships	\$ 150.00	\$ 140.00	\$ 260.00	\$ 260.00	\$ 260.00	\$ 260.00
6910	Office Supplies	\$ 417.58	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
6930	Advertising Expense	\$ 723.75	\$ 500.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
7120	Instructor Services	\$ 85,152.74	\$ 64,749.00	\$ 72,236.00	\$ 72,236.00	\$ 72,236.00	\$ 72,236.00
7160	Entertainment Services	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -
7180	Business Services	\$ 2,816.58	\$ 3,960.00	\$ 3,960.00	\$ 3,960.00	\$ 3,960.00	\$ 3,960.00
7310	Rents & Leases Equip	\$ -	\$ 800.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
7320	Bldg/Field Leases & Rental	\$ 48.00	\$ -	\$ -	\$ -	\$ -	\$ -
7420	Supplies	\$ 264.64	\$ 750.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
7440	Sporting Goods	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
7450	Arts and Craft Supplies	\$ 1,459.66	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
7460	Training Supplies	\$ 14.81	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
7470	Camp Supplies	\$ 938.46	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00
7500	Small Tools	\$ -	\$ 650.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
7510	Safety Supplies	\$ 182.68	\$ 200.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
7610	Uniform Allowance	\$ 1,029.14	\$ 650.00	\$ 780.00	\$ 780.00	\$ 780.00	\$ 780.00
7620	Safety Clothing	\$ 178.34	\$ -	\$ -	\$ -	\$ -	\$ -
7710	Conference&Seminar Staff	\$ 425.00	\$ -	\$ 565.00	\$ 565.00	\$ 565.00	\$ 565.00
7720	Conference&Seminar Travel Exp	\$ 93.03	\$ 135.00	\$ 1,180.00	\$ 1,180.00	\$ 1,180.00	\$ 1,180.00
7730	Private Vehicle Mileage	\$ 415.60	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00
7750	Buses/Excursions	\$ 4,515.72	\$ 4,950.00	\$ 5,170.00	\$ 5,170.00	\$ 5,170.00	\$ 5,170.00
7930	Employee Morale	\$ 159.94	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense	\$ 100,046.33	\$ 81,729.00	\$ 90,821.00	\$ 90,821.00	\$ 90,821.00	\$ 90,821.00
	Revenue Total	\$ 204,446.87	\$ 184,077.00	\$ 203,218.00	\$ 203,218.00	\$ 203,218.00	\$ 203,218.00
	Expense Total	\$ 232,881.56	\$ 232,797.00	\$ 245,263.00	\$ 247,329.00	\$ 247,329.00	\$ 247,329.00
	Grand Total	\$ (28,434.69)	\$ (48,720.00)	\$ (42,045.00)	\$ (44,111.00)	\$ (44,111.00)	\$ (44,111.00)

General Ledger
 District Wide Budget Summary Division 350

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
Revenue							
5510	Public Fees	\$ 40,609.25	\$ 33,430.00	\$ -	\$ -	\$ -	\$ -
5511	Public Fees	\$ -	\$ -	\$ 43,256.00	\$ 43,256.00	\$ 43,256.00	\$ 43,256.00
5570	Donations	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	Revenue	\$ 40,609.25	\$ 33,580.00	\$ 43,406.00	\$ 43,406.00	\$ 43,406.00	\$ 43,406.00
Expense							
6100	Full Time Salaries	\$ -	\$ 17,047.00	\$ 18,653.00	\$ 18,653.00	\$ 18,653.00	\$ 18,653.00
6101	Overtime Salaries	\$ -	\$ 533.00	\$ 538.00	\$ 538.00	\$ 538.00	\$ 538.00
6105	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ -	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00
6110	PartTime Salaries	\$ 2,059.68	\$ 2,553.00	\$ 2,669.00	\$ 2,669.00	\$ 2,669.00	\$ 2,669.00
6120	Retirement	\$ 141.87	\$ 2,528.00	\$ 2,712.00	\$ 2,712.00	\$ 2,712.00	\$ 2,712.00
6121	457 Pension	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -
6130	Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6140	Workers Compensation	\$ 59.21	\$ 363.00	\$ 469.00	\$ 469.00	\$ 469.00	\$ 469.00
6150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6160	Loan Pension Obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6161	OPEB Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6170	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 2,260.76	\$ 23,484.00	\$ 25,401.00	\$ 25,401.00	\$ 25,401.00	\$ 25,401.00
6330	Kitchen Supplies	\$ 263.67	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
6340	Food Supplies	\$ 473.74	\$ 1,366.00	\$ 1,316.00	\$ 1,316.00	\$ 1,316.00	\$ 1,316.00
6910	Office Supplies	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
6930	Advertising Expense	\$ 965.40	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00
7020	Fire & Safety Insp Fees	\$ -	\$ 340.00	\$ 340.00	\$ 340.00	\$ 340.00	\$ 340.00
7310	Rents & Leases Equip	\$ 1,609.55	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
7410	Event Supplies	\$ 4.84	\$ 160.00	\$ -	\$ -	\$ -	\$ -
7420	Supplies	\$ -	\$ 130.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
7450	Arts and Craft Supplies	\$ 133.52	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
7610	Uniform Allowance	\$ 46.25	\$ 125.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
7750	Buses/Excursions	\$ 18,069.00	\$ 11,016.00	\$ 17,700.00	\$ 17,700.00	\$ 17,700.00	\$ 17,700.00
	Expense	\$ 21,565.97	\$ 18,197.00	\$ 24,866.00	\$ 24,866.00	\$ 24,866.00	\$ 24,866.00
Revenue Total		\$ 40,609.25	\$ 33,580.00	\$ 43,406.00	\$ 43,406.00	\$ 43,406.00	\$ 43,406.00
Expense Total		\$ 23,826.73	\$ 41,681.00	\$ 50,267.00	\$ 50,267.00	\$ 50,267.00	\$ 50,267.00
Grand Total		\$ 16,782.52	\$ (8,101.00)	\$ (6,861.00)	\$ (6,861.00)	\$ (6,861.00)	\$ (6,861.00)

General Ledger
 District Wide Budget Summary Division 370

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
	Revenue						
5510	Public Fees	\$ 57,012.84	\$ 50,788.00	\$ 32,689.00	\$ 32,689.00	\$ 32,689.00	\$ 32,689.00
5511	Public Fees	\$ -	\$ -	\$ 20,212.00	\$ 20,212.00	\$ 20,212.00	\$ 20,212.00
5515	Senior Services Revenue	\$ 2,575.00	\$ -	\$ -	\$ -	\$ -	\$ -
5525	Vending Concessions	\$ 254.67	\$ 2,440.00	\$ 2,592.00	\$ 2,592.00	\$ 2,592.00	\$ 2,592.00
5530	Rental	\$ 6,391.00	\$ 6,060.00	\$ 7,155.00	\$ 7,155.00	\$ 7,155.00	\$ 7,155.00
5550	Dues	\$ 1,940.00	\$ 2,240.00	\$ 2,208.00	\$ 2,208.00	\$ 2,208.00	\$ 2,208.00
5570	Donations	\$ 4,083.00	\$ 2,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
5575	Other/Purchase Discount Taken	\$ 1,663.06	\$ 1,921.00	\$ 1,953.00	\$ 1,953.00	\$ 1,953.00	\$ 1,953.00
5585	Incentive Income	\$ 2,631.22	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue	\$ 76,550.79	\$ 66,249.00	\$ 70,609.00	\$ 70,609.00	\$ 70,609.00	\$ 70,609.00
	Expense						
6100	Full Time Salaries	\$ 82,264.04	\$ 99,822.00	\$ 101,298.00	\$ 101,298.00	\$ 101,298.00	\$ 101,298.00
6101	Overtime Salaries	\$ -	\$ 532.00	\$ 538.00	\$ 538.00	\$ 538.00	\$ 538.00
6105	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ -	\$ 780.00	\$ 1,140.00	\$ 1,140.00	\$ 1,140.00	\$ 1,140.00
6110	PartTime Salaries	\$ 43,159.29	\$ 22,440.00	\$ 28,683.00	\$ 28,683.00	\$ 28,683.00	\$ 28,683.00
6120	Retirement	\$ 15,897.61	\$ 16,929.00	\$ 17,396.00	\$ 17,396.00	\$ 17,396.00	\$ 17,396.00
6121	457 Pension	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -
6130	Employee Insurance	\$ 15,287.21	\$ 16,890.00	\$ 16,845.00	\$ 20,590.00	\$ 20,590.00	\$ 20,590.00
6140	Workers Compensation	\$ 2,210.25	\$ 2,262.00	\$ 2,860.00	\$ 2,860.00	\$ 2,860.00	\$ 2,860.00
6150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6160	Loan Pension Obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6161	OPEB Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6170	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 158,818.40	\$ 160,155.00	\$ 168,760.00	\$ 172,505.00	\$ 172,505.00	\$ 172,505.00
6210	Telephone	\$ -	\$ 852.00	\$ -	\$ -	\$ -	\$ -
6320	Janitorial Supplies	\$ -	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
6330	Kitchen Supplies	\$ 369.67	\$ 1,000.00	\$ 960.00	\$ 960.00	\$ 960.00	\$ 960.00
6340	Food Supplies	\$ 434.71	\$ 1,200.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00
6380	Medical Supplies	\$ 275.65	\$ -	\$ -	\$ -	\$ -	\$ -
6530	Office Equipment Maintenance	\$ 99.93	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
6540	Computer Equip Maintenance	\$ -	\$ 500.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
6620	Bldg Equip Maint/Repair	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -
6810	Memberships	\$ 150.00	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00
6910	Office Supplies	\$ 890.62	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
6920	Postage Expense	\$ 623.14	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00
6930	Advertising Expense	\$ -	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
6980	Minor Furn Fixture & Equip	\$ 2,505.32	\$ 500.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
7030	Permit & Licensing Fees	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
7120	Instructor Services	\$ 18,812.78	\$ 16,679.00	\$ 21,248.00	\$ 21,248.00	\$ 21,248.00	\$ 21,248.00
7180	Business Services	\$ 400.00	\$ 600.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
7190	Umpire/Referee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7200	Publication/Legal Notices	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7210	Subscriptions	\$ 537.87	\$ 824.00	\$ 824.00	\$ 824.00	\$ 824.00	\$ 824.00
7410	Event Supplies	\$ 15.05	\$ -	\$ -	\$ -	\$ -	\$ -
7420	Supplies	\$ 16.67	\$ 36.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
7430	Bingo Supplies	\$ 7,290.78	\$ 7,800.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
7440	Sporting Goods	\$ 1,056.43	\$ 160.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00
7450	Arts and Craft Supplies	\$ 332.23	\$ 800.00	\$ 920.00	\$ 920.00	\$ 920.00	\$ 920.00
7460	Training Supplies	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
7510	Safety Supplies	\$ -	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00
7600	Special Department Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7610	Uniform Allowance	\$ 243.60	\$ 300.00	\$ 288.00	\$ 288.00	\$ 288.00	\$ 288.00
7710	Conference&Seminar Staff	\$ 395.00	\$ 150.00	\$ 415.00	\$ 415.00	\$ 415.00	\$ 415.00
7720	Conference&Seminar Travel Exp	\$ 760.23	\$ 68.00	\$ 1,113.00	\$ 1,113.00	\$ 1,113.00	\$ 1,113.00
7730	Private Vehicle Mileage	\$ 104.50	\$ 246.00	\$ 181.00	\$ 181.00	\$ 181.00	\$ 181.00
7910	Awards and Certificates	\$ -	\$ -	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
7930	Employee Morale	\$ 59.54	\$ 175.00	\$ 190.00	\$ 190.00	\$ 190.00	\$ 190.00
	Expense	\$ 35,423.72	\$ 37,220.00	\$ 40,534.00	\$ 40,534.00	\$ 40,534.00	\$ 40,534.00
Revenue Total		\$ 76,550.79	\$ 66,249.00	\$ 70,609.00	\$ 70,609.00	\$ 70,609.00	\$ 70,609.00
Expense Total		\$ 194,242.12	\$ 197,375.00	\$ 209,294.00	\$ 213,039.00	\$ 213,039.00	\$ 213,039.00
Grand Total		\$ (117,691.33)	\$ (131,126.00)	\$ (138,685.00)	\$ (142,430.00)	\$ (142,430.00)	\$ (142,430.00)

General Ledger
 District Wide Budget Summary Division 410

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
Revenue							
5506	Park Patrol Citations	\$ 3,333.70	\$ 3,520.00	\$ 3,025.00	\$ 3,025.00	\$ 3,025.00	\$ 3,025.00
5507	Plan Check Fee	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
5510	Public Fees	\$ 26,796.77	\$ -	\$ -	\$ -	\$ -	\$ -
5512	Certificates	\$ 107.03	\$ -	\$ -	\$ -	\$ -	\$ -
5530	Rental	\$ 184,818.79	\$ 127,300.00	\$ 170,000.00	\$ 170,000.00	\$ 170,000.00	\$ 170,000.00
5535	Cell Tower Revenue	\$ 100,410.91	\$ 66,398.00	\$ 82,272.00	\$ 82,272.00	\$ 82,272.00	\$ 82,272.00
5540	Parking Fees	\$ -	\$ 17,602.00	\$ 12,024.00	\$ 12,024.00	\$ 12,024.00	\$ 12,024.00
5550	Dues	\$ 642.28	\$ -	\$ -	\$ -	\$ -	\$ -
5562	Banner Income	\$ 604.50	\$ -	\$ -	\$ -	\$ -	\$ -
5569	General Donation	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
5570	Donations	\$ 80,249.87	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00
5575	Other/Purchase Discount Taken	\$ 9,584.51	\$ 7,280.00	\$ 9,180.00	\$ 9,180.00	\$ 9,180.00	\$ 9,180.00
5585	Incentive Income	\$ 92.40	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
5600	Reimbursement ROPS	\$ 931.00	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue	\$ 417,357.70	\$ 292,500.00	\$ 346,901.00	\$ 346,901.00	\$ 346,901.00	\$ 346,901.00
Expense							
6100	Full Time Salaries	\$ 1,067,424.83	\$ 1,175,945.00	\$ 1,197,089.00	\$ 1,197,089.00	\$ 1,197,089.00	\$ 1,197,089.00
6101	Overtime Salaries	\$ 11,553.81	\$ 33,055.00	\$ 27,279.00	\$ 27,279.00	\$ 27,279.00	\$ 27,279.00
6105	Car Allowance	\$ -	\$ 3,600.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
6108	Cell Phone Allowance	\$ 2,758.88	\$ 8,685.00	\$ 9,750.00	\$ 9,750.00	\$ 9,750.00	\$ 9,750.00
6110	PartTime Salaries	\$ 170,197.63	\$ 187,261.00	\$ 180,086.00	\$ 180,086.00	\$ 180,086.00	\$ 180,086.00
6120	Retirement	\$ 152,154.14	\$ 215,944.00	\$ 220,161.00	\$ 220,161.00	\$ 220,161.00	\$ 220,161.00
6121	457 Pension	\$ 5,619.69	\$ 900.00	\$ 1,045.00	\$ 1,045.00	\$ 1,045.00	\$ 1,045.00
6130	Employee Insurance	\$ 153,382.02	\$ 161,096.00	\$ 168,754.00	\$ 175,018.00	\$ 175,018.00	\$ 175,018.00
6140	Workers Compensation	\$ 122,270.00	\$ 98,664.00	\$ 119,747.00	\$ 119,747.00	\$ 119,747.00	\$ 119,747.00
	Personnel	\$ 1,685,361.00	\$ 1,885,150.00	\$ 1,928,711.00	\$ 1,934,975.00	\$ 1,934,975.00	\$ 1,934,975.00
6210	Telephone	\$ 5,469.59	\$ 3,100.00	\$ 1,320.00	\$ 1,320.00	\$ 1,320.00	\$ 1,320.00
6220	Internet Services	\$ 2,508.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -
6310	Pool Chemicals	\$ 10,560.90	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
6320	Janitorial Supplies	\$ 53,831.55	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00
6350	Water Maint & Service	\$ 490.23	\$ 420.00	\$ 480.00	\$ 480.00	\$ 480.00	\$ 480.00
6360	Laundry/Wash Service	\$ 280.90	\$ 360.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00
6370	Janitorial Services	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -
6510	Fuel	\$ 35,023.81	\$ 48,000.00	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00
6520	Vehicle Maintenance	\$ 27,698.35	\$ 34,200.00	\$ 34,200.00	\$ 34,200.00	\$ 34,200.00	\$ 34,200.00
6530	Office Equipment Maintenance	\$ 10.74	\$ -	\$ -	\$ -	\$ -	\$ -
6610	Building Repair	\$ 84,561.49	\$ 76,000.00	\$ 76,000.00	\$ 76,000.00	\$ 76,000.00	\$ 76,000.00
6620	Bldg Equip Maint/Repair	\$ 23,455.58	\$ 25,300.00	\$ 35,500.00	\$ 35,500.00	\$ 35,500.00	\$ 35,500.00
6630	Improvements/Maintenance	\$ 24,054.40	\$ 22,500.00	\$ 26,200.00	\$ 26,200.00	\$ 31,200.00	\$ 31,200.00
6709	Incidental Costs Assess	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6710	Grounds Maintenance	\$ 91,285.61	\$ 93,980.00	\$ 88,980.00	\$ 88,980.00	\$ 88,980.00	\$ 88,980.00
6730	Contracted Pest Control	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
6740	Rubbish & Refuse	\$ 59,118.87	\$ 56,800.00	\$ 56,800.00	\$ 56,800.00	\$ 56,800.00	\$ 56,800.00
6750	Vandalism/Theft	\$ 6,729.52	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
6810	Memberships	\$ 450.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
6910	Office Supplies	\$ 4,687.55	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00
6940	Printing Charges	\$ 9.68	\$ 1,860.00	\$ 1,860.00	\$ 1,860.00	\$ 1,860.00	\$ 1,860.00
7020	Fire & Safety Insp Fees	\$ 665.00	\$ 3,750.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
7030	Permit & Licensing Fees	\$ 2,790.39	\$ 150.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
7040	State License Fee	\$ 220.00	\$ -	\$ -	\$ -	\$ -	\$ -
7180	Business Services	\$ 3,147.82	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
7210	Subscriptions	\$ 255.49	\$ 600.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00
7310	Rentis & Leases Equip	\$ 9,847.99	\$ 15,600.00	\$ 15,600.00	\$ 15,600.00	\$ 15,600.00	\$ 15,600.00
7440	Sporting Goods	\$ 1,115.76	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
7500	Small Tools	\$ 3,195.61	\$ 15,200.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
7510	Safety Supplies	\$ 9,159.15	\$ 2,604.00	\$ 2,604.00	\$ 2,604.00	\$ 2,604.00	\$ 2,604.00
7610	Uniform Allowance	\$ 5,757.98	\$ 6,880.00	\$ 6,880.00	\$ 6,880.00	\$ 6,880.00	\$ 6,880.00
7620	Safety Clothing	\$ 5,400.85	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00
7710	Conference&Seminar Staff	\$ 795.00	\$ 4,450.00	\$ 3,830.00	\$ 3,830.00	\$ 3,830.00	\$ 3,830.00
7720	Conference&Seminar Travel Exp	\$ 180.21	\$ 1,381.00	\$ 2,321.00	\$ 2,321.00	\$ 2,321.00	\$ 2,321.00
7730	Private Vehicle Mileage	\$ -	\$ 324.00	\$ 324.00	\$ 324.00	\$ 324.00	\$ 324.00
7810	Utilities Gas	\$ 22,815.48	\$ 26,491.00	\$ 25,831.00	\$ 25,831.00	\$ 25,831.00	\$ 25,831.00
7820	Utilities Water	\$ 706,441.87	\$ 742,489.00	\$ 757,200.00	\$ 757,200.00	\$ 757,200.00	\$ 757,200.00
7830	Utilities Electric	\$ 224,887.34	\$ 231,245.00	\$ 226,374.00	\$ 226,374.00	\$ 226,374.00	\$ 226,374.00

General Ledger
 District Wide Budget Summary Division 410

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
7910	Awards and Certificates	\$ 1,789.56	\$ -	\$ -	\$ -	\$ -	\$ -
7920	Meals for Staff Training	\$ 479.32	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
7930	Employee Morale	\$ 783.78	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
7950	COP Debt PV Fields	\$ 331.40	\$ -	\$ -	\$ -	\$ -	\$ -
8200	Land Improvements	\$ 22.50	\$ -	\$ -	\$ -	\$ -	\$ -
	Service and Supplies	\$ 1,430,309.27	\$ 1,503,834.00	\$ 1,494,694.00	\$ 1,494,694.00	\$ 1,499,694.00	\$ 1,499,694.00
8400	Capital	\$ 23,376.54	\$ 422,000.00	\$ 772,000.00	\$ 850,790.00	\$ 736,000.00	\$ 736,000.00
8404	Greenfield Outdoor Fitness Equ	\$ 13,555.94	\$ -	\$ -	\$ -	\$ -	\$ -
8410	Playground Equipment	\$ -	\$ 190,000.00	\$ -	\$ -	\$ -	\$ -
8420	Equip/Facility Replacement	\$ -	\$ 28,000.00	\$ -	\$ -	\$ -	\$ -
8425		\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
	Capital	\$ 36,932.48	\$ 650,000.00	\$ 772,000.00	\$ 850,790.00	\$ 736,000.00	\$ 736,000.00
Revenue Total		\$ 417,357.70	\$ 292,500.00	\$ 346,901.00	\$ 346,901.00	\$ 346,901.00	\$ 346,901.00
Expense Total		\$ 3,115,670.27	\$ 3,388,984.00	\$ 3,423,405.00	\$ 3,429,669.00	\$ 3,434,669.00	\$ 3,434,669.00
Grand Total		\$ (2,698,312.57)	\$ (3,096,484.00)	\$ (3,076,504.00)	\$ (3,082,768.00)	\$ (3,087,768.00)	\$ (3,087,768.00)

