

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
October 6, 2021**

Please Note: Under current orders from the Ventura County Health Officer, all individuals, (whether vaccinated or unvaccinated) are required to wear a face covering at all times in indoor public settings and businesses. PVRPD thanks you for your cooperation and understanding.

5:00 P.M. REGULAR MEETING

NEXT RESOLUTION #693

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PUBLIC HEARING

A. Public Hearing #3 – Consideration of Proposed Maps for the District Voting Divisions Pursuant to California Elections Code Section 1000(a)(2) and Election Sequencing Pursuant to Elections Code Section 10010(b)

The Board will hold a public hearing for the purpose of receiving public comment regarding the content of draft maps of District voting division boundaries and the sequencing of district elections.

Suggested Actions: The Board should consider the following:

- 1) Receive public comments regarding the draft maps of the District voting division boundaries and the sequencings of division elections.
- 2) Provide direction on preferred map(s) for additional analysis, revisions, or comment and possibly new maps.
- 3) Provide comments on the sequencing of elections for the division to be established.
- 4) Confirm the next public hearing for October 28, 2021.

6. PRESENTATIONS

A. District Highlights

B. New Employee Introductions

7. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

8. **CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of September 1, 2021 and Special Board Meetings of September 8 & 21, 2021

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before August 31, 2021

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for August 2021.

D. Consideration and Approval of Regular Board Meeting Dates for 2022

Scheduling of the regular board meeting dates is coordinated with the City of Camarillo.

E. Consideration and Approval of Request for Proposal (RFP) for Auditor Services

The current agreement with Moss, Levy, and Hartzheim, LLP ends this fiscal year.

9. **NEW ITEMS – DISCUSSION/ACTION**

A. Consideration of Memorandum of Understanding for the Construction and Use of a Trash Enclosure at Bob Kildee Park with Boys and Girls Club of Camarillo

The BGCC is in the process of expanding their current facility and are required by the City to update the trash enclosure.

Suggested Action: A MOTION to Approve the proposed agreement with the Boys and Girls Club of Camarillo for a non-exclusive shared trash enclosure.

B. First Amendment for Contract Services Agreement for 2020 Architectural & Design Services for the Senior and Community Recreation Facility Architectural Design Refinement

This project which was put on hold due to COVID-related restrictions requires an amended schedule of performance so that the project can proceed.

Suggested Action: A MOTION to approve and authorize the General Manager to enter into a First Amendment to contract services agreement for the 2020 Architectural & Design Services with LPA to further refine the architectural design.

C. Consideration and Adoption of Resolution No. 691 & Accepting the Transfer of \$220,661 from the City of Camarillo in Proposition 68 Per Capita Grant Program Funding

Adoption of resolution will accept transfer of Prop 68 Per Capita Grant funding from the City of Camarillo.

Suggested Actions: A MOTION to Adopt Resolution No. 691 authorizing the District to receive \$220,661 of the City of Camarillo's Per Capita Grant Fund allocation from the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018.

D. Consideration of Proposition 68 Per Capita Grant Program Funding Application Project and Adoption of Resolution No. 692 to Apply for Proposition 68 Grant Funding

Staff is seeking guidance on which project to apply the total grant funding towards in concurrence with the adoption of Resolution No. 692 authorizing the filing of project application for the Per Capita program grant.

Suggested Actions: A MOTION to:

- 1) Adopt Resolution No. 692, an application for \$222,878 in Per Capita grant funding to California Department of Parks and Recreation.
- 2) Identify specific project to include with Per Capita grant funding application.

10. ORAL COMMUNICATION - INFORMATIONAL ITEMS, which do not require action but relate to District business, will be reported by members of the Board and staff as follows:

- A. Chairman Malloy
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board - Report
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Ad Hoc Committees – Pickleball/Tennis
- G. Foundation for Pleasant Valley Recreation and Parks
- H. General Manager’s Report
- I. Board Members

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.