General Ledger
District Wide Budget Summary Division 503

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
	Revenue						
5510	Public Fees	\$ 26,688.20	\$ 24,300.00	\$ -	\$ -	\$ -	\$ -
5511	Public Fees	\$ -	\$ -	\$ 24,850.00	\$ 24,850.00	\$ 24,850.00	\$ 24,850.00
5530	Rental	\$ 1,950.00	\$ -	\$ -	\$ -	\$ -	\$ -
5555	Activity Guide Revenue	\$ 13,050.00	\$ 6,000.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00
5570	Donations	\$ 8,607.30	\$ 6,000.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00
	Revenue	\$ 50,295.50	\$ 36,300.00	\$ 40,050.00	\$ 40,050.00	\$ 40,050.00	\$ 40,050.00
	Expense						
6100	Full Time Salaries	\$ 117,632.23	\$ 141,731.00	\$ 145,044.00	\$ 145,044.00	\$ 145,044.00	\$ 145,044.00
6101	Overtime Salaries	\$ -	\$ 1,284.00	\$ 1,297.00	\$ 1,297.00	\$ 1,297.00	\$ 1,297.00
6105	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ 270.82	\$ 1,140.00	\$ 1,320.00	\$ 1,320.00	\$ 1,320.00	\$ 1,320.00
6110	PartTime Salaries	\$ 8,509.77	\$ 10,272.00	\$ 22,235.00	\$ 22,235.00	\$ 22,235.00	\$ 22,235.00
6120	Retirement	\$ 16,494.91	\$ 23,105.00	\$ 25,692.00	\$ 25,692.00	\$ 25,692.00	\$ 25,692.00
6121	457 Pension	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
6130	Employee Insurance	\$ 14,441.25	\$ 15,583.00	\$ 16,580.00	\$ 20,022.00	\$ 20,022.00	\$ 20,022.00
6140	Workers Compensation	\$ 2,270.89	\$ 2,812.00	\$ 3,680.00	\$ 3,680.00	\$ 3,680.00	\$ 3,680.00
6150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6160	Loan Pension Obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6161	OPEB Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6170	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 159,619.87	\$ 196,427.00	\$ 216,348.00	\$ 219,790.00	\$ 219,790.00	\$ 219,790.00
6320	Janitorial Supplies	\$ -	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
6330	Kitchen Supplies	\$ 35.04	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
6340	Food Supplies	\$ 3,749.92	\$ 4,600.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
6360	Laundry/Wash Service	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
6530	Office Equipment Maintenance	\$ 82.00	\$ 650.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
6740	Rubbish & Refuse	\$ 1,236.76	\$ -	\$ -	\$ -	\$ -	\$ -
6810	Memberships	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
6910	Office Supplies	\$ 2,789.67	\$ 2,700.00	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00
6920	Postage Expense	\$ 19,588.32	\$ 20,568.00	\$ 20,550.00	\$ 20,550.00	\$ 20,550.00	\$ 20,550.00
6930	Advertising Expense	\$ 10,184.05	\$ 8,992.00	\$ 10,192.00	\$ 10,192.00	\$ 10,192.00	\$ 10,192.00
6990	Comp Hardware/Software Exp	\$ 611.25	\$ -	\$ -	\$ -	\$ -	\$ -
7030	Permit & Licensing Fees	\$ 1,274.34	\$ 2,500.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00
7100	Professional Services	\$ 264.00	\$ 900.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
7115	Typeset and Print Services	\$ 47,724.28	\$ 49,204.00	\$ 49,247.00	\$ 49,247.00	\$ 49,247.00	\$ 49,247.00
7160	Entertainment Services	\$ 1,350.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00
7180	Business Services	\$ 4,732.34	\$ 4,860.00	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00
7310	Rents & Leases Equip	\$ 6,152.86	\$ 7,800.00	\$ 8,110.00	\$ 8,110.00	\$ 8,110.00	\$ 8,110.00
7320	Bldg/Field Leases & Rental	\$ 35.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
7420	Supplies	\$ 6,908.52	\$ 6,100.00	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00
7450	Arts and Craft Supplies	\$ 1,612.68	\$ 2,650.00	\$ 2,650.00	\$ 2,650.00	\$ 2,650.00	\$ 2,650.00
7460	Training Supplies	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
7510	Safety Supplies	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
7610	Uniform Allowance	\$ 1,213.97	\$ 2,388.00	\$ 1,848.00	\$ 1,848.00	\$ 1,848.00	\$ 1,848.00
7710	Conference&Seminar Staff	\$ 395.00	\$ 1,925.00	\$ 2,330.00	\$ 2,330.00	\$ 2,330.00	\$ 2,330.00
7720	Conference&Seminar Travel Exp	\$ 944.75	\$ 3,296.00	\$ 3,351.00	\$ 3,351.00	\$ 3,351.00	\$ 3,351.00
7730	Private Vehicle Mileage	\$ 333.56	\$ 648.00	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00
7740	Transportation Charges	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -
7910	Awards and Certificates	\$ 668.01	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
7920	Meals for Staff Training	\$ 68.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
7930	Employee Morale	\$ 149.65	\$ 500.00	\$ 500.00	\$ 6,784.00	\$ 6,784.00	\$ 6,784.00
	Service and Supplies	\$ 112,103.97	\$ 127,256.00	\$ 126,705.00	\$ 132,989.00	\$ 132,989.00	\$ 132,989.00
8420	Equip/Facility Replacement	\$ -	\$ 5,200.00	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -	\$ 5,200.00	\$ -	\$ -	\$ -	\$ -
	Revenue Total	\$ 50,295.50	\$ 36,300.00	\$ 40,050.00	\$ 40,050.00	\$ 40,050.00	\$ 40,050.00
	Expense Total	\$ 271,723.84	\$ 323,683.00	\$ 343,053.00	\$ 352,779.00	\$ 352,779.00	\$ 352,779.00
	Grand Total	\$ (221,428.34)	\$ (287,383.00)	\$ (303,003.00)	\$ (312,729.00)	\$ (312,729.00)	\$ (312,729.00)

General Ledger
District Wide Budget Summary Division 505

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
Revenue							
5530	Rental	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
5565	Gain/(Loss) LAIF Investments	\$ 1,703.98	\$ -	\$ -	\$ -	\$ -	\$ -
5570	Donations	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -
5575	Other/Purchase Discount Taken	\$ 45,752.68	\$ 36,420.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00
5580	Cash Over/Under	\$ 18.47	\$ -	\$ -	\$ -	\$ -	\$ -
5585	Incentive Income	\$ 16,899.26	\$ -	\$ 1,740.00	\$ 1,740.00	\$ 1,740.00	\$ 1,740.00
	Revenue	\$ 64,624.39	\$ 36,420.00	\$ 53,740.00	\$ 53,740.00	\$ 53,740.00	\$ 53,740.00
Expense							
6100	Full Time Salaries	\$ 494,988.84	\$ 540,120.00	\$ 559,628.00	\$ 559,628.00	\$ 559,628.00	\$ 559,628.00
6101	Overtime Salaries	\$ 672.59	\$ 500.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
6105	Car Allowance	\$ 2,250.42	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
6108	Cell Phone Allowance	\$ 728.79	\$ 2,340.00	\$ 2,340.00	\$ 2,340.00	\$ 2,340.00	\$ 2,340.00
6110	PartTime Salaries	\$ 66,948.34	\$ 69,174.00	\$ 94,873.00	\$ 94,873.00	\$ 94,873.00	\$ 94,873.00
6120	Retirement	\$ 75,682.51	\$ 84,605.00	\$ 93,114.00	\$ 93,114.00	\$ 93,114.00	\$ 93,114.00
6121	457 Pension	\$ -	\$ 6,400.00	\$ -	\$ -	\$ -	\$ -
6130	Employee Insurance	\$ 45,410.89	\$ 63,006.00	\$ 86,300.00	\$ 96,863.00	\$ 96,863.00	\$ 96,863.00
6140	Workers Compensation	\$ 3,438.77	\$ 61,749.00	\$ 6,104.00	\$ 6,104.00	\$ 6,104.00	\$ 6,104.00
6150	Unemployment Insurance	\$ 8,961.75	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
6160	Loan Pension Obligation	\$ 89,860.34	\$ 230,808.00	\$ 238,043.00	\$ 238,043.00	\$ 238,043.00	\$ 238,043.00
6161	OPEB Expense	\$ 24,146.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
6170	PERS Unfunded Liability	\$ 174,072.00	\$ 201,662.00	\$ 245,195.00	\$ 245,195.00	\$ 245,195.00	\$ 245,195.00
	Personnel	\$ 987,161.24	\$ 1,275,364.00	\$ 1,346,347.00	\$ 1,356,910.00	\$ 1,356,910.00	\$ 1,356,910.00
6210	Telephone	\$ 8,561.57	\$ 6,500.00	\$ 9,936.00	\$ 9,936.00	\$ 9,936.00	\$ 9,936.00
6220	Internet Services	\$ 1,983.00	\$ 30,328.00	\$ 33,882.00	\$ 33,882.00	\$ 33,882.00	\$ 33,882.00
6350	Water Maint & Service	\$ 728.40	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
6380	Medical Supplies	\$ 210.65	\$ -	\$ -	\$ -	\$ -	\$ -
6410	Insurance Liability	\$ 118,110.77	\$ 105,790.00	\$ 125,434.00	\$ 125,434.00	\$ 125,434.00	\$ 125,434.00
6530	Office Equipment Maintenance	\$ -	\$ 900.00	\$ -	\$ -	\$ -	\$ -
6540	Computer Equip Maintenance	\$ 266.64	\$ 2,295.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
6810	Memberships	\$ 9,629.01	\$ 10,829.00	\$ 12,215.00	\$ 12,215.00	\$ 12,215.00	\$ 12,215.00
6910	Office Supplies	\$ 11,784.67	\$ 16,496.00	\$ 11,764.00	\$ 11,764.00	\$ 11,764.00	\$ 11,764.00
6920	Postage Expense	\$ 3,617.03	\$ 4,360.00	\$ 4,360.00	\$ 4,360.00	\$ 4,360.00	\$ 4,360.00
6930	Advertising Expense	\$ 595.20	\$ 1,740.00	\$ 1,740.00	\$ 1,740.00	\$ 1,740.00	\$ 1,740.00
6940	Printing Charges	\$ 13,614.62	\$ 18,353.00	\$ 17,683.00	\$ 17,683.00	\$ 17,683.00	\$ 17,683.00
6950	Bank & ActiveNet Charges	\$ 55,958.72	\$ 50,410.00	\$ 45,990.00	\$ 45,990.00	\$ 45,990.00	\$ 45,990.00
6960	Approp Redev/Collection Fees	\$ 386,218.51	\$ 373,394.00	\$ 369,029.00	\$ 369,470.00	\$ 369,470.00	\$ 369,470.00
6980	Minor Furn Fixture & Equip	\$ 598.87	\$ 3,146.00	\$ 1,233.00	\$ 1,233.00	\$ 1,233.00	\$ 1,233.00
6990	Comp Hardware/Software Exp	\$ 6,151.50	\$ 8,574.00	\$ 13,364.00	\$ 13,364.00	\$ 13,364.00	\$ 13,364.00
7010	Fingerprint Fees (HR)	\$ 2,125.00	\$ 2,440.00	\$ 2,440.00	\$ 2,440.00	\$ 2,440.00	\$ 2,440.00
7110	Legal Services	\$ 45,743.67	\$ 69,150.00	\$ 69,150.00	\$ 69,150.00	\$ 69,150.00	\$ 69,150.00
7115	Typeset and Print Services	\$ 196.85	\$ -	\$ -	\$ -	\$ -	\$ -
7120	Instructor Services	\$ -	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
7125	PERS Admin Fees	\$ 1,186.06	\$ 1,500.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00
7130	Audit Services	\$ 5,310.00	\$ 16,300.00	\$ 16,760.00	\$ 22,260.00	\$ 22,260.00	\$ 22,260.00
7140	Medical & Health Svcs (HR)	\$ 6,113.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
7150	Security Services	\$ 4,155.60	\$ 4,740.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
7160	Entertainment Services	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
7180	Business Services	\$ 60,364.69	\$ 72,063.00	\$ 52,790.00	\$ 52,790.00	\$ 52,790.00	\$ 52,790.00
7210	Subscriptions	\$ 2,750.85	\$ 2,180.00	\$ 3,138.00	\$ 3,138.00	\$ 3,138.00	\$ 3,138.00
7460	Training Supplies	\$ 110.88	\$ 800.00	\$ 1,295.00	\$ 1,295.00	\$ 1,295.00	\$ 1,295.00
7510	Safety Supplies	\$ -	\$ 1,195.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
7610	Uniform Allowance	\$ 426.09	\$ 300.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
7710	Conference&Seminar Staff	\$ 2,759.21	\$ 4,800.00	\$ 11,310.00	\$ 11,310.00	\$ 11,310.00	\$ 11,310.00
7715	Conference&Seminar Board	\$ -	\$ 2,840.00	\$ 2,240.00	\$ 2,240.00	\$ 2,240.00	\$ 2,240.00
7720	Conference&Seminar Travel Exp	\$ 5,706.81	\$ 4,415.00	\$ 4,190.00	\$ 4,190.00	\$ 4,190.00	\$ 4,190.00
7725	Out of Town Travel Board	\$ -	\$ 6,355.00	\$ 6,615.00	\$ 6,615.00	\$ 6,615.00	\$ 6,615.00
7730	Private Vehicle Mileage	\$ 599.03	\$ 775.00	\$ 451.00	\$ 451.00	\$ 451.00	\$ 451.00
7740	Transportation Charges	\$ -	\$ 250.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
7760	Tuition/Book Reimbursement	\$ 161.00	\$ -	\$ -	\$ -	\$ -	\$ -
7910	Awards and Certificates	\$ 80.00	\$ 700.00	\$ 910.00	\$ 910.00	\$ 910.00	\$ 910.00
7920	Meals for Staff Training	\$ 2,989.10	\$ 1,810.00	\$ 1,810.00	\$ 1,810.00	\$ 1,810.00	\$ 1,810.00
7930	Employee Morale	\$ 2,960.28	\$ 2,300.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
7970	Reserve Vehicle Fleet	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
7971	Reserve Computer Fleet	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00

General Ledger

District Wide Budget Summary Division 505

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
7972	Reserve Designated Project	\$ -	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
7973	Reserve Dry Period	\$ -	\$ 91,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
	Service and Supplies	\$ 761,767.28	\$ 956,928.00	\$ 965,129.00	\$ 971,070.00	\$ 971,070.00	\$ 971,070.00
8400	Capital	\$ -	\$ 80,790.00	\$ -	\$ -	\$ 68,790.00	\$ 68,790.00
8420	Equip/Facility Replacement	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -	\$ 92,790.00	\$ -	\$ -	\$ 68,790.00	\$ 68,790.00
Revenue Total		\$ 61,216.43	\$ 36,420.00	\$ 53,740.00	\$ 53,740.00	\$ 53,740.00	\$ 53,741.00
Expense Total		\$ 1,748,928.52	\$ 2,232,292.00	\$ 2,311,476.00	\$ 2,327,980.00	\$ 2,327,980.00	\$ 2,327,980.00
Grand Total		\$ (1,687,712.09)	\$ (2,195,872.00)	\$ (2,257,736.00)	\$ (2,274,240.00)	\$ (2,274,240.00)	\$ (2,274,239.00)

General Ledger
District Wide Budget Summary Fund 10

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
Revenue							
1500	Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5110	Tax Apport Cur Year Secured	\$ 5,506,263.59	\$ 5,825,276.00	\$ 6,067,785.00	\$ 6,126,646.00	\$ 6,126,646.00	\$ 6,126,646.00
5120	Tax Apport Cur Year Unsec	\$ 135,266.71	\$ -	\$ -	\$ -	\$ -	\$ -
5130	Tax Apport Prior Year Sec	\$ 147,099.45	\$ -	\$ -	\$ -	\$ -	\$ -
5140	Tax Apport Prior Year Unsec	\$ 6,324.91	\$ -	\$ -	\$ -	\$ -	\$ -
5150	Tax Deeded Sales	\$ 128.80	\$ -	\$ -	\$ -	\$ -	\$ -
5210	Cur Supplemental Pass Thru	\$ 92,771.12	\$ -	\$ -	\$ -	\$ -	\$ -
5215	Supplemental Redemption	\$ 2,688.81	\$ -	\$ -	\$ -	\$ -	\$ -
5230	HOPTR	\$ 47,425.29	\$ -	\$ -	\$ -	\$ -	\$ -
5240	Supplemental Assessment Roll	\$ 385.00	\$ -	\$ -	\$ -	\$ -	\$ -
5310	Interest Apport Fund	\$ 26,992.63	\$ 22,364.00	\$ 18,690.00	\$ 18,690.00	\$ 18,690.00	\$ 18,690.00
5320	Other Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5350	Loan Proceeds	\$ 66,130.00	\$ -	\$ -	\$ -	\$ -	\$ -
5460	Dividends CAPRI Prior Years	\$ 11,477.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
5506	Park Patrol Citations	\$ 3,333.70	\$ 3,520.00	\$ 3,025.00	\$ 3,025.00	\$ 3,025.00	\$ 3,025.00
5507	Plan Check Fee	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
5510	Public Fees	\$ 668,828.67	\$ 580,319.00	\$ 235,111.00	\$ 235,111.00	\$ 235,111.00	\$ 235,111.00
5511	Public Fees	\$ -	\$ -	\$ 413,610.00	\$ 413,610.00	\$ 413,610.00	\$ 413,610.00
5512	Certificates	\$ 107.03	\$ -	\$ -	\$ -	\$ -	\$ -
5513	Swim PassAdult Splash (20)	\$ 9,468.33	\$ 7,344.00	\$ 7,344.00	\$ 7,344.00	\$ 7,344.00	\$ 7,344.00
5514	Swim PassSenior Splash (10)	\$ 2,187.50	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00
5515	Senior Services Revenue	\$ 2,575.00	\$ -	\$ -	\$ -	\$ -	\$ -
5516	Swim Pass Senior Splash (20)	\$ 5,706.50	\$ 3,570.00	\$ 4,590.00	\$ 4,590.00	\$ 4,590.00	\$ 4,590.00
5517	Swim PassSenior Splash (20)	\$ 940.50	\$ 2,916.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00
5518	Swim PassSenior Fitness (10)	\$ 13,275.00	\$ 5,670.00	\$ 10,692.00	\$ 10,692.00	\$ 10,692.00	\$ 10,692.00
5520	Swim PassSenior Fitness (20)	\$ 21,557.45	\$ 26,529.00	\$ 22,329.00	\$ 22,329.00	\$ 22,329.00	\$ 22,329.00
5524	Swim PassAdult Splash (10)	\$ 3,226.50	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00
5525	Vending Concessions	\$ 1,077.01	\$ 3,160.00	\$ 3,312.00	\$ 3,312.00	\$ 3,312.00	\$ 3,312.00
5526	Swim PassAdult Fitness (10)	\$ 888.00	\$ 3,240.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
5527	Swim PassAdult Fitness (20)	\$ 3,681.00	\$ 5,400.00	\$ 4,320.00	\$ 4,320.00	\$ 4,320.00	\$ 4,320.00
5528	Swim Passes Summer Single	\$ 1,260.00	\$ 960.00	\$ 960.00	\$ 960.00	\$ 960.00	\$ 960.00
5529	Swim Passes Summer Family	\$ 1,365.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00
5530	Rental	\$ 379,229.18	\$ 270,302.00	\$ 347,727.00	\$ 347,727.00	\$ 347,727.00	\$ 347,727.00
5535	Cell Tower Revenue	\$ 100,410.91	\$ 66,398.00	\$ 82,272.00	\$ 82,272.00	\$ 82,272.00	\$ 82,272.00
5536	Annual Passes	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -
5540	Parking Fees	\$ -	\$ 17,602.00	\$ 12,024.00	\$ 12,024.00	\$ 12,024.00	\$ 12,024.00
5550	Dues	\$ 2,582.28	\$ 2,240.00	\$ 2,208.00	\$ 2,208.00	\$ 2,208.00	\$ 2,208.00
5555	Activity Guide Revenue	\$ 13,050.00	\$ 6,000.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00
5562	Banner Income	\$ 929.50	\$ -	\$ -	\$ -	\$ -	\$ -
5565	Gain/(Loss) LAIF Investments	\$ 1,703.98	\$ -	\$ -	\$ -	\$ -	\$ -
5569	General Donation	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
5570	Donations	\$ 93,905.49	\$ 79,220.00	\$ 80,620.00	\$ 80,620.00	\$ 80,620.00	\$ 80,620.00
5574	Grant Greenfield Fitness Equ	\$ 10,015.00	\$ -	\$ -	\$ -	\$ -	\$ -
5575	Other/Purchase Discount Taken	\$ 57,284.42	\$ 45,621.00	\$ 53,133.00	\$ 53,133.00	\$ 53,133.00	\$ 53,133.00
5580	Cash Over/Under	\$ 18.47	\$ -	\$ -	\$ -	\$ -	\$ -
5585	Incentive Income	\$ 19,622.88	\$ 1,600.00	\$ 3,340.00	\$ 3,340.00	\$ 3,340.00	\$ 3,340.00
5600	Reimbursement ROPS	\$ 146,963.98	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
	Revenue	\$ 7,618,146.59	\$ 7,091,429.00	\$ 7,483,890.00	\$ 7,542,751.00	\$ 7,542,751.00	\$ 7,542,751.00
Expense							
6100	Full Time Salaries	\$ 1,954,935.40	\$ 2,185,057.00	\$ 2,235,781.00	\$ 2,235,781.00	\$ 2,235,781.00	\$ 2,235,781.00
6101	Overtime Salaries	\$ 12,226.40	\$ 37,691.00	\$ 32,225.00	\$ 32,225.00	\$ 32,225.00	\$ 32,225.00
6105	Car Allowance	\$ 2,250.42	\$ 9,600.00	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00
6108	Cell Phone Allowance	\$ 4,476.68	\$ 15,765.00	\$ 17,550.00	\$ 17,550.00	\$ 17,550.00	\$ 17,550.00
6110	PartTime Salaries	\$ 616,434.98	\$ 669,296.00	\$ 707,997.00	\$ 707,997.00	\$ 707,997.00	\$ 707,997.00
6120	Retirement	\$ 292,370.79	\$ 382,260.00	\$ 399,353.00	\$ 399,353.00	\$ 399,353.00	\$ 399,353.00
6121	457 Pension	\$ 6,196.29	\$ 10,400.00	\$ 7,945.00	\$ 7,945.00	\$ 7,945.00	\$ 7,945.00
6130	Employee Insurance	\$ 238,670.48	\$ 266,030.00	\$ 302,954.00	\$ 330,067.00	\$ 330,067.00	\$ 330,067.00
6140	Workers Compensation	\$ 140,796.26	\$ 176,614.00	\$ 145,957.00	\$ 145,957.00	\$ 145,957.00	\$ 145,957.00
6150	Unemployment Insurance	\$ 8,961.75	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
6160	Loan Pension Obligation	\$ 73,786.72	\$ 230,808.00	\$ 238,043.00	\$ 238,043.00	\$ 238,043.00	\$ 238,043.00
6161	OPEB Expense	\$ 24,146.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
6170	PERS Unfunded Liability	\$ 174,072.00	\$ 201,662.00	\$ 245,195.00	\$ 245,195.00	\$ 245,195.00	\$ 245,195.00
	Personnel	\$ 3,549,324.17	\$ 4,194,183.00	\$ 4,357,800.00	\$ 4,384,913.00	\$ 4,384,913.00	\$ 4,384,913.00
6210	Telephone	\$ 16,227.59	\$ 12,732.00	\$ 11,556.00	\$ 11,556.00	\$ 11,556.00	\$ 11,556.00
6220	Internet Services	\$ 5,799.00	\$ 34,136.00	\$ 33,882.00	\$ 33,882.00	\$ 33,882.00	\$ 33,882.00

General Ledger
District Wide Budget Summary Fund 10

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
6310	Pool Chemicals	\$ 10,611.11	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
6320	Janitorial Supplies	\$ 53,901.16	\$ 48,375.00	\$ 48,325.00	\$ 48,325.00	\$ 48,325.00	\$ 48,325.00
6330	Kitchen Supplies	\$ 668.38	\$ 1,650.00	\$ 1,510.00	\$ 1,510.00	\$ 1,510.00	\$ 1,510.00
6340	Food Supplies	\$ 5,772.92	\$ 8,636.00	\$ 8,811.00	\$ 8,811.00	\$ 8,811.00	\$ 8,811.00
6350	Water Maint & Service	\$ 1,218.63	\$ 1,320.00	\$ 1,380.00	\$ 1,380.00	\$ 1,380.00	\$ 1,380.00
6360	Laundry/Wash Service	\$ 280.90	\$ 860.00	\$ 680.00	\$ 680.00	\$ 680.00	\$ 680.00
6370	Janitorial Services	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -
6380	Medical Supplies	\$ 748.30	\$ -	\$ -	\$ -	\$ -	\$ -
6410	Insurance Liability	\$ 118,110.77	\$ 105,790.00	\$ 125,434.00	\$ 125,434.00	\$ 125,434.00	\$ 125,434.00
6510	Fuel	\$ 35,023.81	\$ 48,000.00	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00
6520	Vehicle Maintenance	\$ 27,698.35	\$ 34,200.00	\$ 34,200.00	\$ 34,200.00	\$ 34,200.00	\$ 34,200.00
6530	Office Equipment Maintenance	\$ 192.67	\$ 2,300.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
6540	Computer Equip Maintenance	\$ 266.64	\$ 2,795.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
6610	Building Repair	\$ 85,042.55	\$ 78,300.00	\$ 78,315.00	\$ 78,315.00	\$ 78,315.00	\$ 78,315.00
6620	Bldg Equip Maint/Repair	\$ 23,835.36	\$ 27,300.00	\$ 35,700.00	\$ 35,700.00	\$ 35,700.00	\$ 35,700.00
6630	Improvements/Maintenance	\$ 25,538.91	\$ 22,500.00	\$ 26,200.00	\$ 26,200.00	\$ 31,200.00	\$ 31,200.00
6710	Grounds Maintenance	\$ 91,285.61	\$ 93,980.00	\$ 88,980.00	\$ 88,980.00	\$ 88,980.00	\$ 88,980.00
6730	Contracted Pest Control	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
6740	Rubbish & Refuse	\$ 60,355.63	\$ 56,800.00	\$ 56,800.00	\$ 56,800.00	\$ 56,800.00	\$ 56,800.00
6750	Vandalism/Theft	\$ 6,729.52	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
6810	Memberships	\$ 10,824.01	\$ 12,799.00	\$ 14,310.00	\$ 14,310.00	\$ 14,310.00	\$ 14,310.00
6900	Office Expense	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
6910	Office Supplies	\$ 21,372.18	\$ 27,996.00	\$ 23,314.00	\$ 23,314.00	\$ 23,314.00	\$ 23,314.00
6920	Postage Expense	\$ 23,828.49	\$ 26,218.00	\$ 26,100.00	\$ 26,100.00	\$ 26,100.00	\$ 26,100.00
6930	Advertising Expense	\$ 13,880.63	\$ 15,092.00	\$ 15,592.00	\$ 15,592.00	\$ 15,592.00	\$ 15,592.00
6940	Printing Charges	\$ 13,624.30	\$ 20,213.00	\$ 19,543.00	\$ 19,543.00	\$ 19,543.00	\$ 19,543.00
6950	Bank & ActiveNet Charges	\$ 55,958.72	\$ 50,410.00	\$ 45,990.00	\$ 45,990.00	\$ 45,990.00	\$ 45,990.00
6960	Approp Redev/Collection Fees	\$ 386,218.51	\$ 373,394.00	\$ 369,029.00	\$ 369,470.00	\$ 369,470.00	\$ 369,470.00
6980	Minor Furn Fixture & Equip	\$ 3,104.19	\$ 3,646.00	\$ 1,683.00	\$ 1,683.00	\$ 1,683.00	\$ 1,683.00
6990	Comp Hardware/Software Exp	\$ 6,762.75	\$ 8,874.00	\$ 13,564.00	\$ 13,564.00	\$ 13,564.00	\$ 13,564.00
7010	Fingerprint Fees (HR)	\$ 2,125.00	\$ 2,440.00	\$ 2,440.00	\$ 2,440.00	\$ 2,440.00	\$ 2,440.00
7020	Fire & Safety Insp Fees	\$ 665.00	\$ 4,090.00	\$ 3,140.00	\$ 3,140.00	\$ 3,140.00	\$ 3,140.00
7030	Permit & Licensing Fees	\$ 4,114.73	\$ 2,700.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00
7040	State License Fee	\$ 220.00	\$ -	\$ -	\$ -	\$ -	\$ -
7100	Professional Services	\$ 264.00	\$ 900.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
7110	Legal Services	\$ 45,743.67	\$ 69,150.00	\$ 69,150.00	\$ 69,150.00	\$ 69,150.00	\$ 69,150.00
7115	Typeset and Print Services	\$ 48,433.65	\$ 50,204.00	\$ 50,147.00	\$ 50,147.00	\$ 50,147.00	\$ 50,147.00
7120	Instructor Services	\$ 181,336.92	\$ 140,473.00	\$ 169,925.00	\$ 169,925.00	\$ 169,925.00	\$ 169,925.00
7125	PERS Admin Fees	\$ 1,186.06	\$ 1,975.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00
7130	Audit Services	\$ 5,310.00	\$ 16,300.00	\$ 16,760.00	\$ 22,260.00	\$ 22,260.00	\$ 22,260.00
7140	Medical & Health Svcs (HR)	\$ 6,113.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
7150	Security Services	\$ 4,155.60	\$ 4,740.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
7160	Entertainment Services	\$ 1,800.00	\$ 2,450.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00
7180	Business Services	\$ 72,060.43	\$ 86,283.00	\$ 67,375.00	\$ 67,375.00	\$ 67,375.00	\$ 67,375.00
7190	Umpire/Referee Services	\$ 1,340.00	\$ 2,000.00	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00
7210	Subscriptions	\$ 3,544.21	\$ 3,604.00	\$ 4,322.00	\$ 4,322.00	\$ 4,322.00	\$ 4,322.00
7310	Rents & Leases Equip	\$ 18,184.94	\$ 27,400.00	\$ 27,610.00	\$ 27,610.00	\$ 27,610.00	\$ 27,610.00
7320	Bldg/Field Leases & Rental	\$ 9,940.00	\$ 10,938.00	\$ 11,466.00	\$ 11,466.00	\$ 11,466.00	\$ 11,466.00
7410	Event Supplies	\$ 1,927.17	\$ 2,210.00	\$ 2,310.00	\$ 2,310.00	\$ 2,310.00	\$ 2,310.00
7420	Supplies	\$ 7,189.83	\$ 7,016.00	\$ 7,175.00	\$ 7,175.00	\$ 7,175.00	\$ 7,175.00
7430	Bingo Supplies	\$ 7,290.78	\$ 7,800.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
7440	Sporting Goods	\$ 9,587.88	\$ 8,125.00	\$ 8,085.00	\$ 8,085.00	\$ 8,085.00	\$ 8,085.00
7450	Arts and Craft Supplies	\$ 3,538.09	\$ 4,700.00	\$ 4,820.00	\$ 4,820.00	\$ 4,820.00	\$ 4,820.00
7460	Training Supplies	\$ 1,578.01	\$ 3,420.00	\$ 3,095.00	\$ 3,095.00	\$ 3,095.00	\$ 3,095.00
7470	Camp Supplies	\$ 938.46	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00
7500	Small Tools	\$ 3,195.61	\$ 15,950.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00
7510	Safety Supplies	\$ 9,341.83	\$ 7,484.00	\$ 7,289.00	\$ 7,289.00	\$ 7,289.00	\$ 7,289.00
7610	Uniform Allowance	\$ 10,452.03	\$ 12,688.00	\$ 12,426.00	\$ 12,426.00	\$ 12,426.00	\$ 12,426.00
7620	Safety Clothing	\$ 7,618.94	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00
7710	Conference&Seminar Staff	\$ 6,487.37	\$ 12,790.00	\$ 20,745.00	\$ 20,745.00	\$ 20,745.00	\$ 20,745.00
7715	Conference&Seminar Board	\$ -	\$ 2,840.00	\$ 2,240.00	\$ 2,240.00	\$ 2,240.00	\$ 2,240.00
7720	Conference&Seminar Travel Exp	\$ 8,821.39	\$ 9,758.00	\$ 13,573.00	\$ 13,573.00	\$ 13,573.00	\$ 13,573.00
7725	Out of Town Travel Board	\$ -	\$ 6,355.00	\$ 6,615.00	\$ 6,615.00	\$ 6,615.00	\$ 6,615.00
7730	Private Vehicle Mileage	\$ 3,135.47	\$ 4,556.00	\$ 4,190.00	\$ 4,190.00	\$ 4,190.00	\$ 4,190.00
7740	Transportation Charges	\$ -	\$ 1,750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
7750	Buses/Excursions	\$ 22,584.72	\$ 15,966.00	\$ 22,870.00	\$ 22,870.00	\$ 22,870.00	\$ 22,870.00
7760	Tuition/Book Reimbursement	\$ 161.00	\$ -	\$ -	\$ -	\$ -	\$ -
7810	Utilities Gas	\$ 23,255.50	\$ 26,491.00	\$ 26,431.00	\$ 26,431.00	\$ 26,431.00	\$ 26,431.00
7820	Utilities Water	\$ 707,716.80	\$ 742,489.00	\$ 757,800.00	\$ 757,800.00	\$ 757,800.00	\$ 757,800.00

General Ledger
 District Wide Budget Summary Fund 10

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
7830	Utilities Electric	\$ 224,887.34	\$ 231,245.00	\$ 226,374.00	\$ 226,374.00	\$ 226,374.00	\$ 226,374.00
7910	Awards and Certificates	\$ 16,396.17	\$ 18,186.00	\$ 16,490.00	\$ 16,490.00	\$ 16,490.00	\$ 16,490.00
7920	Meals for Staff Training	\$ 3,691.14	\$ 2,710.00	\$ 2,710.00	\$ 2,710.00	\$ 2,710.00	\$ 2,710.00
7930	Employee Morale	\$ 4,113.19	\$ 3,475.00	\$ 3,690.00	\$ 9,974.00	\$ 9,974.00	\$ 9,974.00
7950	COP Debt PV Fields	\$ 331.40	\$ -	\$ 246,409.00	\$ 246,409.00	\$ 246,409.00	\$ 246,409.00
7970	Reserve Vehicle Fleet	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
7971	Reserve Computer Fleet	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
7972	Reserve Designated Project	\$ -	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
7973	Reserve Dry Period	\$ -	\$ 91,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
8200	Land Improvements	\$ 22.50	\$ -	\$ -	\$ -	\$ -	\$ -
	Service and Supplies	\$ 2,595,681.42	\$ 2,846,497.00	\$ 3,123,890.00	\$ 3,136,115.00	\$ 3,141,115.00	\$ 3,141,115.00
8400	Capital	\$ 23,376.54	\$ 502,790.00	\$ 772,000.00	\$ 850,790.00	\$ 804,790.00	\$ 804,790.00
8403	HCF Grant Trails	\$ 149.22	\$ -	\$ -	\$ -	\$ -	\$ -
8404	Greenfield Outdoor Fitness Equ	\$ 13,555.94	\$ -	\$ -	\$ -	\$ -	\$ -
8405	HCF Grant Wildlife Programs	\$ 8,628.75	\$ -	\$ -	\$ -	\$ -	\$ -
8410	Playground Equipment	\$ -	\$ 190,000.00	\$ -	\$ -	\$ -	\$ -
8420	Equip/Facility Replacement	\$ -	\$ 45,200.00	\$ -	\$ -	\$ -	\$ -
8425	Hardwall GM/HR Offices	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
	Capital	\$ 45,710.45	\$ 747,990.00	\$ 772,000.00	\$ 850,790.00	\$ 804,790.00	\$ 804,790.00
Revenue Total		\$ 7,618,146.59	\$ 7,091,429.00	\$ 7,483,890.00	\$ 7,542,751.00	\$ 7,542,751.00	\$ 7,542,751.00
Expense Total		\$ 6,145,005.59	\$ 7,040,680.00	\$ 7,481,690.00	\$ 7,521,028.00	\$ 7,526,028.00	\$ 7,526,028.00
Grand Total		\$ 1,473,141.00	\$ 50,749.00	\$ 2,200.00	\$ 21,723.00	\$ 16,723.00	\$ 16,723.00

General Ledger
 District Wide Budget Summary Fund 20

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
Revenue							
5210	Cur Supplemental Pass Thru	\$ 13,236.57	\$ -	\$ -	\$ -	\$ -	\$ -
5310	Interest Apport Fund	\$ 1,697.15	\$ 1,536.00	\$ 389.00	\$ 389.00	\$ 389.00	\$ 389.00
5500	Assessment Revenue	\$ 994,165.00	\$ 1,046,037.00	\$ 1,056,343.00	\$ 1,072,301.00	\$ 1,072,301.00	\$ 1,072,301.00
5502	Carryover Balance	\$ -	\$ 379,171.00	\$ -	\$ -	\$ -	\$ -
5575	Other/Purchase Discount Taken	\$ 1.56	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue	\$ 1,009,100.28	\$ 1,426,744.00	\$ 1,056,732.00	\$ 1,072,690.00	\$ 1,072,690.00	\$ 1,072,690.00
Expense							
6100	Full Time Salaries	\$ 106,685.43	\$ 96,247.00	\$ 91,142.00	\$ 91,142.00	\$ 91,142.00	\$ 91,142.00
6101	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6105	Car Allowance	\$ 1,666.21	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ 270.77	\$ 975.00	\$ -	\$ -	\$ -	\$ -
6110	PartTime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6120	Retirement	\$ 15,291.81	\$ 16,504.00	\$ 15,247.00	\$ 15,247.00	\$ 15,247.00	\$ 15,247.00
6121	457 Pension	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6130	Employee Insurance	\$ 12,872.06	\$ 13,412.00	\$ 13,633.00	\$ 14,910.00	\$ 14,910.00	\$ 14,910.00
6140	Workers Compensation	\$ 8,434.02	\$ 8,085.00	\$ 8,695.00	\$ 8,695.00	\$ 8,695.00	\$ 8,695.00
6150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6160	Loan Pension Obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6161	OPEB Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6170	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 145,220.30	\$ 136,423.00	\$ 128,717.00	\$ 129,994.00	\$ 129,994.00	\$ 129,994.00
6709	Incidental Costs Assess	\$ 15,348.25	\$ 27,500.00	\$ 25,800.00	\$ 29,204.00	\$ 29,204.00	\$ 29,204.00
6719	Tree Care Assess	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
6720	Contracted LS Services	\$ 380,104.62	\$ 403,560.00	\$ 415,596.00	\$ 415,596.00	\$ 415,596.00	\$ 415,596.00
6722	Park Amenities Assess	\$ 30.00	\$ -	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
6910	Office Supplies	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -
6950	Bank & ActiveNet Charges	\$ -	\$ -	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
6960	Approp Redev/Collection Fees	\$ 1,430.87	\$ 2,625.00	\$ 2,641.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
7950	COP Debt PV Fields	\$ 606,312.93	\$ 751,865.00	\$ 392,859.00	\$ 392,859.00	\$ 392,859.00	\$ 392,859.00
	Expense	\$ 1,003,256.67	\$ 1,185,550.00	\$ 916,956.00	\$ 925,219.00	\$ 925,219.00	\$ 925,219.00
	Revenue Total	\$ 1,009,100.28	\$ 1,426,744.00	\$ 1,056,732.00	\$ 1,072,690.00	\$ 1,072,690.00	\$ 1,072,690.00
	Expense Total	\$ 1,148,476.97	\$ 1,321,973.00	\$ 1,045,673.00	\$ 1,055,213.00	\$ 1,055,213.00	\$ 1,055,213.00
	Grand Total	\$ (139,376.69)	\$ 104,771.00	\$ 11,059.00	\$ 17,477.00	\$ 17,477.00	\$ 17,477.00

General Ledger
District Wide Budget Summary Rec Department

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
	Revenue						
5510	Public Fees	\$ 642,031.90	\$ 580,319.00	\$ 235,111.00	\$ 235,111.00	\$ 235,111.00	\$ 235,111.00
5511	Public Fees	\$ -	\$ -	\$ 413,610.00	\$ 413,610.00	\$ 413,610.00	\$ 413,610.00
5513	Swim PassAdult Splash (20)	\$ 9,468.33	\$ 7,344.00	\$ 7,344.00	\$ 7,344.00	\$ 7,344.00	\$ 7,344.00
5514	Swim PassSenior Splash (10)	\$ 2,187.50	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00
5515	Senior Services Revenue	\$ 2,575.00	\$ -	\$ -	\$ -	\$ -	\$ -
5516	Swim Pass Senior Splash (20)	\$ 5,706.50	\$ 3,570.00	\$ 4,590.00	\$ 4,590.00	\$ 4,590.00	\$ 4,590.00
5517	Swim PassSenior Splash (20)	\$ 940.50	\$ 2,916.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00
5518	Swim PassSenior Fitness (10)	\$ 13,275.00	\$ 5,670.00	\$ 10,692.00	\$ 10,692.00	\$ 10,692.00	\$ 10,692.00
5520	Swim PassSenior Fitness (20)	\$ 21,557.45	\$ 26,529.00	\$ 22,329.00	\$ 22,329.00	\$ 22,329.00	\$ 22,329.00
5524	Swim PassAdult Splash (10)	\$ 3,226.50	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00	\$ 5,508.00
5525	Vending Concessions	\$ 1,077.01	\$ 3,160.00	\$ 3,312.00	\$ 3,312.00	\$ 3,312.00	\$ 3,312.00
5526	Swim PassAdult Fitness (10)	\$ 888.00	\$ 3,240.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
5527	Swim PassAdult Fitness (20)	\$ 3,681.00	\$ 5,400.00	\$ 4,320.00	\$ 4,320.00	\$ 4,320.00	\$ 4,320.00
5528	Swim Passes Summer Single	\$ 1,260.00	\$ 960.00	\$ 960.00	\$ 960.00	\$ 960.00	\$ 960.00
5529	Swim Passes Summer Family	\$ 1,365.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00
5530	Rental	\$ 194,410.39	\$ 143,002.00	\$ 167,727.00	\$ 167,727.00	\$ 167,727.00	\$ 167,727.00
5536	Annual Passes	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -
5550	Dues	\$ 1,940.00	\$ 2,240.00	\$ 2,208.00	\$ 2,208.00	\$ 2,208.00	\$ 2,208.00
5555	Activity Guide Revenue	\$ 13,050.00	\$ 6,000.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00
5562	Banner Income	\$ 325.00	\$ -	\$ -	\$ -	\$ -	\$ -
5570	Donations	\$ 13,405.62	\$ 9,220.00	\$ 10,620.00	\$ 10,620.00	\$ 10,620.00	\$ 10,620.00
5575	Other/Purchase Discount Taken	\$ 5,941.51	\$ 1,921.00	\$ 1,953.00	\$ 1,953.00	\$ 1,953.00	\$ 1,953.00
5585	Incentive Income	\$ 2,631.22	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue	\$ 940,943.43	\$ 813,569.00	\$ 905,474.00	\$ 905,474.00	\$ 905,474.00	\$ 905,474.00
	Expense						
6100	Full Time Salaries	\$ 392,521.73	\$ 468,992.00	\$ 479,064.00	\$ 479,064.00	\$ 479,064.00	\$ 479,064.00
6101	Overtime Salaries	\$ -	\$ 4,136.00	\$ 4,196.00	\$ 4,196.00	\$ 4,196.00	\$ 4,196.00
6105	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ 989.01	\$ 4,740.00	\$ 5,460.00	\$ 5,460.00	\$ 5,460.00	\$ 5,460.00
6110	PartTime Salaries	\$ 370,836.05	\$ 412,861.00	\$ 433,038.00	\$ 433,038.00	\$ 433,038.00	\$ 433,038.00
6120	Retirement	\$ 64,534.14	\$ 81,711.00	\$ 86,078.00	\$ 86,078.00	\$ 86,078.00	\$ 86,078.00
6121	457 Pension	\$ 576.60	\$ 3,100.00	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00
6130	Employee Insurance	\$ 39,877.57	\$ 41,928.00	\$ 47,900.00	\$ 58,186.00	\$ 58,186.00	\$ 58,186.00
6140	Workers Compensation	\$ 15,087.49	\$ 16,201.00	\$ 20,106.00	\$ 20,106.00	\$ 20,106.00	\$ 20,106.00
6150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6160	Loan Pension Obligation	\$ 16,073.62	\$ -	\$ -	\$ -	\$ -	\$ -
6161	OPEB Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6170	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 900,496.21	\$ 1,033,669.00	\$ 1,082,742.00	\$ 1,093,028.00	\$ 1,093,028.00	\$ 1,093,028.00
6210	Telephone	\$ 2,196.43	\$ 3,132.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
6220	Internet Services	\$ 1,308.00	\$ 1,308.00	\$ -	\$ -	\$ -	\$ -
6310	Pool Chemicals	\$ 50.21	\$ -	\$ -	\$ -	\$ -	\$ -
6320	Janitorial Supplies	\$ 69.61	\$ 375.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00
6330	Kitchen Supplies	\$ 668.38	\$ 1,650.00	\$ 1,510.00	\$ 1,510.00	\$ 1,510.00	\$ 1,510.00
6340	Food Supplies	\$ 5,772.92	\$ 8,636.00	\$ 8,811.00	\$ 8,811.00	\$ 8,811.00	\$ 8,811.00
6360	Laundry/Wash Service	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
6380	Medical Supplies	\$ 537.65	\$ -	\$ -	\$ -	\$ -	\$ -
6530	Office Equipment Maintenance	\$ 181.93	\$ 1,400.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
6540	Computer Equip Maintenance	\$ -	\$ 500.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
6610	Building Repair	\$ 481.06	\$ 2,300.00	\$ 2,315.00	\$ 2,315.00	\$ 2,315.00	\$ 2,315.00
6620	Bldg Equip Maint/Repair	\$ 379.78	\$ 2,000.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
6630	Improvements/Maintenance	\$ 1,484.51	\$ -	\$ -	\$ -	\$ -	\$ -
6740	Rubbish & Refuse	\$ 1,236.76	\$ -	\$ -	\$ -	\$ -	\$ -
6810	Memberships	\$ 745.00	\$ 1,570.00	\$ 1,695.00	\$ 1,695.00	\$ 1,695.00	\$ 1,695.00
6900	Office Expense	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
6910	Office Supplies	\$ 4,899.96	\$ 6,400.00	\$ 6,450.00	\$ 6,450.00	\$ 6,450.00	\$ 6,450.00
6920	Postage Expense	\$ 20,211.46	\$ 21,858.00	\$ 21,740.00	\$ 21,740.00	\$ 21,740.00	\$ 21,740.00
6930	Advertising Expense	\$ 13,285.43	\$ 13,352.00	\$ 13,852.00	\$ 13,852.00	\$ 13,852.00	\$ 13,852.00
6980	Minor Furn Fixture & Equip	\$ 2,505.32	\$ 500.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
6990	Comp Hardware/Software Exp	\$ 611.25	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
7020	Fire & Safety Insp Fees	\$ -	\$ 340.00	\$ 340.00	\$ 340.00	\$ 340.00	\$ 340.00
7030	Permit & Licensing Fees	\$ 1,324.34	\$ 2,550.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
7100	Professional Services	\$ 264.00	\$ 900.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00

General Ledger
 District Wide Budget Summary Rec Department

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested	Proposed	Approved	Adopted
7115	Typeset and Print Services	\$ 48,236.80	\$ 50,204.00	\$ 50,147.00	\$ 50,147.00	\$ 50,147.00	\$ 50,147.00
7120	Instructor Services	\$ 181,336.92	\$ 138,973.00	\$ 169,425.00	\$ 169,425.00	\$ 169,425.00	\$ 169,425.00
7125	PERS Admin Fees	\$ -	\$ 475.00	\$ -	\$ -	\$ -	\$ -
7160	Entertainment Services	\$ 1,800.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00
7180	Business Services	\$ 8,547.92	\$ 10,020.00	\$ 10,385.00	\$ 10,385.00	\$ 10,385.00	\$ 10,385.00
7190	Umpire/Referee Services	\$ 1,340.00	\$ 2,000.00	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00
7210	Subscriptions	\$ 537.87	\$ 824.00	\$ 824.00	\$ 824.00	\$ 824.00	\$ 824.00
7310	Rents & Leases Equip	\$ 8,336.95	\$ 11,800.00	\$ 12,010.00	\$ 12,010.00	\$ 12,010.00	\$ 12,010.00
7320	Bldg/Field Leases & Rental	\$ 9,940.00	\$ 10,938.00	\$ 11,466.00	\$ 11,466.00	\$ 11,466.00	\$ 11,466.00
7410	Event Supplies	\$ 1,927.17	\$ 2,210.00	\$ 2,310.00	\$ 2,310.00	\$ 2,310.00	\$ 2,310.00
7420	Supplies	\$ 7,189.83	\$ 7,016.00	\$ 7,175.00	\$ 7,175.00	\$ 7,175.00	\$ 7,175.00
7430	Bingo Supplies	\$ 7,290.78	\$ 7,800.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
7440	Sporting Goods	\$ 8,472.12	\$ 6,125.00	\$ 6,085.00	\$ 6,085.00	\$ 6,085.00	\$ 6,085.00
7450	Arts and Craft Supplies	\$ 3,538.09	\$ 4,700.00	\$ 4,820.00	\$ 4,820.00	\$ 4,820.00	\$ 4,820.00
7460	Training Supplies	\$ 1,467.13	\$ 2,620.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
7470	Camp Supplies	\$ 938.46	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00
7500	Small Tools	\$ -	\$ 750.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
7510	Safety Supplies	\$ 182.68	\$ 3,685.00	\$ 3,485.00	\$ 3,485.00	\$ 3,485.00	\$ 3,485.00
7610	Uniform Allowance	\$ 4,267.96	\$ 5,508.00	\$ 5,046.00	\$ 5,046.00	\$ 5,046.00	\$ 5,046.00
7620	Safety Clothing	\$ 2,218.09	\$ -	\$ -	\$ -	\$ -	\$ -
7710	Conference&Seminar Staff	\$ 2,933.16	\$ 3,540.00	\$ 5,605.00	\$ 5,605.00	\$ 5,605.00	\$ 5,605.00
7720	Conference&Seminar Travel Exp	\$ 2,934.37	\$ 3,962.00	\$ 7,062.00	\$ 7,062.00	\$ 7,062.00	\$ 7,062.00
7730	Private Vehicle Mileage	\$ 2,536.44	\$ 3,457.00	\$ 3,415.00	\$ 3,415.00	\$ 3,415.00	\$ 3,415.00
7740	Transportation Charges	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -
7750	Buses/Excursions	\$ 22,584.72	\$ 15,966.00	\$ 22,870.00	\$ 22,870.00	\$ 22,870.00	\$ 22,870.00
7810	Utilities Gas	\$ 440.02	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
7820	Utilities Water	\$ 1,274.93	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
7910	Awards and Certificates	\$ 14,526.61	\$ 17,486.00	\$ 15,580.00	\$ 15,580.00	\$ 15,580.00	\$ 15,580.00
7920	Meals for Staff Training	\$ 222.72	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
7930	Employee Morale	\$ 369.13	\$ 675.00	\$ 690.00	\$ 6,974.00	\$ 6,974.00	\$ 6,974.00
	Service and Supplies	\$ 403,604.87	\$ 385,735.00	\$ 417,658.00	\$ 423,942.00	\$ 423,942.00	\$ 423,942.00
Capital							
8420	Equip/Facility Replacement	\$ -	\$ 5,200.00	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -	\$ 5,200.00	\$ -	\$ -	\$ -	\$ -
Revenue Total		\$ 940,943.43	\$ 813,569.00	\$ 905,474.00	\$ 905,474.00	\$ 905,474.00	\$ 905,474.00
Expense Total		\$ 1,304,101.08	\$ 1,419,404.00	\$ 1,500,400.00	\$ 1,516,970.00	\$ 1,516,970.00	\$ 1,516,970.00
Grand Total		\$ (363,157.65)	\$ (605,835.00)	\$ (594,926.00)	\$ (611,496.00)	\$ (611,496.00)	\$ (611,496.00)

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Kathryn Drewry, Human Resources Specialist

DATE: July 5, 2017

**SUBJECT: INCREASE IN DISTRICT CONTRIBUTION TO NON-
REPRESENTED EMPLOYEE HEALTH BENEFITS**

RECOMMENDATION

It is recommended the Board approve the increase in the District contribution to non-represented employee health benefits.

BACKGROUND

During the 2017-2018 budget process, the Board requested District staff to review the District's current contribution towards the employee's health benefits and analyze the cost of a higher District contribution. The District currently contributes up to 55% of the highest cost HMO Family plan for Full Time Employees; the remaining 45% is picked up by the employees.

ANALYSIS

District staff investigated the impact of increased benefits at various levels. After reviewing various contribution levels with the Board during the Budget Workshop on April 27, 2017, it was determined that the District would be able to increase the District's contribution to 70% of the highest cost HMO Family Plan for Full Time Non-Represented Employees. This will currently affect eleven employees.

FISCAL IMPACT

There will be a fiscal impact of \$23,272.24 contingent upon the approval of the FY 2017-2018 Budget.

RECOMMENDATION

It is recommended the Board approve the increase in the District contribution to non-represented employee health benefits.

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Kathryn Drewry, Human Resources Specialist

DATE: July 5, 2017

**SUBJECT: CONSIDERATION AND APPROVAL OF THE POSITION
ALLOCATION FOR FISCAL YEAR 2017-2018**

RECOMMENDATION

It is recommended the Board consider and approve the updated Position Allocation for FY 2017-2018.

BACKGROUND

Beginning July 2015, the Board began approving Position Allocation reports and staff has subsequently been bringing these reports to the Board each fiscal year. The Position Allocation spreadsheet is to verify which positions have been funded for a specific fiscal year. The Board approved the following allocations for the 2015-2016 Fiscal Year:

- 1) Administration
 - a. 7 Full Time
 - b. 1 Year-Round Part-Time
- 2) Parks
 - a. 23 Full Time
 - b. 2 Year-Round Part-Time
- 3) Recreation
 - a. 6 Full Time
 - b. 2 Year-Round Part-Time

The Board approved the following allocations for the 2016-2017 Fiscal Year:

- 1) Administration
 - a. 8 Full Time
 - b. 0 Year-Round Part-Time
- 2) Parks
 - a. 23 Full Time
 - b. 2 Year-Round Part-Time
- 3) Recreation
 - a. 7 Full Time
 - b. 0 Year-Round Part-Time

During the 2017-2018 budget review, the Board reviewed the addition of three additional positions to our current Position Allocation. Those three positions were Year-Round Part-Time Program

Specialist in Recreation; Year-Round Part-Time Administrative Analyst in Administration; Full Time Park Supervisor in Parks.

ANALYSIS

In early 2015 staff began looking at the District's job descriptions and noticed that there may be room for additional classifications and a potential need for reclassifications. In 2016 the Human Resources Specialist along with the General Manager began analyzing current positions with the duties assigned to those employees in various classifications to ensure employees were classified correctly.

This year District management has identified the need for three additional positions: Year-Round Part-Time Program Specialist in Recreation; Year-Round Part-Time Administrative Analyst in Administration; Full Time Park Supervisor in Parks.

FISCAL IMPACT

There will be a fiscal impact of \$65,037.22 contingent upon the approval of the FY 2017-2018 Budget.

RECOMMENDATION

It is recommended the Board consider and approve the updated Position Allocation for FY 2017-2018.

ATTACHMENTS

- 1) FY 2017-2018 Position Allocation (2 pages)

POSITION ALLOCATION

<u>No. of Positions</u>	<u>FY 2017-18</u>	<u>No. of Part Time Year Round</u>
8	ADMINISTRATION	1
22	PARKS	2
7	RECREATION	1
37	TOTAL POSITIONS	4

<u>Description</u>	<u>No. of Part Time Year Round</u>
22 15	2 2
SEIU	
OTHER	

<u>No. of Positions</u>	<u>ADMINISTRATION (500)</u>	<u>No. of Part Time Year Round</u>
1	General Manager	
1	Administrative Services Manager	
1	Accounting Specialist	
1	Human Resources Specialist	
1	Administrative Analyst	1
1	Customer Service Representative Lead	
1	Customer Service Representative II	
1	Customer Service Representative I	
8	TOTAL ADMINISTRATION	1

<u>No. of Positions</u>	<u>PARKS (400)</u>	<u>No. of Part Time Year Round</u>
1	Park Services Manager	
2	Park Supervisor	
3	Park Maintenance Lead Worker	
1	Mechanic	
1	Irrigation Specialist	
4	Grounds/Facilities II	
10	Grounds/Facilities I	
	Customer Service Rep I	1
	Lead Park Ranger	1
22	TOTAL PARKS	2

No. of Positions

RECREATION (300)

No. of Part Time Year Round

1	Recreation Services Manager	
3	Recreation Supervisor	
1	Recreation Coordinator	
1	Recreation Specialist	
1	Program Specialist	1

7	TOTAL RECREATION	1
----------	-------------------------	----------

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Bob Cerasuolo, Park Services Manager

DATE: July 5, 2017

**SUBJECT: CONSIDERATION AND APPROVAL OF BID AWARD
FOR PARKING LOT RESURFACING AT BOB KILDEE
PARK TO UNITED PAVING COMPANY**

RECOMMENDATION

It is recommended the Board of Directors award the contract for parking lot resurfacing at Bob Kildee Park to United Paving Company in the amount of \$166,295.

BACKGROUND

This Capital Improvement Project was identified in the FY 2013-2018 Long Range Capital Improvement Plan Budget. The funding and project were identified during the budget workshops for Fiscal Year 2016-2017. In September of 2016 staff sent out an RFP and five (5) companies responded to the mandatory job walk; of the five (5) only one (1) submitted a bid. During a Special Board meeting held on October 20, 2016, staff recommended that the Board reject the bid as it did not meet the bid specifications. Due to spring and summer field and pool schedules, staff rolled this project over to fiscal year 2017-18 with a projected completion date of September 2017.

ANALYSIS

Asphalt parking lots require a number of treatments to maintain the integrity of the surfacing. Treatments range from a fog seal or slurry seal application to simply replacing the degraded oil binders in the asphalt, to a complete regrinding or rebuild of the asphalt, or asphalt overlay. This parking lot will need to be completely rebuilt.

To address the current needs of the parking lot located at Bob Kildee Park, the following items will be addressed: 1) pulverize approximately 85,000 square (sq.) feet (ft.) of existing asphalt, 2) remove and install approximately 320 linear feet of asphalt berm, 3) remove and replace approximately 7,000 sq. ft. of raised asphalt due to root damage, 4) grade using existing pulverized asphalt for base at a compaction of 93% or greater, 5) install approximately 250 lf (linear feet) of redwood header, 6) use hot asphalt for finish 3 inches (3") compacted, and 7) re-stripe to match existing patterns to include red curbs and blue handicap stalls.

The systematic repair and maintenance of these required infrastructure items will extend their service life. This project will complete the repair and maintenance at this site and set a starting point for scheduled preventative maintenance practices.

Of the eight (8) companies solicited for bids, only seven (7) submitted bids, with the low bidder being United Paving Company in the amount of \$166,295. The bids ranged from \$166,295 to \$295,042. The low bid received from United Paving Company meets all the required

specifications. Recommendation for an award is based on the base bid. United Paving Company is a qualified Contractor, with a C-12 General Engineering Contractor license and has performed projects of similar size and scope including the following projects: Long Beach Unified School District, Ventura County Community College District, and Hesperia Unified School District.

FISCAL IMPACT

The District allocated \$150,000 from Quimby funds for this particular project; these funds were designated in FY 2016-2017 budget. Due to the savings of \$75,825 from the Camarillo Grove Parking lot project, there will be sufficient funds to accommodate the \$16,295 difference for the Bob Kildee Parking lot resurfacing.

RECOMMENDATION

It is recommended that the Board of Directors award the contract for parking lot resurfacing at Camarillo Grove Park to United Paving Company in the amount of \$166,295.

ATTACHMENT

- 1) Job Qualifications (1 page)
- 2) Lowest 3 bids (70 pages)

Requirements Categories	Proposal #1	Proposal #2	Proposal #3	Proposal #4	Proposal #5	Proposal #6	Proposal #7
	United Paving	Central Valley	J & H Engineering	Genesis Innovater	Berry Engineering	All American	RC Becker & Son
Current California Contractor License	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Classifications	General	General	General	General	General	General	General
Workers Compensation	Engineering	Engineering	Engineering	Engineering	Engineering	Engineering	Engineering
Contractor's Bond	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Insurance	Yes	Yes	Yes	Yes	Yes	Yes	Yes
References	Excellent	Excellent	Excellent	N/A	Excellent	Excellent	Excellent
Location	Corona	Lindsay	Camarillo	Oxnard	Ventura	Corona	Santa Clarita
Cost	\$166,295	\$179,958	\$192,103	\$196,500	\$274,300	\$292,004	\$295,042

BID FORM

Sealed bids will be received by the Park Service Manager of the Pleasant Valley Recreation and Park District at 1605 East Burnley Street, Camarillo, CA. 93010 (District Office)

June 13, 2017 @ 2:00 P.M.

Board of Directors:

Ladies/Gentlemen:

Having carefully examined the Notice Inviting Bids, Instructions to Bidders, the General Conditions, the Special Conditions, and Plans and Specifications, any addenda thereto, and any other Contract Documents, and having examined the Site of the Work, the locality where the Work is to be performed and local conditions thereto, the legal requirements (applicable federal, state and local laws, ordinances, rules and regulations) for the Work, the conditions affecting cost, progress and performance (including but not limited to bid quantities and specifications.) The work contemplated under this project is furnishing all materials, labor, equipment, tools, services, transportation, utilities, supervision and other necessary items and facilities (and including payment of all taxes, insurance, bonds, license and permit fees, and other costs incidental to the Work) required for pulverizing approximately 85,000 sq ft of asphalt, re-grade to existing levels, compact to 90% or greater and pave back with 3 inches of hot mix asphalt, remove and replace approximately 7000 Sq Ft of raised asphalt caused by tree roots, remove tree roots and dispose of debris, install 105 linear feet of 2x4 header board, grade and compact subgrade to 90% or greater and pave back with 3" inches of hot mix asphalt, clean approximately 42,000 Sq. Ft. of existing asphalt parking lot and walkways south of the boys and girls club and apply Type 1 road slurry, fog seal all asphalt berms and under the bleachers, then re-stripe to match existing striping plan to include red curbs and blue handicap as well. (the "Work"). Located at the Bob Kildee Park, 1030 Temple Ave, Camarillo, California 93010, and to accept in full payment thereof the Base Bid Grand Total Bid Price (based on the Lump Sum) set forth in the attached Bid Schedule of Work and Prices, upon which award of this Contract will be made. The contract price includes the costs of bonds, insurance, license and permit fees, taxes and any other item. Cost or expense incidental to this Contract. In the case of discrepancies between words and figures, the words shall prevail.

If awarded the contract, the undersigned hereby agrees to timely sign said contract and furnish the necessary bonds, proof of insurance coverage and any other documentation required by these Contract Documents to the District within five (5) days after notice of award of said contract. Failure to do any of the aforementioned shall be cause for rejection of the bid and forfeiture of the bid bond and the contract shall be awarded to the next lowest responsive and responsible bidder.

The undersigned has checked carefully all the figures and information contained in this Bid Form and the Bid Schedule of Work and Prices and understands that the Pleasant Valley Recreation and Park District will not be responsible for any errors or omissions on the part of the undersigned in making this Bid. This Bid and any surety provided in connection therewith shall remain open for sixty (60) days from the date of bid opening, unless otherwise required by law.

MANDATORY FORM

The undersigned bidder hereby certifies that this Bid Proposal is genuine and not sham or collusive, and makes the further representations to the District set forth in the Non-Collusion Declaration attached hereto.

The Bidder hereby certifies the accuracy of the representations made herein concerning the contractor's license number, type and expiration date; that the license(s) are current and valid; and the license(s) is/are in a classification appropriate to the Work to be undertaken. In conformance with current statutory requirements contained in California Labor Code Section 1860 et seq., the undersigned confirms the following as its certification:

"I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for workers' compensation, or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract."

Bidder Acknowledges Receipt of the Following Bid Addenda:

No. 1 ___ Date 6/7/17 Bulletin 1

No. 2 ___ Date 6/9/17 Bulletin 2

No. 3 ___ Date ___

No. 4 ___ Date ___

Provide information concerning the surety company and agent who will provide the required bonds on this Contract:

Name of Surety Nationwide Mutual Insurance Co.

Address P.O. Box 1820, La Mesa CA 91944

Surety Company Agent Joshua Severson

Note: If this Bid is made by an individual, it shall be signed and his or her full name and address shall be given below. If the Bid is made by a partnership, it shall be signed with the partnership name by a partner of the firm, who shall also sign his or her own name and shall provide the name and address of each partner. If the Bid is made by a corporation, it shall be signed on behalf of the corporation by its duly authorized officer(s) and attested by the corporate seal.

Bidder (Business) Name Central Valley Asphalt Federal Taxpayer ID No. 77-0541658

Contractor's License(s) No. 777434 Type A Expiration Date 4/30/18

Bidder hereby warrants that Contractor and any subcontractor(s) are registered with the

California Department of Industrial Relations.

Chelsea Aleston

From: Bob Cerasuolo [bobc@pvrrpd.org]
Sent: Wednesday, June 07, 2017 2:57 PM
To: chelseacva@qcsnet.net
Subject: bid form

Please ignore this section on the form, all we need is the base bid grand price in Figures and Words.
Thank you again for coming out.

GRADING, AC PAVING AND STRIPING RENOVATIONS BID SCHEDULE OF WORK AND PRICES

BIDDER'S NAME: _____

ITEM NO.	DESCRIPTION	SPECIFICATION / PAYMENT REF.	LUMP SUM PRICE
1	General & Special Conditions	N/A	\$
2	Grading	31 22 00	
3	Excavation	31 23 16	
4	Fill	31 23 23	
5	Asphalt Paving	32 12 16	
6	Parking Bumpers	32 17 13	
7	Painted Pavement Markings	32 17 23	
8	Tactile Warning Surfacing	32 17 26	

*Lump Sum Price to Include Profit, Overhead, General Conditions and General Requirements.

Bob Cerasuolo
Parks Services Manager
Pleasant Valley Recreation and Park District.
805-482-5396

Chelsea Aleston

From: Bob Cerasuolo [bobc@pvrpd.org]
Sent: Friday, June 09, 2017 6:50 AM
To: john@united-paving.com; rsainsbury@bgec.net; amy@jandheng.com; PUBLICWORKS@ALLAMERICANASPHALT.COM; mbarrow@rcbeckerandson.com; dtellez@carasmussen.com; chelseycva@ocsnet.net; apweigand1@aol.com; chelseacva@ocsnet.net
Subject: Bob Kildee parking lot
Attachments: GoogleEarth_Image (3).jpg; GoogleEarth_Image (5).jpg

Please note that goggle earth image 3 is the slurry areas and goggle earth 5 is for the pulverize areas. These are approximate numbers. I hope this answers your questions.

Thank you for your patience,


Bob Cerasuolo
Parks Services Manager
Pleasant Valley Recreation and Park District.
805-482-5396

MANDATORY FORM

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed at Lindsay California

Date: June 13, 2017

AUTHORIZED SIGNATURES

By: 

Print Name: Nick Strange

Title: Vice President/Secretary

If Bidder is a Corporation, the Bid shall also be signed by its Secretary:

By: 

Print Name: Nick Strange, Vice President/Secretary

If Bidder is a Partnership, provide the name and address of each Partner here:
(Add additional sheets if necessary)

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Bidder's Business Address:

23494 Road 196

Lindsay, CA 93247

Telephone No.: (559) 562-7802

Fax No.: (559) 562-7902

CERTIFICATE OF CORPORATE RESOLUTION

I, Nicholas Strange, Secretary of Doug Ross Inc, do hereby certify that at a duly constituted meeting of the stockholders and Directors of the Corporation Held at the office of the Corporation on June 14, 2012, it was upon motion duly made and seconded, that it be VOTED.

NICK STRANGE AUTHORIZED TO EXECUTE CONTRACT DOCUMENTS
OR EXECUTE A BID SUBMITTAL.

It was upon further motion made and seconded that it be further VOTED: That Gregory D. Ross in the capacity as Vice President of the Corporation is empowered, authorized and directed to execute, deliver and accept any and all documents and undertake all acts reasonably required or incidental to accomplish the foregoing vote, all on such terms and conditions as he in his discretion deems to be in the best interests of the Corporation.

I further certify that the foregoing votes are in full force this date without rescission, modification or amendment.

Signed this 14th day of June 2012

A TRUE RECORD

ATTEST


Nick Strange
Secretary/Vice President/Manager Thereof

**GRADING, AC PAVING AND STRIPING RENOVATIONS
 BID SCHEDULE OF WORK AND PRICES**

BIDDER'S NAME: Central Valley Asphalt

ITEM NO.	DESCRIPTION	SPECIFICATION / PAYMENT REF.	LUMP SUM PRICE*
1	General & Special Conditions	N/A	\$
2	Grading	31 22 00	
3	Excavation	31 23 16	
4	Fill	31 23 23	
5	Asphalt Paving	32 12 16	
6	Parking Bumpers	32 17 13	
7	Painted Pavement Markings	32 17 23	
8	Tactile Warning Surfacing	32 17 26	

*Lump Sum Price to Include Profit, Overhead, General Conditions and General Requirements.

BASE BID GRAND TOTAL (Bid Price in Figures) \$179,958.00

BASE BID GRAND TOTAL (Bid Prices in Words) ONE HUNDRED SEVENTY
 NINE THOUSAND NINE HUNDRED FIFTY EIGHT DOLLARS

DEDUCTIVE ALTERNATES

N/A

Award of Contract will be made to the lowest responsible, responsive bidder on the basis of the total base bid submitted for the Work.

**Bob Kildee Parking Lot & Pathways
BK-2017-AB**

BREAKDOWN OF WORK TO BE PERFORMED

Mobilization	8/28/2017
Install Temporary Fencing	8/28/2017
Pulverize and blend existing asphalt and subgrade	8/28/17-8/29/17
Export spoils from jobsite	8/30/2017
Grade and compact pulverized subgrade materials	8/31/17-9/5/17
Asphalt Concrete Paving	9/6/17-9/7/17
Type 1 Slurry Seal	9/11/17-9/14/17
Fog Seal	9/15/2017
Layout, Stripe and Install Parking Blocks	9/18/17-9/22/17

DESIGNATION OF SUBCONTRACTORS

(Public Contract Code Section 4100 *Et Seq.*)

In compliance with the Subletting and Subcontracting Fair Practices Act (Public Contract Code commencing at Section 4100) and any amendments thereof, each bidder shall set forth below:

(a) the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement to be performed under this contract, in an amount in excess of one-half (1/2) of one (1) percent of the prime contractor's total bid and (b) the portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one (1) subcontractor for each such portion as is defined by the prime contractor in this bid.

If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor (either through an "and/or" provision or otherwise) for the same portion of work to be performed under the contract in excess of one-half of one percent of the prime contractor's total bid, he shall be deemed to have agreed that he is fully qualified to perform that portion himself, and that he shall perform that portion himself.

Failure to comply with these requirements will render the Bid non-responsive and may cause its rejection.

No prime contractor whose bid is accepted shall (a) substitute any subcontractor, (b) permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid or (c) sublet or subcontract any portion of the work in excess of one-half of one percent of the prime contractor's total bid as to which his original bid did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act. Subletting or subcontracting of any portion of the work in excess of one-half of one percent of the prime contractor's total bid as to which no subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the authority awarding this contract setting forth the facts constituting the emergency or necessity.

LIST OF SUBCONTRACTORS

(Add sheets as necessary)

Name: WESTERN OIL SPREADING SERVICES

Address: 7316 WILSON ROCK ROAD

City: SANTA PAULA Telephone: (805) 647-0693

State License No. 62559 Expiration Date (State License) 8/31/17

Type of Work: TYPE 1 SLURRY & FOG SEAL

Name: P.C.I.

Address: 1975 W. 1ST ST

City: AZUSA Telephone: (562) 218-0504

State License No. 823802 Expiration Date (State License) 9/30/17

Type of Work: PARKING BUMPERS & PAINTED PAVEMENT MARKINGS

Name: PAVEMENT RECYCLING SYSTEMS INC.

Address: 10240 SAN SEBASTIAN WAY

City: JURUDA VALLEY Telephone: (951) 682-1091

State License No. 569352 Expiration Date (State License) 5/31/19

Type of Work: PULVERIZING

Name: _____

Address: _____

City: _____ Telephone: () _____

State License No. _____ Expiration Date (State License) _____

Type of Work: _____

LIST OF SUBCONTRACTORS
(Add sheets as necessary)

Name: _____

Address: _____

City: _____ Telephone: () _____

State License No. _____ Expiration Date (State License) _____

Type of Work: _____

Name: _____

Address: _____

City: _____ Telephone: () _____

State License No. _____ Expiration Date (State License) _____

Type of Work: _____

Name: _____

Address: _____

City: _____ Telephone: () _____

State License No. _____ Expiration Date (State License) _____

Type of Work: _____

Name: _____

Address: _____

City: _____ Telephone: () _____

State License No. _____ Expiration Date (State License) _____

Type of Work: _____

**NON-COLLUSION
DECLARATION TO BE
EXECUTED BY BIDDER AND
SUBMITTED WITH BID [Public
Contract Code Section 7106]**

[Must Be Notarized]

The undersigned declares:

I am the Vice Central
president of Valley Asphalt the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/13 [Date], at Hayward [city], CA [state].



(Signature)

Nick Strange

(Typed Name)

Vice President

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

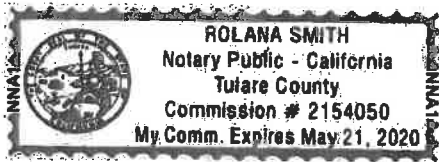
State of California)
County of Tulare)

On June 13th, 2017 before me, Rolana Smith, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Nick Strange
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(x) whose name(s) (is/are subscribed to the within instrument and acknowledged to me that (he/she/they executed the same in (his/her/their authorized capacity(ies), and that by (his/her/their signature(s) on the instrument the person(x), or the entity upon behalf of which the person(x) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Non-Collusion Declaration
Document Date: June 13th, 2017 Number of Pages: _____
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer -- Title(s): _____
 Partner -- Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer -- Title(s): _____
 Partner -- Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

(NOTE: THIS FORM SHALL BE USED WHERE THE BIDDER SUBMITS A BOND INSTEAD OF CHECK OR CASH.)

BID SECURITY FORM

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That as Principal, and as Surety, are held and firmly bound unto Pleasant Valley Recreation & Park District (herein after "Owner,") in a sum not less than ten percent (10%) of the total amount of the Bid, to be paid to Owner, its successors, and assigns, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Principal has submitted a Bid to said Owner to perform the Work required under the Bid Schedules of Owner's Contract documents entitled Bob Kildee Park, all in accordance with the Contract Documents, including specifications and drawings on file at the offices of the Owner.

NOW, THEREFORE, if said Principal is awarded a Contract by said Owner, and within the time and in the manner required in the "Notice Inviting Bids" and the "Instructions to Bidders" enters into a written Agreement contained within said Contract Documents, furnishes the required Certificates of Insurance, and furnishes the required Performance Bond and Payment Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect. In the event suit is brought upon this Bond by said Owner, and Owner prevails, said Surety shall pay all costs incurred by said Owner in such suit, including reasonable attorney's fees to be fixed by the court.

IN WITNESS WHEREOF, we hereunto set our hands and seals this day of June 8, 2017

(SEAL)


(SEAL)

See attached form

(Seal and Notarial Acknowledgement of Surety)


Doug Ross Incorporated dba Central Valley Asphalt

Principal


(Signature) Nick Strange, Vice President

AMCO Insurance Company

Surety


Verity J. Racht, Attorney-In-Fact
(Signature)

MANDATORY FORM

NOTE:

- (1) This bid bond form is a mandatory form.
- (2) The bid bond form must be acknowledged before notary's public, and a legally sufficient power of attorney must be attached to the bid bond to verify the authority of the party signing on behalf of the surety.

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation
National Casualty Company, an Ohio corporation

AMCO Insurance Company, an Iowa corporation
Allied Property and Casualty Insurance Company, an Iowa corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

Jennifer A. Wheeler Verity J. Racht Nancy Lynn Stern Lori L. Endsley Carmen De Los Santos Fresno, CA

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

One Million and 00/100 \$ 1,000,000.00

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 1st day of May 2017

[Signature]

Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company, National Casualty Company, AMCO Insurance Company, Allied Property and Casualty Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK, COUNTY OF NEW YORK: ss
On this 1st day of May, 2017, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

BARRY T. BASSIS
Notary Public, State of New York
No. 02BA4656400
Qualified in New York County
Commission Expires April 30, 2019

[Signature]

Notary Public
My Commission Expires
April 30, 2019

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 8th day of June 2017

This power of attorney expires: April 30, 2019

[Signature]

Assistant Secretary

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Fresno)
On June 8, 2017 before me, Carmen De Los Santos, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Verity A. Roehl
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

BOB KILDEE PARK RENOVATION

All Bidders **MUST** complete this form and it **MUST** be submitted with the bid. Failure to do so will render a bid non-responsive. The answers to these questions will be used to determine whether the Bidder is responsible. "Related Company," as used in this questionnaire, is any organization of which the responsible managing officer of the Bidder has been a responsible managing officer as the term is used by State of California Contractor State License Board and/or in which any equity holder (e.g. shareholder, partner, member) of the Bidder holds or has held more than a 10% interest within the past 5 years; or has had an active role in the management projects performed by Company.

"Contact Information" means the name, address and telephone number of a person or entity. For all **YES** answers please provide complete explanations on extra sheets and identify by number the question to which the information pertains

EVALUATION ELEMENTS			
Standard Bidder Questions (applies to all bids)		YES	NO
1	Is Bidder currently licensed and does Bidder meet the licensing requirements stated in Paragraph 12 of the Instructions to Bidders	X	
2	Has Bidder or a Related Company within the past 5 years been assessed Liquidated Damages (LD's) on any public project of a government agency? If so, give project description, date of		X
3	Has the Bidder's insurance or Related Company's insurance, within the past 5 years, been cancelled during a project? If so, give the dates of all cancellations and the contact information for aria insurance companies that cancelled coverage. Insurance includes a 1 1		X
4	Has Bidder's surety or a Related Company's surety within the past 5 years paid any claims arising from any project performed by Bidder or a Related		4.
5	Has Bidder or a Related Company within the past 5 years been investigated by the Division of Labor Standards Enforcement (OSLE)? If so, provide the date(s) of		X
6	Has Bidder or a Related Company been found to have violated any prevailing wage requirement on any public agency project by any government agency or by any court of law? If so, describe each violation and provide the contact		4.
7	Within the past 5 years, have stop payment notices been filed with any government agency on any projects performed by Bidder or any Related Company? If so, please provide the following information for each stop		X
8	Has Bidder or a Related Company within the past 5 years been named as a defendant in a lawsuit alleging non-payment of subcontractors, vendors or suppliers? If so, give the date, case name and case number of the suit(s), the amount of the		X

9	Has Bidder or Related Company ever filed a claim against a government agency that has resulted in a lawsuit? If so, describe the claim, circumstances and disposition		X
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EVALUATION ELEMENTS

<i>Standard Bidder Questions: (applies to all bids)</i>		YES	NO
10	Has Bidder or related Company ever had its license revoked? If so, provide the date and		X
11	Provide the name, date, contact information and approximate amount of the contract and a description of work performed for each job performed by Bidder in the last 3 years involving	See Attached	

Contractor Officer's Signature:



 Nick Stange, Title Vice President

June 13, 2017

 Date

Bidder's failure to Complete All Items Contained On This Page May Cause Rejection of Your Bid

Prequalification

Projects Completed in Past Three Years

Project Name: Paving of Various Dirt Alleys
Project Locations: Coalinga, CA
Owner: City of Coalinga
Owner Contact: Randy Arp, (559) 935-1533 ext. 134
Architect/Eng. Firm: Tri City Engineering
Architect/Eng. Contact: Marilu Morales, (559) 447-9075
Construction Manager: Marilu Morales, (559) 447-9075
Inspector of Record: Anthony Uribe, (559) 362-6567
Description of Project: Demolition, installation of curb and gutter, sidewalk, valley gutter, alley approaches, AC pavement, reinforcement fabric, existing lid adjustments and construction surveying.
True Value of Construction: \$677,257.50
Date Construction Began: August 8, 2016
Original Completion Date: November 30, 2016
Adjusted Completion Date: February 13, 2017
Actual Date of Completion: February 13, 2017
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Resurface Parking Lot at Cal Trans District Office, 1352 W. Olive Avenue
Project Locations: Fresno, CA
Owner: California Department of Transportation
Owner Contact: Lori Rodman, (559) 278-5022
Architect/Eng. Firm: California Department of Transportation
Architect/Eng. Contact: Adam Wells
Construction Manager: Haidar Hadaddin, (559) 917-2487
Inspector of Record: Haidar Haddadin, (559) 917-2487
Description of Project: R & R AC, Installation of Concrete Imp, Electrical, Lighting, Enclosure, and Shelter
True Value of Construction: \$690,384.97
Date Construction Began: May 31, 2016
Original Completion Date: October 6, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: September 22, 2016
Project Manager: Chelsea Aleston
Superintendent: Kevin Williams

Project Name: CSU Fresno - P4 Parking Lot Rehabilitation Project
Project Locations: Fresno, CA
Owner: California State University Fresno
Owner Contact: Melanie Harbin, (559) 278-5022
Architect/Eng. Firm: Alan Mok Engineering
Architect/Eng. Contact: Vanida Beigy, (559) 432-6879
Construction Manager: Brian Visher, (559) 278-8154
Inspector of Record: Brian Visher,
Description of Project: R & R AC, Installation of Concrete Imp, Underground, Fencing, CMU Masonry Trash Enclosure, and Shelter
True Value of Construction: \$405,050.00
Date Construction Began: May 23, 2016
Original Completion Date: August 11, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: August 11, 2016
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: 2016 Parking Lot & Playcourt Rehabilitation at Various Schools
Project Locations: Clovis, CA
Owner: Clovis Unified School District
Owner Contact: Adam Belmont, (559) 327-9000
Architect/Eng. Firm: Blair, Church & Flynn
Architect/Eng. Contact: Frank Sen, (559) 326-1400
Construction Manager: N/A
Inspector of Record: Doug Davis (559) 906-1093
Description of Project: R&R Asphalt Concrete, Concrete, Tennis Court Resurfacing, Seal, Stripe and Play Equipment.
True Value of Construction: \$608,355.00
Date Construction Began: June 16, 2016
Original Completion Date: August 12, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: August 12, 2016
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: CSU Fresno - Conley Art Path of Travel (Regional Paving Contract CN001442)
Project Locations: Fresno, CA
Owner: California State University Fresno
Owner Contact: Melanie Harbin, 559-278-2111
Architect/Eng. Firm: Darden Architects
Architect/Eng. Contact: Ramon Torres, 559-448-8051
Construction Manager: Jake Bergen, 559-278-2777
Inspector of Record: Dick Van Rozeboom, 559-307-7409
Description of Project: Grade & Compact, Concrete Improvements, Adjust Utilities and Install Handrails
True Value of Construction: \$118,768.74
Date Construction Began: July 11, 2016
Original Completion Date: September 8, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: September 8, 2016
Project Manager: Chelsea Aleston
Superintendent:

Project Name: Dunlap Bus Parking Pavement Improvements
Project Location: Dunlap, CA
Owner: Kings Canyon Unified School District
Owner Contact: Shaun Rodriguez, (559) 305-7037
Architect/Eng. Firm: Alan Mok Engineering
Architect/Eng. Contact: Alan Mok, (559) 432-6879
Construction Manager: Joseph Gonzalez, (559) 217-0373
Inspector of Record: N/A
Description of Project: Asphalt Concrete Paving
True Value of Construction: \$97,450.00
Date Construction Began: June 13, 2016
Original Completion Date: August 15, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: August 13, 2016
Project Manager: Nick Strange
Superintendent: Rick Alba

Project Name: CSU Bakersfield - Seal & Stripe Parking Lot F (Regional Paving Contract CN001443)
Project Locations: Bakersfield, CA
Owner: California State University Bakersfield
Owner Contact: Edward Hewitt, 661-654-3287
Architect/Eng. Firm: N/A
Architect/Eng. Contact: N/A
Construction Manager: Edward Hewitt, 661-654-3287
Inspector of Record: N/A
Description of Project: R & R Asphalt Concrete, Installation of Concrete Imp., Seal Coat and Striping
True Value of Construction: \$90,923.60
Date Construction Began: July 1, 2016
Original Completion Date: August 8, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: N/A
Project Manager: Nick Strange
Superintendent: Javier Gomez

Project Name: Asphalt Repairs, Sealing & Striping of Playcourts & Parking Lots at Various Schools
Project Locations: Dinuba, CA
Owner: Dinuba Unified School District
Owner Contact: Jack Schreuder, (559) 595-7280
Architect/Eng. Firm: Owner acted as Engineer
Architect/Eng. Contact: N/A
Construction Manager: Owner acted as Manager
Inspector of Record: N/A
Description of Project: R & R Asphalt Concrete, Crackfill, Seal and Restripe
True Value of Construction: \$208,591.00
Date Construction Began: June 10, 2016
Original Completion Date: July 2016
Adjusted Completion Date: N/A
Actual Date of Completion: July 14, 2016
Project Manager: Nick Strange
Superintendent: Rick Alba

Project Name: 2016 Sealing & Striping at Various Schools Phase 1
Project Locations: Fresno, CA
Owner: Central Unified School District
Owner Contact: Bert Contreras, (559) 274-4700
Architect/Eng. Firm: Owner acted as Engineer
Architect/Eng. Contact: N/A
Construction Manager: Owner acted as Manager
Inspector of Record: N/A
Description of Project: Crackfill, Seal and Restripe Playcourts at Various Schools
True Value of Construction: \$66,500.00
Date Construction Began: June 13, 2016
Original Completion Date: June 30, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: June 30, 2016
Project Manager: Nick Strange
Superintendent: Javier Gomez

Project Name: 2016 Sealing & Striping at Various Schools Phase 2
Project Locations: Fresno, CA
Owner: Central Unified School District
Owner Contact: Bert Contreras, (559) 274-4700
Architect/Eng. Firm: Owner acted as Engineer
Architect/Eng. Contact: N/A
Construction Manager: Owner acted as Manager
Inspector of Record: N/A
Description of Project: Crackfill, Seal and Restripe Playcourts at Various Schools
True Value of Construction: \$83,100.00
Date Construction Began: June 13, 2016
Original Completion Date: June 30, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: June 30, 2016
Project Manager: Nick Strange
Superintendent: Javier Gomez

Project Name: Delano H.S. Asphalt Concrete Paving
Project Locations: Delano, CA
Owner: Delano Joint Union High School District
Owner Contact:
Architect/Eng. Firm: Ordiz Melby Architects, Inc.
Architect/Eng. Contact: Danny Ordiz
Construction Manager: N/A
Inspector of Record: N/A
Description of Project: R&R Asphalt Concrete, Seal and Stripe
True Value of Construction: \$144,500.00
Date Construction Began: June 23, 2016
Original Completion Date: July 10, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: June 27, 2016
Project Manager: Nick Strange
Superintendent: Shawn Mora

Project Name: Fresno/Clovis RWRP CSM SE Parking Upgrade
Project Locations: Fresno, CA
Owner: City of Fresno
Owner Contact: Sarah Aguila, (559) 621-5267
Architect/Eng. Firm: City of Fresno
Architect/Eng. Contact: Sarah Aguila, (559) 621-5267
Construction Manager: Sarah Aguila, (559) 621-5267
Inspector of Record: N/A
Description of Project: Remove & replace AC, and Concrete Improvements.
True Value of Construction: \$84,491.00
Date Construction Began: January 25, 2016
Original Completion Date: March 15, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: February 23, 2016
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Pavement Rehabilitation District Wide
Project Locations: Fresno, CA
Owner: State Center Community College District
Owner Contact: Tom Driscoll, (559)226-0720
Architect/Eng. Firm: Alan Mok Engineering
Architect/Eng. Contact: Alan Mok, (559) 432-6879
Construction Manager: Tom Driscoll, (559) 226-0720
Inspector of Record: Matt Luna
Description of Project: Remove & replace asphalt concrete,
True Value of Construction: \$641,650.00
Date Construction Began: May 23, 2016
Original Completion Date: August 13, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: August 13, 2016
Project Manager: Nick Strange
Superintendent: Rick Alba

Project Name: Repaving at Various Sites (Sonoma & El Vista Elementary Schools)
Project Location: Modesto, CA
Owner: Modesto City Schools
Owner Contact: John Liukkonen, (209) 550-3304
Architect/Eng. Firm: Timothy P. Huff & Associates (209) 571-2232
Architect/Eng. Contact: Timothy Huff (209) 571-2232
Construction Manager: N/A
Inspector of Record: Jason Zachary, (209) 550-3304
Description of Project: Paving, Striping, Concrete and Underground
True Value of Construction: \$1,170,000
Date Construction Began: May 31, 2016
Original Completion Date: August 4, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: August 4, 2016
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Asphalt Resurface & Repairs at Madera High School
Project Locations: Madera, CA
Owner: Madera Unified School District
Owner Contact: Curtis Manganaan, (559) 675-4534
Architect/Eng. Firm: Owner acted as Engineer
Architect/Eng. Contact: N/A
Construction Manager: Curtis Manganaan, (559) 675-4534
Inspector of Record: N/A
Description of Project: R&R Asphalt Concrete, Installation of Concrete Improvements and Seal & Stripe
True Value of Construction: \$267,000.00
Date Construction Began: June 14, 2016
Original Completion Date: August 10, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: August 10, 2016
Project Manager: Chelsea Aleston
Superintendent: Kevin Williams

Project Name: CSU Bakersfield - Seal & Stripe Parking Lot E (Regional Paving Contract CN001443)
Project Locations: Bakersfield, CA
Owner: California State University Bakersfield
Owner Contact: Edward Hewitt, 661-654-3287
Architect/Eng. Firm: N/A
Architect/Eng. Contact: N/A
Construction Manager: Edward Hewitt, 661-654-3287
Inspector of Record: N/A
Description of Project: R & R Asphalt Concrete, Installation of Concrete Imp., Seal Coat and Striping
True Value of Construction: \$64,429.23
Date Construction Began: July 1, 2016
Original Completion Date: August 8, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: August 8, 2016
Project Manager: Nick Strange
Superintendent: Javier Gomez

Project Name: Parking Lot Project at San Joaquin Elementary School
Project Location: San Joaquin, CA
Owner: Golden Plains Unified School District
Owner Contact: Eddie Garcia, (559) 352-6167
Architect/Eng. Firm: Alan Mok Engineering, (559) 432-6879
Architect/Eng. Contact: Alan Mok, (559) 432-6879
Construction Manager: Alan Mok, (559) 432-6879
Inspector of Record: Sirous Rassouli, (559) 917-8057
Description of Project: Drywell Installation, Fencing, Irrigation, Concrete Improvements, Remove & Replace A/C Paving, Sealcoat and Striping.
True Value of Construction: \$199,000
Date Construction Began: October 28, 2015
Original Completion Date: December 23, 2015
Adjusted Completion Date: April 11, 2016 (*adjusted due to inclement weather*)
Actual Date of Completion: April 11, 2016
Project Manager: Chelsea Aleston
Superintendent: Kevin Williams

Project Name: Campus Drive Phase 1, De Anza College
Project Locations: Cupertino, CA
Owner: Foothill-De Anza Community College District
Owner Contact: Annette Perez, (650) 949-6163
Architect/Eng. Firm: BKF
Architect/Eng. Contact: Michael Deleon, (650) 482-6417
Construction Manager: Ella Blsconti, (408) 864-5554
Inspector of Record: Paul Hull, (209) 518-6746
Description of Project: Demo, Underground, Concrete Imp, Electrical & Light Standards, Landscape & Irrigation, Fencing, Asphalt Concrete Paving, Light Bollards, Striping and Signage.
True Value of Construction: \$2,194,134.00
Date Construction Began: July 6, 2015
Original Completion Date: February 5, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: February 5, 2016
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Porterville College Overflow Parking Rehabilitation
Project Locations: Porterville, CA
Owner: Kern Community College District
Owner Contact: Joe DeRosa, (661) 336-5022
Architect/Eng. Firm: Cornerstone Engineering, Inc.
Architect/Eng. Contact: Derrill Whitten Jr., (661) 325-9474
Construction Manager: Joe DeRosa, (661) 336-5022
Inspector of Record: N/A
Description of Project: Remove & replace asphalt concrete, install solar duct bank, and concrete structures.
True Value of Construction: \$389,300
Date Construction Began: February 1, 2016
Original Completion Date: May 29, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: February 11, 2016
Project Manager: Nick Strange
Superintendent: Shawn Mora

Project Name: 2015 Glenwood Center Parking Lot Pavement Imp.
Project Location: Delano, CA
Owner: City of Delano
Owner Contact: Roman Dowling, (661) 721-3300
Architect/Eng. Firm: City of Delano Engineering
Architect/Eng. Contact: Roman Dowling, (661) 721-3300
Construction Manager: Pedro Nunez, (661) 720-2256
Inspector of Record: Pedro Nunez, (661) 720-2256
Description of Project: Remove and replace Asphalt Concrete Paving
True Value of Construction: \$94,292.00
Date Construction Began: February 18, 2016
Original Completion Date: May 17, 2016
Adjusted Completion Date: N/A
Actual Date of Completion: February 26, 2016
Project Manager: Nick Strange
Superintendent: Shaun Mora

Project Name: Pavement Rehabilitation, Rasmussen Senior Center-REBID
Project Location: Bakersfield, CA
Owner: North of the River Recreation & Park District
Owner Contact: Paul Anderson (661) 392-2000
Architect/Eng. Firm: North of the River Recreation & Park District
Architect/Eng. Contact: Steph Sanders (661) 392-2000
Construction Manager: Paul Anderson (661) 392-2000
Inspector of Record: Paul Anderson (661) 392-2000
Description of Project: Reconstruction and Overlay of A/C Paving, Full Depth Repairs, Installation of Valley Gutters, Parking Bumpers, ADA Ramp, Crack Fill, Striping and Signage
True Value of Construction: \$126,106.48
Date Construction Began: December 14, 2015
Original Completion Date: December 29, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: December 29, 2015
Project Manager: Chelsea Aleston
Superintendent: Shaun Mora

Project Name: CSU Bakersfield - Misc. R&R, Type II Slurry, Seal & Stripe Parking Lot I (Regional Paving Contract CN001424)
Project Locations: Bakersfield, CA
Owner: California State University Bakersfield
Owner Contact: Edward Hewitt, 661-654-3287
Architect/Eng. Firm: N/A
Architect/Eng. Contact: N/A
Construction Manager: Edward Hewitt, 661-654-3287
Inspector of Record: N/A
Description of Project: R & R Asphalt Concrete, Installation of Concrete Imp., Slurry Seal, Seal Coat and Striping
True Value of Construction: \$166,952.00
Date Construction Began: July 27, 2015
Original Completion Date: August 28, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 28, 2015
Project Manager: Nick Strange
Superintendent: Rick Alba

Project Name: CSU Bakersfield - R&R Asphalt behind Public Safety Bldg/Seal Coat & Striping (Regional Paving Contract CN001424)
Project Locations: Bakersfield, CA
Owner: California State University Bakersfield
Owner Contact: Edward Hewitt, 661-654-3287
Architect/Eng. Firm: N/A
Architect/Eng. Contact: N/A
Construction Manager: Edward Hewitt, 661-654-3287
Inspector of Record: N/A
Description of Project: R & R Asphalt Concrete, Seal and Stripe
True Value of Construction: \$59,807.00
Date Construction Began: August 19, 2015
Original Completion Date: August 28, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 28, 2015
Project Manager: Nick Strange
Superintendent: Rick Alba

Project Name: CSU Bakersfield - Restripe Parking Lots F & G (Regional Paving Contract CN001424)
Project Locations: Bakersfield, CA
Owner: California State University Bakersfield
Owner Contact: Edward Hewitt, 661-654-3287
Architect/Eng. Firm: N/A
Architect/Eng. Contact: N/A
Construction Manager: Edward Hewitt, 661-654-3287
Inspector of Record: N/A
Description of Project: Restripe all Lines and Symbols
True Value of Construction: \$7,503.35
Date Construction Began: August 27, 2015
Original Completion Date: August 28, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 28, 2015
Project Manager: Nick Strange
Superintendent: Rick Alba

Project Name: CSU East Bay Corporate Yard Paving ~ Regional Paving Contract CN001424
Project Locations: Hayward, CA
Owner: California State University East Bay
Owner Contact: Annie Shi, (510) 885-4574
Architect/Eng. Firm: ATI Architects & Engineers
Architect/Eng. Contact: Robert Desautels, (925) 648-8800
Construction Manager: Annie Shi, (510) 885-4574
Inspector of Record: N/A
Description of Project: R & R AC, Installation of Concrete Imp, Underground, Electrical, Striping and Signage
True Value of Construction: \$166,662.27
Date Construction Began: June 15, 2015
Original Completion Date: August 21, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 21, 2015
Project Manager: Nick Strange
Superintendent: Shawn Mora

Project Name: CSU Sacramento - Repave Various Areas Around Campus (Regional Paving Contract CN001424)
Project Locations: Sacramento, CA
Owner: California State University Sacramento
Owner Contact: Mark Perry, (916) 278-6759
Architect/Eng. Firm: N/A
Architect/Eng. Contact: N/A
Construction Manager: Mark Perry, (916) 278-6759
Inspector of Record: N/A
Description of Project: R & R Asphalt Concrete
True Value of Construction: \$58,121.00
Date Construction Began: August 18, 2015
Original Completion Date: August 21, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 21, 2015
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: CSU Sacramento - Shasta Hall Parking Expansion (Regional Paving Contract CN001424)
Project Locations: Sacramento, CA
Owner: California State University Sacramento
Owner Contact: Mark Perry, (916) 278-6759
Architect/Eng. Firm: N/A
Architect/Eng. Contact: N/A
Construction Manager: Mark Perry, (916) 278-6759
Inspector of Record: N/A
Description of Project: R & R Asphalt, Concrete Imp, Utility Vaults and Signage
True Value of Construction: \$49,228.49
Date Construction Began: August 18, 2015
Original Completion Date: August 21, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 21, 2015
Project Manager: Chelsea Aleston
Superintendent: Rick Alba

Project Name: CSU Sacramento - Reseal Parking Lot Ramona Site (Regional Paving Contract CN001424)
Project Locations: Sacramento, CA
Owner: California State University Sacramento
Owner Contact: Mark Perry, (916) 278-6759
Architect/Eng. Firm: N/A
Architect/Eng. Contact: N/A
Construction Manager: Mark Perry, (916) 278-6759
Inspector of Record: N/A
Description of Project: R & R existing Asphalt in Handicap Stalls & Accessible Pathway and Seal
True Value of Construction: \$57,866.34
Date Construction Began: August 26, 2015
Original Completion Date: August 28, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 28, 2015
Project Manager: Chelsea Aleston
Superintendent: Rick Alba

Project Name: Paving at Various Sites
Project Location: Clovis, CA
Owner: Clovis Unified School District
Owner Contact: Adam Belmont (559) 327-9000
Architect/Eng. Firm: Blair, Church & Flynn, (559) 32-1400
Architect/Eng. Contact: Frank Sen, (559) 326-1400
Construction Manager: N/A
Inspector of Record: Ernie Castro (559) 906-1093
Description of Project: Underground, Concrete, Paving, Striping, Sealcoat, Trench Drain Installation and Installation of Play Equipment
True Value of Construction: \$437,260.00
Date Construction Began: June 15, 2015
Original Completion Date: August 20, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 20, 2015
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Porterville College Fire Lane Rehab
Project Locations: Porterville, CA
Owner: Kern Community College District
Owner Contact: Joe DeRosa, (661) 336-5022
Architect/Eng. Firm: Cornerstone Engineering, Inc.
Architect/Eng. Contact: Derrill Whitten Jr., (661) 325-9474
Construction Manager: Joe DeRosa, (661) 336-5022
Inspector of Record: N/A
Description of Project: Remove & replace asphalt concrete, install solar duct bank, AC Dike, concrete improvements, Seal Coat, Striping & Signage and Speed Bump Replacement
True Value of Construction: \$368,286.00
Date Construction Began: May 30, 2015
Original Completion Date: August 3, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 3, 2015
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Kerman High School Parking Lot & Site Improvements (2015 LLB Project)
Project Location: Kerman, CA
Owner: Kerman Unified School District
Owner Contact: Kraig Magnussen, (559) 842-2004
Architect/Eng. Firm: Darden Architects, (559) 448-8051
Architect/Eng. Contact: Luis Medrano, (559) 448-8051
Construction Manager: Luis Medrano, (559) 448-8051
Inspector of Record: Don Williams, (559) 706-2965
Description of Project: New Parking Lot; Underground, Concrete, Electrical & Light Standards, Landscape & Irrigation, A/C Paving, Striping, Sealcoat and Fencing
True Value of Construction: \$1,926,886.00
Date Construction Began: May 5, 2015
Original Completion Date: August 11, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: August 11, 2015
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Parking Improvements, Fresno City College and Clovis Community College Center
Project Locations: Fresno, CA
Owner: State Center Community College District
Owner Contact: Tom Driscoll, (559) 226-0720
Architect/Eng. Firm: Alan Mok Engineering
Architect/Eng. Contact: Alan Mok, (559) 432-6879
Construction Manager: Tom Driscoll, (559) 226-0720
Inspector of Record: Matt Luna
Description of Project: R&R A/C, Site Development, Underground, Concrete, Slurry Seal, Sealcoat, Striping & Signage
True Value of Construction: \$217,500.00
Date Construction Began: May 26, 2015
Original Completion Date: July 22, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: July 22, 2015
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Abbey & Hedges Avenue Improvements
Project Location: Fresno, CA
Owner: City of Fresno Redevelopment Agency
Owner Contact: Scott Raney, (559) 621-5600
Architect/Eng. Firm: Yamabe & Horn Engineering
Architect/Eng. Contact: Chris Kilewer, (559) 344-3123
Construction Manager: Enrique Mendez, (559) 621-1163
Inspector of Record: Scott Raney, (559) 561-5600
Description of Project: Remove & replace curbs, gutters, sidewalks, drive approaches, asphalt concrete and striping
True Value of Construction: \$252,831.00
Date Construction Began: December 18, 2014
Original Completion Date: February 26, 2015
Adjusted Completion Date: July 1, 2015
Actual Date of Completion: July 1, 2015
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Campus Drive Rehabilitation
Project Locations: Arvin, CA
Owner: City of Arvin
Owner Contact: N/A
Architect/Eng. Firm: Quad Knopf, (661) 616-2600
Architect/Eng. Contact: Miguel Barcenas, (661) 616-2600 Ext. 4118
Construction Manager: Miguel Barcenas
Inspector of Record: N/A
Description of Project: Rehabilitation of existing roadway using full depth reclamation, hot mix asphalt, concrete overlay and striping. Concrete improvements, ADA accessible ramps, installation of truncated domes and raising of valves to grade.
True Value of Construction: \$452,964.00
Date Construction Began: March 25, 2015
Original Completion Date: June 13, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: May 25, 2015
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: King Street Rehabilitation
Project Locations: Arvin, CA
Owner: City of Arvin
Owner Contact: N/A
Architect/Eng. Firm: Quad Knopf, (661) 616-2600
Architect/Eng. Contact: Miguel Barcenas, (661) 616-2600 Ext. 4118
Construction Manager: Miguel Barcenas
Inspector of Record: N/A
Description of Project: Rehabilitation of existing roadway using full depth reclamation, hot mix asphalt, concrete overlay and striping. ADA accessible ramps, installation of truncated domes and raising of valves to grade.
True Value of Construction: \$187,705.00
Date Construction Began: March 30, 2015
Original Completion Date: May 14, 2015
Adjusted Completion Date: N/A
Actual Date of Completion: April 27, 2015
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Valley Manor Site Work Improvements
Project Location: Modesto, CA
Owner: Housing Authority of the County of Stanislaus
Owner Contact: Mary Ramirez, (209) 557-2007
Architect/Eng. Firm: Timothy P. Huff & Associates
Architect/Eng. Contact: Jeff Morris, (209) 571-2232
Construction Manager: Jeff Morris, (209) 571-12232
Inspector of Record: N/A
Description of Project: Remove & replace asphalt concrete, installation of detectable warning surfaces and striping
True Value of Construction: \$285,500.00
Final Construction Amount: \$291,081.00
Date Construction Began: October 20, 2014
Original Completion Date: December 19, 2014
Adjusted Completion Date: N/A
Actual Date of Completion: November 19, 2014
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Parking Lot & Playcourt Rehabilitation at Various Schools
Project Location: Clovis, CA
Owner: Clovis Unified School District
Owner Contact: Chris Petty (559) 327-9000
Architect/Eng. Firm: Blair, Church & Flynn, (559) 326-1400
Architect/Eng. Contact: Roy Arnold, (559) 326-1400
Construction Manager: N/A
Inspector of Record: Doug Davis (559) 906-1093
Description of Project: Underground, Concrete, Paving, Striping, Sealcoat and Installation of Play Equipment
True Value of Construction: \$850,525.00
Final Construction Amount: \$859,651.00
Date Construction Began: June 24, 2014
Original Completion Date: August 25, 2014
Adjusted Completion Date: N/A
Actual Date of Completion: August 25, 2014
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Paving at Various Sites (Beard Elementary & La Loma Jr. High School)
Project Location: Modesto, CA
Owner: Modesto City Schools
Owner Contact: John Liukkonen, (209) 550-3304
Architect/Eng. Firm: Timothy P. Huff & Associates (209) 571-2232
Architect/Eng. Contact: Timothy Huff (209) 571-2232
Construction Manager: N/A
Inspector of Record: Jason Zachary (209) 550-3304
Description of Project: Paving, Striping, Concrete and Underground
True Value of Construction: \$560,112.00
Final Construction Amount: \$631,218.00
Date Construction Began: May 29, 2014
Original Completion Date: August 8, 2014
Adjusted Completion Date: N/A
Actual Date of Completion: August 8, 2014
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Site Paving at Various Schools (John Muir and Tuolumne Elementary Schools)
Project Location: Modesto, CA
Owner: Modesto City Schools
Owner Contact: John Liukkonen, (209) 550-3304
Architect/Eng. Firm: Timothy P. Huff, (209) 571-2232
Architect/Eng. Contact: Timothy Huff, (209) 571-2232
Construction Manager: N/A
Inspector of Record: Jason Zachary (209) 550-3304
Description of Project: Paving, Striping, Concrete and Underground
True Value of Construction: \$665,500.00
Final Construction Amount: \$665,500.00
Date Construction Began: May 29, 2014
Original Completion Date: August 8, 2014
Adjusted Completion Date: N/A
Actual Date of Completion: August 8, 2014
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

Project Name: Kerman USD Paving Renovations (Kerman-Floyd & Sun Empire)
Project Location: Kerman, CA
Owner: Kerman Unified School District
Owner Contact: Kralg Magnussen, (559) 842-2004
Architect/Eng. Firm: Teter, LLP (559) 437-0887
Architect/Eng. Contact: James Hickman, (559) 437-0887
Construction Manager: Isaac Gonzalez, (559) 842-2201
Inspector of Record: N/A
Description of Project: Underground, Concrete, Paving, Striping, Sealcoat and Fencing
True Value of Construction: \$270,394.00
Final Construction Amount: \$321,941.00
Date Construction Began: June 18, 2014
Original Completion Date: August 9, 2014
Adjusted Completion Date: N/A
Actual Date of Completion: August 9, 2014
Project Manager: Chelsea Aleston
Superintendent: Shawn Mora

BID FORM

Sealed bids will be received by the Park Service Manager of the Pleasant Valley Recreation and Park District at 1605 East Burnley Street, Camarillo, CA. 93010 (District Office)

June 13, 2017 @ 2:00 P.M.

Board of Directors:

Ladies/Gentlemen:

Having carefully examined the Notice Inviting Bids, Instructions to Bidders, the General Conditions, the Special Conditions, and Plans and Specifications, any addenda thereto, and any other Contract Documents, and having examined the Site of the Work, the locality where the Work is to be performed and local conditions thereto, the legal requirements (applicable federal, state and local laws, ordinances, rules and regulations) for the Work, the conditions affecting cost, progress and performance (including but not limited to bid quantities and specifications.) The work contemplated under this project is furnishing all materials, labor, equipment, tools, services, transportation, utilities, supervision and other necessary items and facilities (and including payment of all taxes, insurance, bonds, license and permit fees, and other costs incidental to the Work) required for pulverizing approximately 85,000 sq ft of asphalt, re-grade to existing levels, compact to 90% or greater and pave back with 3 inches of hot mix asphalt, remove and replace approximately 7000 Sq Ft of raised asphalt caused by tree roots, remove tree roots and dispose of debris, install 105 linear feet of 2x4 header board, grade and compact subgrade to 90% or greater and pave back with 3" inches of hot mix asphalt, clean approximately 42,000 Sq. Ft. of existing asphalt parking lot and walkways south of the boys and girls club and apply Type 1 road slurry, fog seal all asphalt berms and under the bleachers, then re-stripe to match existing striping plan to include red curbs and blue handicap as well. (the "Work"). Located at the Bob Kildee Park, 1030 Temple Ave, Camarillo, California 93010, and to accept in full payment thereof the Base Bid Grand Total Bid Price (based on the Lump Sum) set forth in the attached Bid Schedule of Work and Prices, upon which award of this Contract will be made. The contract price includes the costs of bonds, insurance, license and permit fees, taxes and any other item. Cost or expense incidental to this Contract. In the case of discrepancies between words and figures, the words shall prevail.

If awarded the contract, the undersigned hereby agrees to timely sign said contract and furnish the necessary bonds, proof of insurance coverage and any other documentation required by these Contract Documents to the District within five (5) days after notice of award of said contract. Failure to do any of the aforementioned shall be cause for rejection of the bid and forfeiture of the bid bond and the contract shall be awarded to the next lowest responsive and responsible bidder.

The undersigned has checked carefully all the figures and information contained in this Bid Form and the Bid Schedule of Work and Prices and understands that the Pleasant Valley Recreation and Park District will not be responsible for any errors or omissions on the part of the undersigned in making this Bid. This Bid and any surety provided in connection therewith shall remain open for sixty (60) days from the date of bid opening, unless otherwise required by law.

MANDATORY FORM

The undersigned bidder hereby certifies that this Bid Proposal is genuine and not sham or collusive, and makes the further representations to the District set forth in the Non-Collusion Declaration attached hereto.

The Bidder hereby certifies the accuracy of the representations made herein concerning the contractor's license number, type and expiration date; that the license(s) are current and valid; and the license(s) is/are in a classification appropriate to the Work to be undertaken. In conformance with current statutory requirements contained in California Labor Code Section 1860 et seq., the undersigned confirms the following as its certification:

"I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for workers' compensation, or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract."

Bidder Acknowledges Receipt of the Following Bid Addenda:

No. 1 Date 6/7/17

No. 2 Date

No. 3 Date

No. 4 Date

Provide information concerning the surety company and agent who will provide the required bonds on this Contract:

Name of Surety North American Specialty Insurance Company

Address 475 N. Martingale Rd., Suite 850; Schaumburg, IL 60173

Surety Company Agent Payne West Insurance

Note: If this Bid is made by an individual, it shall be signed and his or her full name and address shall be given below. If the Bid is made by a partnership, it shall be signed with the partnership name by a partner of the firm, who shall also sign his or her own name and shall provide the name and address of each partner. If the Bid is made by a corporation, it shall be signed on behalf of the corporation by its duly authorized officer(s) and attested by the corporate seal.

Bidder (Business) Name J & H Engineering General Contractors, Inc. Federal Taxpayer ID No. 77-0293394

Contractor's License(s) No. 630708 Type A,B Expiration Date 10/31/17

Bidder hereby warrants that Contractor and any subcontractor(s) are registered with the California Department of Industrial Relations.

MANDATORY FORM

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed at Camarillo California

Date: June 13, 2017

AUTHORIZED SIGNATURES

By: *Amy McMullen*

Print Name: Amy McMullen

Title: President

If Bidder is a Corporation, the Bid shall also be signed by its Secretary:

By: *Sandra Janotta*

Print Name: Sandra Janotta

If Bidder is a Partnership, provide the name and address of each Partner here:
(Add additional sheets if necessary)

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Bidder's Business Address:

4065 Mission Oaks Blvd., Suite B
Camarillo, CA 93012

Telephone No.: (805) 987-8414 Fax No.: (805) 987-5810

MANDATORY FORM

**GRADING, AC PAVING AND STRIPING RENOVATIONS
BID SCHEDULE OF WORK AND PRICES**

BIDDER'S NAME: J & H Engineering General Contractors, Inc.

ITEM NO.	DESCRIPTION	SPECIFICATION / PAYMENT REF.	LUMP SUM PRICE
1	General & Special Conditions	N/A	\$
2	Grading	31 22 00	
3	Excavation	31 23 16	
4	Fill	31 23 23	
5	Asphalt Paving	32 12 16	
6	Parking Bumpers	32 17 13	
7	Painted Pavement Markings	32 17 23	
8	Tactile Warning Surfacing	32 17 26	

*Lump Sum Price to Include Profit, Overhead, General Conditions and General Requirements.

BASE BID GRAND TOTAL (Bid Price in Figures)

\$ 192,103.62

BASE BID GRAND TOTAL (Bid Prices in Words) One hundred ninety two thousand one hundred three & 62/100***

DEDUCTIVE ALTERNATES

N/A

Award of Contract will be made to the lowest responsible, responsive bidder on the basis of the total base bid submitted for the Work.

DESIGNATION OF SUBCONTRACTORS

(Public Contract Code Section 4100 *Et Seq.*)

In compliance with the Subletting and Subcontracting Fair Practices Act (Public Contract Code commencing at Section 4100) and any amendments thereof, each bidder shall set forth below:

(a) the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement to be performed under this contract, in an amount in excess of one-half (1/2) of one (1) percent of the prime contractor's total bid and (b) the portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one (1) subcontractor for each such portion as is defined by the prime contractor in this bid.

If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor (either through an "and/or" provision or otherwise) for the same portion of work to be performed under the contract in excess of one-half of one percent of the prime contractor's total bid, he shall be deemed to have agreed that he is fully qualified to perform that portion himself, and that he shall perform that portion himself.

Failure to comply with these requirements will render the Bid non-responsive and may cause its rejection.

No prime contractor whose bid is accepted shall (a) substitute any subcontractor, (b) permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid or (c) sublet or subcontract any portion of the work in excess of one-half of one percent of the prime contractor's total bid as to which his original bid did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act. Subletting or subcontracting of any portion of the work in excess of one-half of one percent of the prime contractor's total bid as to which no subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the authority awarding this contract setting forth the facts constituting the emergency or necessity.

LIST OF SUBCONTRACTORS
(Add sheets as necessary)

Name: Cutcrete Sawing & Striping
Address: 207 W. Los Angeles Ave., #174
City: Moorpark Telephone: (805) 432-5860
State License No. 955110 Expiration Date (State License) 11/30/18
Type of Work: Pavement markings

Name: Western Oil Spreading Services
Address: 736 Mission Rock Road
City: Santa Paula Telephone: (805) 647-0693
State License No. 625519 Expiration Date (State License) 8/31/17
Type of Work: Slurry seal

Name: _____
Address: _____
City: _____ Telephone: () _____
State License No. _____ Expiration Date (State License) _____
Type of Work: _____

Name: _____
Address: _____
City: _____ Telephone: () _____
State License No. _____ Expiration Date (State License) _____
Type of Work: _____

(NOTE: THIS FORM SHALL BE USED WHERE THE BIDDER SUBMITS A BOND INSTEAD OF CHECK OR CASH.)

BID SECURITY FORM

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That as Principal, and as Surety, are held and firmly bound unto Pleasant Valley Recreation & Park District (herein after "Owner,") in a sum not less than ten percent (10%) of the total amount of the Bid, to be paid to Owner, its successors, and assigns, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Principal has submitted a Bid to said Owner to perform the Work required under the Bid Schedules of Owner's Contract documents entitled Bob Kildee Park, all in accordance with the Contract Documents, including specifications and drawings on file at the offices of the Owner.

NOW, THEREFORE, if said Principal is awarded a Contract by said Owner, and within the time and in the manner required in the "Notice Inviting Bids" and the "Instructions to Bidders" enters into a written Agreement contained within said Contract Documents, furnishes the required Certificates of Insurance, and furnishes the required Performance Bond and Payment Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect. In the event suit is brought upon this Bond by said Owner, and Owner prevails, said Surety shall pay all costs incurred by said Owner in such suit, including reasonable attorney's fees to be fixed by the court.

IN WITNESS WHEREOF, we hereunto set our hands and seals this day of June 5, 2017

_____ (SEAL)

_____ (SEAL)

(Seal and Notarial Acknowledgement of Surety)

J & H Engineering General Contractors, Inc.

Principal

Sandra Janotta
(Signature) Sandra Janotta, Secretary

North American Specialty Insurance Company

Surety

995354.1

Naomi Gerber
(Signature) Naomi Gerber
Attorney in Fact

MANDATORY FORM

NOTE:

- (1) This bid bond form is a mandatory form.
- (2) The bid bond form must be acknowledged before notary's public, and a legally sufficient power of attorney must be attached to the bid bond to verify the authority of the party signing on behalf of the surety.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

No. 5907

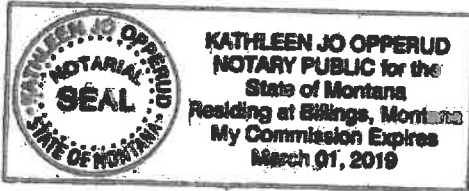
State of Montana

County of Yellowstone

On June 5, 2017 before me, Kathleen Jo. Opprud, Notary Public,
DATE NAME, TITLE OF OFFICER - E.G., "JANE DOE, NOTARY PUBLIC"

personally appeared Naomi Gerber,
NAME(S) OF SIGNER(S)

personally known to me - OR - proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Kathleen Jo. Opprud
SIGNATURE OF NOTARY

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER	DESCRIPTION OF ATTACHED DOCUMENT
<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> CORPORATE OFFICER	<hr/> TITLE OR TYPE OF DOCUMENT
<hr/> TITLE(S) <input type="checkbox"/> PARTNER(S) <input type="checkbox"/> LIMITED <input type="checkbox"/> TRUSTEE(S) <input type="checkbox"/> GENERAL	<hr/> NUMBER OF PAGES
<input checked="" type="checkbox"/> ATTORNEY-IN-FACT <input type="checkbox"/> GUARDIAN/CONSERVATOR <input type="checkbox"/> OTHER: _____ _____ _____	<hr/> DATE OF DOCUMENT
SIGNER IS REPRESENTING: NAME OF PERSON(S) OR ENTITY(IES) _____ _____	<hr/> SIGNER(S) OTHER THAN NAMED ABOVE

NAS SURETY GROUP

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Manchester, New Hampshire, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Schaumburg, Illinois, each does hereby make, constitute and appoint:

ALLAN HULTGREN,
and NAOMI GERBER

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature]
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



By [Signature]
Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 7th day of December, 2015.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook ss:

On this 7th day of December, 2015, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature]
M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 5 day of June, 2017.

[Signature]
Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company

NON-COLLUSION
DECLARATION TO BE
EXECUTED BY BIDDER AND
SUBMITTED WITH BID [Public
Contract Code Section 7106]

[Must Be Notarized]

The undersigned declares:

I am the Secretary of J & H Engineering General Contractors, Inc. the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on [date], at Camarillo [city], CA [state].

JUNE 12, 2017

Sandra Janotta
(Signature)

Sandra Janotta
(Typed Name)

JURAT WITH AFFIANT STATEMENT

State of CALIFORNIA }
County of VENTURA } ss.

- See Attached Document (Notary to cross out lines 1-7 below)
- See Statement Below (Lines 1-7 to be completed only by document signer[s], not Notary)

1
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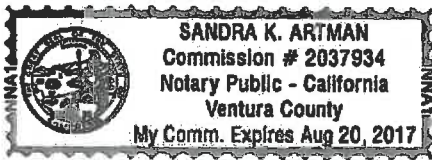
Signature of Document Signer No. 1 *Signature of Document Signer No. 2 (if any)*

Subscribed and sworn to (or affirmed) before me
this 12 day of JUNE, 2017, by
Date Month Year

SANDRA JANOTTA
Name of Signer No. 1

Name of Signer No. 2 (if any)

Sandra K Artman
Signature of Notary Public



Place Notary Seal/Stamp Above

Any Other Required Information
(Residence, Expiration Date, etc.)

OPTIONAL

This section is required for notarizations performed in Arizona but is optional in other states. Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: NON-COLLUSION DECLARATION (ATTACHED TO BID DOCUMENT BOB KILDEE PARKING LOT AND WALLWAYS)
Document Date: JUNE 12, 2017 Number of Pages: 1

Signer(s) Other Than Named Above: _____

BOB KILDEE PARK RENOVATION

All Bidders **MUST** complete this form and it **MUST** be submitted with the bid. Failure to do so will render a bid non-responsive. The answers to these questions will be used to determine whether the Bidder is responsible. "Related Company," as used in this questionnaire, is any organization of which the responsible managing officer of the Bidder has been a responsible managing officer as the term is used by State of California Contractor State License Board and/or in which any equity holder (e.g. shareholder, partner, member) of the Bidder holds or has held more than a 10% interest within the past 5 years; or has had an active role in the management projects performed by Company.

"Contact Information" means the name, address and telephone number of a person or entity.

For all **YES** answers please provide complete explanations on extra sheets and identify by number the question to which the information pertains

EVALUATION ELEMENTS		
Standard Bidder Questions (applies to all bids)		
	YES	NO
1	Is Bidder currently licensed and does Bidder meet the licensing requirements stated in Paragraph 12 of the Instructions to Bidders	X
2	Has Bidder or a Related Company within the past 5 years been assessed Liquidated Damages (LD's) on any public project of a government agency? If so, give project description, date of	X
3	Has the Bidder's insurance or Related Company's insurance, within the past 5 years, been cancelled during a project? If so, give the dates of all cancellations and the contact information for aria insurance companies that cancelled coverage. Insurance includes a 1 1	X
4	Has Bidder's surety or a Related Company's surety within the past 5 years paid any claims arising from any project performed by Bidder or a Related	X
5	Has Bidder or a Related Company within the past 5 years been investigated by the Division of Labor Standards Enforcement (OSLE)? If so, provide the date(s) of	X
6	Has Bidder or a Related Company been found to have violated any prevailing wage requirement on any public agency project by any government agency or by any court of law? If so, describe each violation and provide the contact	X
7	Within the past 5 years, have stop payment notices been filed with any government agency on any projects performed by Bidder or any Related Company? If so, please provide the following information for each stop	X
8	Has Bidder or a Related Company within the past 5 years been named as a defendant in a lawsuit alleging non-payment of subcontractors, vendors or suppliers? If so, give the date, case name and case number of the sult(s), the amount of the	X

9	Has Bidder or Related Company ever filed a claim against a government agency that has resulted in a lawsuit? If so, describe the claim, circumstances and disposition		X
---	---	--	---

EVALUATION ELEMENTS

<i>Standard Bidder Questions (applies to all bids)</i>		YES	NO
10	Has Bidder or related Company ever had its license revoked? If so, provide the date and		X
11	Provide the name, date, contact information and approximate amount of the contract and a description of work performed for each job performed by Bidder in the last 3 years involving	X	

Contractor Officer's Signature:

Sandra Janotta

Title

Sandra Janotta, Secretary
J & H Engineering General Contractors, Inc.

June 13, 2017

Date

Bidder's failure to Complete All Items Contained On This Page May Cause Rejection of Your Bid

J & H ENGINEERING GENERAL CONTRACTORS, INC.

ASPHALT PAVING - COMPLETED PROJECTS

PLEASANT VALLEY RECREATION AND PARK DISTRICT

1605 EAST BURNLEY STREET
CAMARILLO, CA 93010
MARY OTTEN, GENERAL MANAGER
(805) 482-1996
CAMARILLO GROVE PARKING LOT
CONTRACT AMOUNT: \$174,175.00
COMPLETED: MAY, 2017

STATE OF CALIFORNIA DEPARTMENT OF PARKS & RECREATION

ANGELES DISTRICT
1925 LAS VIRGENES ROAD
CALABASAS, CA 91302
LYNN MOCHIZUKI, ADMINISTRATIVE OFFICER
(818) 880-0395
ROAD REPAIR PROJECT, MALIBU CREEK AND POINT MUGU STATE PARKS
CONTRACT AMOUNT: \$216,920.00
COMPLETED: DECEMBER, 2016

OJAI VALLEY SANITARY DISTRICT

1072 TICO ROAD
OJAI, CA 93023
JON TURNER, PE
(805) 646-5548
WASTEWATER TREATMENT PLANT PAVING PROJECT
CONTRACT AMOUNT: \$404,415.00
COMPLETED: DECEMBER, 2016

DEPARTMENT OF AIRPORTS, COUNTY OF VENTURA

555 AIRPORT WAY
CAMARILLO, CA 93010
ERIN POWERS, PROJECT MANAGER
(805) 388-4205
WAYPOINT CAFÉ PARKING LOT IMPROVEMENTS
CONTRACT AMOUNT: \$163,139.00
COMPLETED: OCTOBER, 2016

UNITED WATER CONSERVATION DISTRICT

106 N. 8TH STREET

SANTA PAULA, CA 93060

KAILI M. TANIGUCHI, PE

(805) 525-4431

LAKE PIRU MARINA PARKING LOT SLURRY SEAL

CONTRACT AMOUNT: 126,804.00

COMPLETED: SEPTEMBER, 2016

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

255 W. STANLEY AVENUE, SUITE 150

VENTURA, CA 93001

JAY MOORE, MAINTENANCE & OPERATIONS DIRECTOR

(805) 289-6340

PARKING & ROADWAY MAINTENANCE

CONTRACT AMOUNT: \$314,400.00

COMPLETED: AUGUST, 2016

COUNTY OF VENTURA – GENERAL SERVICES AGENCY

800 S. VICTORIA

VENTURA, CA 93009

DON VILLAFANA, PROJECT MANAGER / PROJECT ENGINEER

(805) 477-1592

JOC CONTRACT FOR PAVING SPECIALITY 2016/17

CONTRACT AMOUNT: \$2,000,000

ONGOING

REC SOLAR COMMERCIAL CORPORATION

3450 BROAD ST., SUITE 105

SAN LUIS OBISPO, CA 93401

CARLA BROWN, PROJECT MANAGER

(808) 260-7602

ASPHALT PAVING FOR VENTURA COUNTY GOVERNMENT CENTER

LOT F PHOTOVOLTAIC SYSTEM

CONTRACT AMOUNT: \$1,143,100.00

COMPLETED: MAY, 2016

CITY OF MALIBU

23825 STUART RANCH ROAD

MALIBU, CA 90265

ROBERT DUBOUX, ASSISTANT PUBLIC WORKS DIRECTOR

(310) 456-2489 EXT. 339

FY 2015/16 STREET MAINTENANCE

CONTRACT AMOUNT: \$641,500.00

COMPLETED: MARCH, 2016

CITY OF CAMARILLO
601 CARMEN DRIVE
CAMARILLO, CA 93010
CALLEGUAS CREEK BIKE TRAIL, PHASE 4
SCOTT DENDALL, SENIOR ENGINEER
(916) 224-1325
CONTRACT AMOUNT: \$325,060.00
COMPLETED: JUNE, 2015

COUNTY OF VENTURA – GENERAL SERVICES AGENCY
800 S. VICTORIA VENTURA, CA 93009
DON VILLAFANA, PROJECT MANAGER / PROJECT ENGINEER
(805) 477-1592
JOC CONTRACT FOR PAVING SPECIALITY 2015/16
CONTRACT AMOUNT: \$2,000,000
COMPLETED: JUNE 2016

COUNTY OF VENTURA
800 S. VICTORIA AVE.
VENTURA, CA 93009
ARIEL BRAZA, PROJECT MANAGER
(805) 654-2039
LAS POSAS BIKE LANES, PHASE 1
CONTRACT AMOUNT: \$437,624.00
COMPLETED: MAY, 2015

COUNTY OF VENTURA
800 S. VICTORIA AVE.
VENTURA, CA 93009
RICHARD HERRERA, PROJECT MANAGER
(805) 654-2063
ROSE AVENUE PEDESTRAIN IMPROVEMENTS
CONTRACT AMOUNT: \$427,959.00
COMPLETED: MAY, 2015

CITY OF MALIBU
23825 STUART RANCH ROAD
MALIBU, CA 90265
ARTHUR ALADJADJIAN, PUBLIC WORKS SUPERINTENDENT
(310) 456-2489 EXT. 235
PCH BIKE ROUTE
CONTRACT AMOUNT: \$997,739.00
COMPLETED: APRIL, 2015

COUNTY OF VENTURA – GENERAL SERVICES AGENCY
800 S. VICTORIA
VENTURA, CA 93009
DON VILLAFANA, PROJECT MANAGER / PROJECT ENGINEER
(805) 477-1592
JOC CONTRACT FOR PAVING SPECIALITY 2014/15
CONTRACT AMOUNT: \$2,000,000
COMPLETED: JUNE 2015

CALLEGUAS MUNICIPAL WATER DISTRICT
2100 E. OLSEN ROAD
THOUSAND OAKS, CA 91360
FERNANDO BAEZ, ASSOCIATE PROJECT MANAGER
(805) 526-9323
EAST PORTAL PAVEMENT REHABILITATION, PROJECT #488
CONTRACT AMOUNT: \$456,111.00
COMPLETED JUNE, 2014

CITY OF MALIBU
23825 STUART RANCH ROAD
MALIBU, CA 90265
ARTHUR ALADJADJIAN, PUBLIC WORKS SUPERINTENDENT
(310) 456-2489 EXT. 235
FY 2013/14 STREET MAINTENANCE PROJECT
CONTRACT AMOUNT: \$616,384.00
COMPLETED MARCH, 2014

MTM CONSTRUCTION
16035 PHOENIX DRIVE
CITY OF INDUSTRY, CA 91745
(626) 934-1112
GOVERNMENT CENTER PARKING LOT E PAVING REHABILITATION,
PHASE I & II
CONTRACT AMOUNT: \$528,277.00
COMPLETED JANUARY, 2014

MTM CONSTRUCTION
16035 PHOENIX DRIVE
CITY OF INDUSTRY, CA 91745
(626) 934-1112
GOVERNMENT CENTER PARKING LOT GRIND & OVERLAY
CONTRACT AMOUNT: \$302,591.00
COMPLETED: NOV., 2013



"When Integrity Counts"

A DBA of Superior Paving Co. Inc.
License# 865828

United Paving Co.
1880 N. Delilah St
Corona, CA 92879
Phone 951.739.9200
Fax 951.739.9400

Proposal & Contract 55295

Submit To:
Pleasant Valley Recreation & Park District
1605 E. Burnley Street
Camarillo, CA 93010

Contact:
Bob Cerasuolo
Office 805-482-5396
Fax 805-482-7591
bobc@pvrrpd.org

Project
Bob Kildee Park
1030 Temple Avenue
Camarillo 93010

Date: 6/7/17
Estimator: John Goedtel III

ASPHALT REMOVE AND REPLACE APPROX. 6,180 S.F. IN (2) LOCATION(S):

1. Saw-cut and remove approx. 6,180 s.f. of severely damaged asphalt up to a depth of 3" in (2) location(s) and haul debris to a legal dumpsite.
2. Install approx. 220 l.f. of redwood header board.

with about new asphalt

PULVERIZE APPROX. 62,080 S.F. OF ASPHALT AND INSTALL NEW:

3. Remove and stockpile all reusable concrete wheel stops.
4. Pulverize approx. 62,080 s.f. up to 4" in depth of asphalt and subgrade blending to act as base material.
5. Fine grade approx. 62,080 s.f. of previously pulverized asphalt. Roll and compact.
6. Pave over approx. 62,080 s.f. of previously compacted pulverized material with up to 3" of hot asphalt. Roll and compact.
7. Install approx. 318 l.f. of 6" hot mix asphalt berm.

SLURRY SEAL APPROX. 74,125 S.F. IN (1) MOVE:

8. Power clean and slurry seal approx. 74,125 sf., in (1) move(s), with (1) coat of Type 1 Cal Trans spec. Aggregate Road Slurry.

STRIPING:

9. Re-stripe per existing layout.
11. Re-paint approx. 719 l.f. of red curbs.
12. Re-paint approx. 51 l.f. of red curbs.
13. Re-install all reusable concrete wheelstop(s).

Schedule of work:

1. Pulverize will take (1) days to complete. Start grading as areas become available.
2. Finish grading will take (1) day to complete.
3. Paving will take (1) days to complete.
4. Install berm in (1) day.
5. Type I slurry will take (1) day to complete.
5. Stripe in (1) day.

Job is completed in (6) working days. This is of course if no unforeseen issues arise.

Proposal & Contract 55295 Continued...

By: 

United Paving Co., John Goedel III (Subject to office approval)

Total **\$166,295.00**

Proposal may be withdrawn if work not started for 30 days.

Not responsible for weed growth. Crack filling does not imply crack repair. Not responsible for pre-existing engineering with respect to drainage. Not responsible for back-fill and compaction or back-fill installed by others. Engineering, testing, inspections, and permit fees not included. Not responsible for reflective cracking when overlaying or skin surfacing. Scuffing is a natural occurrence with new asphalt and seal, normally correcting itself as it is curing. Seal coat projects must be protected from traffic for a minimum of 24 hours or the warranty is void. Proposals are not bid at prevailing wage rate unless specified.

Acceptance of Proposal and Contract: I/we accept the within proposal. You are authorized to perform the work comprehended here under and I/we agree to pay the said amount in accordance with the terms set forth. By signing this Proposal/Contract below I/we agree to the attached Terms and Conditions.

Date: Owner/Customer: Print:
PLEASE SIGN AND REMIT THIS 1 PAGE DOCUMENT TO ABOVE ADDRESS.

Proposal & Contract 55295 Continued...

Estimator: John Goedtel III

Date: 6/7/2017

United Paving Co. Warranties and Conditions

- 1) All deliveries of material, supplies, or equipment over roadways or drives of the premises shall not incur liability to company.
- 2) Buyers agree to pay all court costs and reasonable attorney's fees in the event this contract is turned over to an attorney for enforcement on collection, and **United Paving Company** is the prevailing party.
- 3) **United Paving Company** shall not be responsible for the following:
 - a) Any permits, licenses, fees, etc. unless provided in contract.
 - b) Any damage to underground utilities not shown on blue prints or marked on job site.
 - c) Any pavement sinking or settling resulting from failure or settling of sub-grade from water erosion, improper compaction or other causes beyond control of United Paving Company.
 - d) Any reflective cracking or water drainage problems from any new asphalt patching overlays due to preexisting pavement conditions, including but not limited to poor or unstable base conditions improper grades, or underlying water problem, etc.
 - e) **United Paving Company** will not be held responsible for drainage at designed or existing fall of less than 1% fall.
 - f) **United Paving Company** will not be held responsible for damage to rock or sub-grade caused by water infiltration.
 - g) Any seal materials adhering to oil saturated spots or other substances that cause the seal not to bind properly to the asphalt. Normal cleaning procedures do not include the removal of oils.
 - h) Any damaged resulting to seal or asphalt if barricades are removed or taken down prior to the time(s) set forth herein.
 - i) Any damaged to cars, concrete, shoes, clothes, carports, or other things as a result of going onto the asphalt prematurely.
 - j) Any damaged that is not the direct result of negligence or willful misconduct of **United Paving Company**.
 - k) Any crack sealing, as it will settle and re-crack even though it is properly applied. After the cracks have been sealed, they will still show through any seal coating.
- 4) **United Paving Company** will warrantee material and workmanship for 1 year.
- 5) Any invoice not paid upon completion will be subject to interest of 1% per month. An invoice is considered paid when **United Paving Company** has payment in their possession.
- 6) All landscaping water must be turned off (24) hours prior to commencement of work, and must remain off for (48) hours after completion of work to allow for curing of materials. All areas where work was performed must remain closed to foot and vehicular traffic for a minimum of (24) hour after completion of work.
- 7) It is the owners responsibility to notify any tenants or other interested parties at least (24) hours before the start of the project. If it is necessary for Buyer to reschedule the job, he must notify **United Paving Company** in writing at least (48) hours in advanced. If notice is not given in time, then a "move-in" fee will be charged for all preparations made.
- 8) Additional charges will be applied if (and not limited to):
 - a) Asphalt fabric of any kind is found in the existing asphalt during the grinding or demolition process.
 - b) If asphalt is found to be greater in depth then what is stated on contract.
 - c) If sub grade is left lower than one inch of finished grade. Extra time and material will be charged

Proposal & Contract 55295 Continued...

accordingly.

MANDATORY FORM

NOTE:

- (1) This bid bond form is a mandatory form.
- (2) The bid bond form must be acknowledged before notary's public, and a legally sufficient power of attorney must be attached to the bid bond to verify the authority of the party signing on behalf of the surety.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange)

On June 9, 2017 before me, Lauren Emily Bierman, A Notary Public
(insert name and title of the officer)

personally appeared Scott Salandi, Attorney-in-Fact
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~
subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in
his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Lauren Emily Bierman

(Seal)



**POWER OF ATTORNEY FOR
DEVELOPERS SURETY AND INDEMNITY COMPANY
INDEMNITY COMPANY OF CALIFORNIA
PO Box 19725, IRVINE, CA 92623 (949) 263-3300**

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, do each hereby make, constitute and appoint:

David S. Jacobson, Leonard E. Ziminsky, Scott Salandi, jointly or severally

as their true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporations, as sureties, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporations could do, but reserving to each of said corporations full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolutions adopted by the respective Boards of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, Executive Vice-President, Senior Vice-President or any Vice President of the corporations be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporations, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of either of the corporations be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporations when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have severally caused these presents to be signed by their respective officers and attested by their respective Secretary or Assistant Secretary this 18th day of April, 2016.

By: *Daniel Young*
Daniel Young, Senior Vice-President

By: *Mark Lansdon*
Mark Lansdon, Vice-President



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

On April 18, 2016 before me, Lucille Raymond, Notary Public
Date Here insert Name and Title of the Officer
personally appeared Daniel Young and Mark Lansdon
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.
Signature *Lucille Raymond*
Lucille Raymond, Notary Public



Place Notary Seal Above

CERTIFICATE

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, this 9 day of June, 2017

By: *Cassie J. Burrisford*
Cassie J. Burrisford, Assistant Secretary



ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Riverside

On June 12, 2017 before me, Shevon M Gerard, A Notary Public
(insert name and title of the officer)

personally appeared Sabas Trujillo
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



BID FORM

Sealed bids will be received by the Park Service Manager of the Pleasant Valley Recreation and Park District at 1605 East Burnley Street, Camarillo, CA. 93010 (District Office)

June 13, 2017 @ 2:00 P.M.

Board of Directors:

Ladies/Gentlemen:

Having carefully examined the Notice Inviting Bids, Instructions to Bidders, the General Conditions, the Special Conditions, and Plans and Specifications, any addenda thereto, and any other Contract Documents, and having examined the Site of the Work, the locality where the Work is to be performed and local conditions thereto, the legal requirements (applicable federal, state and local laws, ordinances, rules and regulations) for the Work, the conditions affecting cost, progress and performance (including but not limited to bid quantities and specifications.) The work contemplated under this project is furnishing all materials, labor, equipment, tools, services, transportation, utilities, supervision and other necessary items and facilities (and including payment of all taxes, insurance, bonds, license and permit fees, and other costs incidental to the Work) required for pulverizing approximately 85,000 sq ft of asphalt, re-grade to existing levels, compact to 90% or greater and pave back with 3 inches of hot mix asphalt, remove and replace approximately 7000 Sq Ft of raised asphalt caused by tree roots, remove tree roots and dispose of debris, install 105 linear feet of 2x4 header board, grade and compact subgrade to 90% or greater and pave back with 3" inches of hot mix asphalt, clean approximately 42,000 Sq. Ft. of existing asphalt parking lot and walkways south of the boys and girls club and apply Type 1 road slurry, fog seal all asphalt berms and under the bleachers, then re-stripe to match existing striping plan to include red curbs and blue handicap as well. (the "Work"). Located at the Bob Kildee Park, 1030 Temple Ave, Camarillo, California 93010, and to accept in full payment thereof the Base Bid Grand Total Bid Price (based on the Lump Sum) set forth in the attached Bid Schedule of Work and Prices, upon which award of this Contract will be made. The contract price includes the costs of bonds, insurance, license and permit fees, taxes and any other item. Cost or expense incidental to this Contract. In the case of discrepancies between words and figures, the words shall prevail.

If awarded the contract, the undersigned hereby agrees to timely sign said contract and furnish the necessary bonds, proof of insurance coverage and any other documentation required by these Contract Documents to the District within five (5) days after notice of award of said contract. Failure to do any of the aforementioned shall be cause for rejection of the bid and forfeiture of the bid bond and the contract shall be awarded to the next lowest responsive and responsible bidder.

The undersigned has checked carefully all the figures and information contained in this Bid Form and the Bid Schedule of Work and Prices and understands that the Pleasant Valley Recreation and Park District will not be responsible for any errors or omissions on the part of the undersigned in making this Bid. This Bid and any surety provided in connection therewith shall remain open for sixty (60) days from the date of bid opening, unless otherwise required by law.

MANDATORY FORM

The undersigned bidder hereby certifies that this Bid Proposal is genuine and not sham or collusive, and makes the further representations to the District set forth in the Non-Collusion Declaration attached hereto.

The Bidder hereby certifies the accuracy of the representations made herein concerning the contractor's license number, type and expiration date; that the license(s) are current and valid; and the license(s) is/are in a classification appropriate to the Work to be undertaken. In conformance with current statutory requirements contained in California Labor Code Section 1860 et seq., the undersigned confirms the following as its certification:

"I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for workers' compensation, or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract."

Bidder Acknowledges Receipt of the Following Bid Addenda:

No. 1 ___ Date _____

No. 2 ___ Date _____

No. 3 ___ Date _____

No. 4 ___ Date _____

Provide information concerning the surety company and agent who will provide the required bonds on this Contract:

Name of Surety Developers Surety and Indemnity

Address 100 Spectrum Center Drive, Suite 400, Irvine, CA 92618

Surety Company Agent Patriot Risk and Insurance Services - Scott Salandi

Note: If this Bid is made by an individual, it shall be signed and his or her full name and address shall be given below. If the Bid is made by a partnership, it shall be signed with the partnership name by a partner of the firm, who shall also sign his or her own name and shall provide the name and address of each partner. If the Bid is made by a corporation, it shall be signed on behalf of the corporation by its duly authorized officer(s) and attested by the corporate seal.

Superior Paving Company, Inc.

Bidder (Business) Name dba United Paving Co. Federal Taxpayer ID No. 20-1940280

Contractor's License(s) No. 865828 Type A, C12 Expiration Date 10/31/2017

Bidder hereby warrants that Contractor and any subcontractor(s) are registered with the California Department of Industrial Relations.

MANDATORY FORM

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed at Corona California

Date: June 12, 2017

AUTHORIZED SIGNATURES

By: 

Print Name: Sabas Trujillo

Title: President

If Bidder is a **Corporation**, the Bid shall also be signed by its Secretary:

By: 

Print Name: Sabas Trujillo

If Bidder is a **Partnership**, provide the name and address of each Partner here:
(Add additional sheets if necessary)

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Bidder's Business Address:

1880 North Delilah Street

Corona, CA 92879

Telephone No.: 951-739-9200

Fax No.: 951-739-9400

MANDATORY FORM

**GRADING, AC PAVING AND STRIPING RENOVATIONS
BID SCHEDULE OF WORK AND PRICES**

BIDDER'S NAME: SUPERIOR PAVING COMPANY, INC. DBA UNITED PAVING CO.

ITEM NO.	DESCRIPTION	SPECIFICATION / PAYMENT REF.	LUMP SUM PRICE*
1	General & Special Conditions	N/A	\$
2	Grading	31 22 00	
3	Excavation	31 23 18	
4	Fill	31 23 23	
5	Asphalt Paving	32 12 16	
6	Parking Bumpers	32 17 13	
7	Painted Pavement Markings	32 17 23	
8	Tactile Warning Surfacing	32 17 26	

*Lump Sum Price to include Profit, Overhead, General Conditions and General Requirements.

BASE BID GRAND TOTAL (Bid Price in Figures)

\$ 166,295.00

BASE BID GRAND TOTAL (Bid Prices in Words) One hundred sixty-six thousand two hundred nintey-five dollars

DEDUCTIVE ALTERNATES

N/A

Award of Contract will be made to the lowest responsible, responsive bidder on the basis of the total base bid submitted for the Work.

DESIGNATION OF SUBCONTRACTORS

(Public Contract Code Section 4100 Et Seq.)

In compliance with the Subletting and Subcontracting Fair Practices Act (Public Contract Code commencing at Section 4100) and any amendments thereof, each bidder shall set forth below:

(a) the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement to be performed under this contract, in an amount in excess of one-half (1/2) of one (1) percent of the prime contractor's total bid and (b) the portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one (1) subcontractor for each such portion as is defined by the prime contractor in this bid.

If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor (either through an "and/or" provision or otherwise) for the same portion of work to be performed under the contract in excess of one-half of one percent of the prime contractor's total bid, he shall be deemed to have agreed that he is fully qualified to perform that portion himself, and that he shall perform that portion himself.

Failure to comply with these requirements will render the Bid non-responsive and may cause its rejection.

No prime contractor whose bid is accepted shall (a) substitute any subcontractor, (b) permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid or (c) sublet or subcontract any portion of the work in excess of one-half of one percent of the prime contractor's total bid as to which his original bid did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act. Subletting or subcontracting of any portion of the work in excess of one-half of one percent of the prime contractor's total bid as to which no subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the authority awarding this contract setting forth the facts constituting the emergency or necessity.

LIST OF SUBCONTRACTORS
(Add sheets as necessary)

Name: Prestige Striping Company
Address: 1054 Railroad St.
City: corona Telephone: (951) 270-2999
State License No. 827632 Expiration Date (State License) 11/30/2017
Type of Work: Pavement Markings

Name: Lindy's Cold Planing
Address: P O Box 385
City: La Habra Telephone: (562) 697-2286
State License No. 754500 Expiration Date (State License) 09/30/2018
Type of Work: Pulverizing

Name: Western Oil Spreading Services, Inc.
Address: 736 Mission Rock Road
City: Santa Paula Telephone: (805) 647-0693
State License No. 625519 Expiration Date (State License) 08/31/2017
Type of Work: Emulsion

Name: _____
Address: _____
City: _____ Telephone: (_____) _____
State License No. _____ Expiration Date (State License) _____
Type of Work: _____

NON-COLLUSION
DECLARATION TO BE
EXECUTED BY BIDDER AND
SUBMITTED WITH BID [Public
Contract Code Section 7106]

[Must Be Notarized]

The undersigned declares:

I am the President of Superior Paving Company, Inc.
of the United Paving Co the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/12/2017 [date], at Corona [city], California [state].



(Signature)

Sabas Trujillo

(Typed Name)

President

MANDATORY FORM

(NOTE: THIS FORM SHALL BE USED WHERE THE BIDDER SUBMITS A BOND INSTEAD OF CHECK OR CASH.)

BID SECURITY FORM

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That as Principal, and as Surety, are held and firmly bound unto Pleasant Valley Recreation & Park District (herein after "Owner,") in a sum not less than ten percent (10%) of the total amount of the Bid, to be paid to Owner, its successors, and assigns, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Principal has submitted a Bid to said Owner to perform the Work required under the Bid Schedules of Owner's Contract documents entitled Bob Kildee Park, all in accordance with the Contract Documents, including specifications and drawings on file at the offices of the Owner.

NOW, THEREFORE, if said Principal is awarded a Contract by said Owner, and within the time and in the manner required in the "Notice Inviting Bids" and the "Instructions to Bidders" enters into a written Agreement contained within said Contract Documents, furnishes the required Certificates of Insurance, and furnishes the required Performance Bond and Payment Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect. In the event suit is brought upon this Bond by said Owner, and Owner prevails, said Surety shall pay all costs incurred by said Owner in such suit, including reasonable attorney's fees to be fixed by the court.

IN WITNESS WHEREOF, we hereunto set our hands and seals this day of June 9, 2017

_____ (SEAL)

_____ (SEAL)

(Seal and Notarial Acknowledgement of Surety)

Superior Paving Company, Inc.
dba United Paving Company

Principal


(Signature) Sabas Trujillo, President

Developers Surety and Indemnity Company

Surety


Scott Salanci, Attorney-in-Fact
(Signature)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Riverside

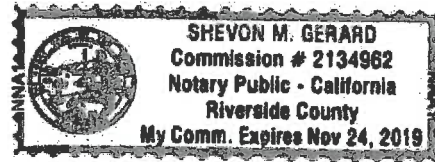
On June 12, 2017 before me, Shevon M Gerard, A Notary Public
(insert name and title of the officer)

personally appeared Sabas Trujillo
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



BOB KILDEE PARK RENOVATION

MANDATORY FORM

All Bidders **MUST** complete this form and it **MUST** be submitted with the bid. Failure to do so will render a bid non-responsive. The answers to these questions will be used to determine whether the Bidder is responsible. "Related Company," as used in this questionnaire, is any organization of which the responsible managing officer of the Bidder has been a responsible managing officer as the term is used by State of California Contractor State License Board and/or in which any equity holder (e.g. shareholder, partner, member) of the Bidder holds or has held more than a 10% interest within the past 5 years; or has had an active role in the management projects performed by Company.

"Contact Information" means the name, address and telephone number of a person or entity.

For all **YES** answers please provide complete explanations on extra sheets and identify by number the question to which the information pertains

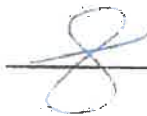
EVALUATION ELEMENTS		
Standard Bidder Questions (applies to all bids)		
		YES NO
1	Is Bidder currently licensed and does Bidder meet the licensing requirements stated in Paragraph 12 of the Instructions to Bidders	x
2	Has Bidder or a Related Company within the past 5 years been assessed Liquidated Damages (LD's) on any public project of a government agency? If so, give project description, date of	x
3	Has the Bidder's insurance or Related Company's insurance, within the past 5 years, been cancelled during a project? If so, give the dates of all cancellations and the contact information for aria Insurance companies that cancelled coverage. Insurance includes a 1 1	x
4	Has Bidder's surety or a Related Company's surety within the past 5 years paid any claims arising from any project performed by Bidder or a Related	x
5	Has Bidder or a Related Company within the past 5 years been investigated by the Division of Labor Standards Enforcement (OSLE)? If so, provide the date(s) of	
6	Has Bidder or a Related Company been found to have violated any prevailing wage requirement on any public agency project by any government agency or by any court of law? If so, describe each violation and provide the contact	
7	Within the past 5 years, have stop payment notices been filed with any government agency on any projects performed by Bidder or any Related Company? If so, please provide the following information for each stop	x
8	Has Bidder or a Related Company within the past 5 years been named as a defendant in a lawsuit alleging non-payment of subcontractors, vendors or suppliers? If so, give the date, case name and case number of the suit(s), the amount of the	

9	Has Bidder or Related Company ever filed a claim against a government agency that has resulted in a lawsuit? If so, describe the claim, circumstances and disposition		x
---	---	--	---

EVALUATION ELEMENTS

<i>Standard Bidder Questions (applies to all bids)</i>		YES	NO
10	Has Bidder or related Company ever had its license revoked? If so, provide the date and		x
11	Provide the name, date, contact information and approximate amount of the contract and a description of work performed for each job performed by Bidder in the last 3 years involving		

Contractor Officer's Signature:



 Title

06/12/2017

 Date

Bidder's failure to Complete All Items Contained On This Page May Cause Rejection of Your Bid

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Megan Hamlin, Administrative Services

DATE: July 5, 2017

**SUBJECT: COMPARISON OF CALIFORNIA ASSOCIATION FOR
PARKS & RECREATION INDEMNITY (CAPRI) GENERAL
LIABILITY INSURANCE AND WORKERS COMPENSATION
VERSUS SPECIAL DISTRICT RISK MANAGEMENT
AUTHORITY (SDRMA) GENERAL LIABILITY AND
WORKERS COMPENSATION**

RECOMMENDATION

It is recommended the Board approve the continuation of coverage with California Association for Parks & Recreation Indemnity (CAPRI).

BACKGROUND

The District is currently a member of CAPRI Joint Powers Authorities (JPA). This JPA currently provides the District with Risk Management services including Workers Compensation, General Liability and Property Damage. At an earlier Board meeting, the Board directed staff to seek additional proposals for Risk Management Services. Staff reviewed current insurance coverages and cost with CAPRI with the proposal obtained from Special District Risk Management Authority (SDRMA).

ANALYSIS

To assess the cost of the District's Risk Management Services, staff compared the actual fiscal year (FY) 2016-2017 cost from CAPRI with the quotation from SDRMA.

During FY 2016-2017, the District spent \$87,921.00 with CAPRI for General Liability Insurance and Property Damage with \$25 Million coverage limits. SDRMA's quotation for General Liability and Property Damage with matching coverage limits came in at \$126,152.83. If the District were to switch to SDRMA for General Liability Insurance and Property Damage, it would cost the District an extra \$38,231.83 in the next fiscal year.

The District spent \$129,963.00 on Workers Compensation Insurance with CAPRI in FY 2016-2017 and the SDRMA proposal for Workers Compensation with matching coverages was

\$124,579.00. If the District were to switch to SDRMA for Workers Compensation Insurance, the District could save \$5,384.00 on Workers Compensation Insurance.

After review and comparison of quotations provided by SDRMA, the other services they provide and the CAPRI actuals from FY 2016-2017, the District would see an overall increase of \$32,847.83 changing carriers to SDRMA.

During analysis staff evaluated splitting services between CAPRI and SDRMA. When considering this option, the District would lose the 5% Multi-Program CAPRI currently offers. If the District were to split coverages, overall insurance cost would increase \$7,152.59.

Although coverage with SDRMA does include more robust membership benefits including training discounts with CSDA, the saving from these benefits does not outweigh the overall price increase the District would realize by switching risk management services to SDRMA.

FISCAL IMPACT

Continuing coverage with CAPRI will not have an immediate fiscal impact and is currently included in the proposed FY 2017-2018 Budget.

RECOMMENDATION

It is recommended the Board approve the continuation of coverage with California Association for Parks & Recreation Indemnity (CAPRI).

ATTACHMENT

- 1) 2017-18 SDRMA Proposal (2 pages)
- 2) CAPRI vs SDRMA (1 page)

May 25, 2017

Ms. Megan Hamlin
Administrative Analyst
Pleasant Valley Recreation and Park District
1605 E. Burnley Street
Camarillo, California 93010

Dear Ms. Hamlin,

Thank you for the opportunity to provide Pleasant Valley Recreation and Park District with this 2017-18 Property/Liability and Workers' Compensation Program quotations. Established in 1986, the Special District Risk Management Authority has a proven reputation for competitive rates, actuarially based fiscal management, and sound underwriting practices. We are confident that our Programs offer the highest level of protection and service at the lowest possible rate.

Valid for sixty (60) days from the date of this letter, the following quotation represents twelve (12) months of coverage and is subject to verification and final underwriting review. Coverage bound mid-year will be prorated based on effective dates. Pleasant Valley Recreation and Park District's quotation is as follows:

PROPERTY/LIABILITY PROGRAM QUOTATION

Coverage Limits: \$25 Million (10M + 15M) - July 1, 2017 through June 30, 2018 \$126,152.83
(Includes a 5% Multi-Program Discount, based on net package contribution)

WORKERS' COMPENSATION PROGRAM QUOTATION

Coverage: July 1, 2017 through June 30, 2018 \$124,579
(Includes a 5% Multi-Program Discount, based on an experience modification of 100%)

SCHEDULED PROPERTY/COVERAGES

COVERAGE	TOTAL INSURED VALUE	DESCRIPTION:
Property Inventory	\$9,983,405	Various structures and contents
Vehicle Inventory	\$199,000	19 scheduled vehicles
Comp and Collision	\$199,000	19 scheduled vehicles 250/500 Comp/Coll Deductibles
Mobile Floater Equipment	\$449,912	25 mobile equipment items
Trailer Inventory	\$5,000	1 scheduled trailer
Estimated Payroll	\$3,053,779	37 FT EE's and 122 PT EE's

Special District Risk Management Authority's Credit Incentive Program (CIP) awards points up to 15% of the annual contribution for completion of approved risk management and training programs and have been applied to the above quotation. Members can continue to reduce future contributions each year by earning CIP points or not experiencing any paid claims.

Pleasant Valley Recreation and Park District
Page 2

Please be advised that coverage may be bound upon submitting the following documentation:

- Adoption of a Resolution by the Pleasant Valley Recreation and Park District Board of Directors approving the form and authorizing the Execution of the Sixth Amended Joint Powers Agreement and agreeing to membership in the SDRMA Property/Liability and Workers' Compensation Programs for an initial 3-year commitment. Members are eligible for future longevity distributions after satisfying the initial 3-year commitment.
- Execution and delivery of the Sixth Amended Joint Powers Agreement of the Special District Risk Management Authority.
- Completion of the Alliant Crime Policy application.
- The Adoption of the Resolution and Approval of the State Application for a Certificate to Self-Insure by Pleasant Valley Recreation and Park District.
- The Completion of the State Application for a Certificate to Self-Insure by the Pleasant Valley Recreation and Park District.
- Approval by SDRMA's Board of Directors of Pleasant Valley Recreation and Park District's membership in the Property/Liability and Workers' Compensation programs. (In the event the Pleasant Valley Recreation and Park District requires coverage prior to approval by SDRMA's Board of Directors, the SDRMA CEO is authorized to issue a 60-day conditional binder).
- Annual Membership in California Special Districts Association is required and separate from this quotation.

Upon receipt of all membership documents, SDRMA will forward pro-rated invoices for the annualized Property/Liability and Workers' Compensation Program contributions.

We look forward to Pleasant Valley Recreation and Park District's participation in the SDRMA Property/Liability and Workers' Compensation Programs. Should you have any questions, or if we can provide any additional information, please do not hesitate to contact us at 800.537.7790. All necessary membership documents will be sent to you upon notification of the District's decision to proceed with membership in the program.

Sincerely,
Special District Risk Management Authority



Ellen Mirabal Doughty, ARM
Chief Member Services Officer

CAPRI vs SDRMA General Liability & Workers' Compensation

	General Liability	Workers' Compensation	TOTAL COST
CAPRI	\$87,921.00	\$129,963.00	\$217,884.00
SDRMA	\$126,152.83	\$124,579.00	\$250,731.83
Increase/Savings (includes 5% multi-program discount)	District Increase \$38,231.83	District Saving \$5,384.00	District Increase \$32,847.83

Splitting Coverages (No Multi-Program Discount)

Coverage	Cost
CAPRI General Liability	\$94,228.64
SDRMA Worker's Compensation	\$130,807.95
Total Cost Splitting Coverages	\$225,036.59
Current Cost	\$217,884.00
Price Increase	\$7,152.59

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER

By: Kathryn Drewry, Human Resources Specialist

DATE: June 14, 2017

**SUBJECT: CONSIDERATION AND APPROVAL OF AN AMENDMENT
TO THE GENERAL MANAGER'S EMPLOYMENT
CONTRACT**

RECOMMENDATION

It is recommended the Board review and approve the amended Employment Agreement between the District and Mary Otten to serve as the District's General Manager, along with a 3% merit increase and 3% bi-weekly contribution towards deferred compensation.

BACKGROUND

As part of an annual review process, the Board met with the General Manager on April 12, 2017 to establish goals and designated the Personnel Committee to establish a review process for the General Manager. They also revised some of the verbiage in the current employment contract with the General Manager.

With direction from the Board, the Personnel Committee met with the General Manager and initiated discussions regarding the term, salary, and benefits to be incorporated in the employment agreement.

The General Manager's contract was last reviewed on March 2, 2016. The last merit increase was given effective August 25, 2015.

ANALYSIS

As reviewed and prepared by legal counsel, the attached employment amendment addresses Section 3 – Compensation of the original contract. The Board has requested a full review of the contract beginning in January of 2018.

FISCAL IMPACT

Approval of the agreement will affect the FY 2017-2018 Budget by \$8,572.27 which has been accounted for in the proposed FY 17-18 Budget.

RECOMMENDATION

It is recommended the Board review and approve the amended Employment Agreement between the District and Mary Otten to serve as the District's General Manager, along with a 3% merit increase and 3% bi-weekly contribution towards deferred compensation.

ATTACHMENT

- 1) Employment Agreement (3 pages)

**SECOND AMENDMENT TO THE
EMPLOYMENT AGREEMENT BETWEEN
PLEASANT VALLEY RECREATION AND PARK DISTRICT
AND
MARY OTTEN, GENERAL MANAGER**

This SECOND AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN PLEASANT VALLEY RECREATION AND PARK DISTRICT AND MARY OTTEN, GENERAL MANAGER (the "Second Amendment") is made and entered into July 5, 2017, by and between the PLEASANT VALLEY RECREATION AND PARK DISTRICT, a California special district (the "District") and MARY OTTEN, an individual ("Manager").

RECITALS

WHEREAS, on August 25, 2014, Manager was appointed as the General Manager for the District and the District and Manager entered into a three (3) year employment agreement ("Agreement") effective that date; and

WHEREAS, on March 2, 2016, the District and Manager entered into an amended and fully restated employment agreement ("First Amendment"), retroactive to August 25, 2015, which: i) increased Manager's base salary by two percent (2%) annually from \$138,000 per year to \$140,753.60 per year, ii) provided for a one-time deferred compensation payment to Manager in the amount of \$4,140, and iii) extended the term of Manager's employment agreement for one additional year until August 25, 2018; and

WHEREAS, Section 12 of the First Amendment provides that the agreement may not be modified or amended in any way unless such modification is in writing and signed by the Manager and District; and

WHEREAS, Section 3 of the First Amendment provides that based on the results of an annual performance review, the District may, in its sole discretion, increase Manager's salary; and

WHEREAS, at its meeting on April 12, 2017, the Board met in closed session and conducted a performance review of Manager, and following this performance evaluation desires to amend Manager's employment agreement to increase Manager's salary as described below; and

WHEREAS, the parties now desire to further amend the employment agreement between the Manager and District to do the following: i) provide an annual salary increase of three percent (3%) effective the payroll period beginning July 8, 2017, increasing Manager's annual salary from \$140,753.60 to \$144,976.21 and ii) provide contributions in the amount of three percent (3%) of Manager's bi-weekly salary per payroll period to Manager's 457 deferred compensation plan; and

WHEREAS, the Manager desires to accept these employment terms as such from the District and has provided her written consent to the following terms and conditions in this Second Amendment; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, District and Manager hereby agree as follows:

AGREEMENT

SECTION 1. The above recitals are incorporated by reference as if set forth in full herein.

SECTION 2. Section 3 of the Agreement is hereby amended, in its entirety, to read as follows:

SECTION 3. COMPENSATION.

Effective the pay period beginning July 8, 2017, District shall provide to Manager a three percent (3%) salary increase on the annual salary of One Hundred Forty Thousand Seven Hundred and Fifty Three Dollars and Sixty Cents (\$140,753.60), to equal a new annual salary of One Hundred Forty Four Thousand Nine Hundred Seventy Six Dollars and Twenty One Cents (\$144,976.21), subject to all applicable tax withholding and other authorized deductions.

The base salary shall be paid to Manager according to the same pay periods utilized for other District employees. The base salary shall be prorated for any period of partial employment.

Manager shall not receive cost of living increase(s) to her base salary. Any cost of living increase(s) granted by the Board to non-contract District employees during the term of this Agreement shall have no impact upon or relationship to this Agreement. Based on the results of the annual performance review consistent with Section 6 herein, the District, in its sole discretion and at any time following such review, may increase Manager's compensation. Manager has no right to a salary increase.

Effective the payroll period beginning July 8, 2017, Manager shall receive from the District a contribution to her 457 deferred compensation plan each payroll period in an amount equal to three percent (3%) of her bi-weekly salary.

SECTION 3. Except as expressly amended by this Second Amendment, the underlying terms, conditions, and compensation of Manager by District as and for her employment as General Manager shall be as set forth in the First Amendment.

IN WITNESS WHEREOF, the Pleasant Valley Recreation and Park District has caused this Second Amendment to be signed and executed on its behalf by its Chairperson, and duly

attested by its officers thereunto duly authorized, and Manager has signed and executed this Second Amendment, both in duplicate.

PLEASANT VALLEY RECREATION AND
PARK DISTRICT

By: _____

Neal Dixon
Chairperson, Board of Directors
"District"

Mary Otten, General Manager
"Manager"

ATTEST:

Robert Kelley
Secretary, Board of Directors

[END OF SIGNATURES]

10. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Dixon
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Personnel, Finance and Liaison
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager’s Report