

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
1605 E. BURNLEY ST., CAMARILLO, CA  
ADMINISTRATION OFFICE – ROOM #6**

**BOARD OF DIRECTORS  
SPECIAL MEETING AGENDA  
August 13, 2021**

**Pleasant Valley Recreation and Park District thanks you for doing your part to prevent the spread of COVID-19. In alignment with the State's Guidance for the Use of Face Coverings, the District is relying on vaccinated and unvaccinated public attendees to self-attest that they are in compliance with the guidance prior to entering the public areas of the District offices.**

**5:00 P.M.**

**CLOSED SESSION**

**1. CALL TO ORDER**

**A. Recess to Closed Session**

**B. Closed Session**

**1) Conference with Legal Counsel – Litigation**

The District Board will conduct a closed session, pursuant to Government Code section 54956.9(d)(2), to confer with legal counsel regarding significant exposure to litigation in one case.

**C. Reconvene into Regular Meeting**

**REGULAR MEETING**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. ADOPTION OF AGENDA**

**5. OPEN COMMUNICATIONS/PUBLIC FORUM**

In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. Pursuant to Government Code Section 54956, no business other than what is set forth in this special meeting agenda may be considered by the Board. Pursuant to Government Code § 54954.3(a), public comment during this Special Meeting is limited to comments on the items listed on this agenda. If you would like to speak about an item on the agenda, please complete a Speaker Card and wait to speak until that item. Speakers will be allowed three minutes to address the Board.

## 6. NEW ITEMS

### **A. Consideration and Adoption of Resolution No. 686 Declaring the District's Intention to Transition from At-Large to Division-Based Elections**

The District received a demand letter from attorney Kevin Shenkman which cites the California Voting Rights Act (CVRA) and urges the District to change its at-large system of electing District Board members. This item will include a discussion of the CVRA and options on how to proceed in light of the demand letter from Mr. Shenkman.

Suggested Actions: A MOTION to Adopt Resolution No. 686, declaring the Board's intention to transition from at-large elections for members of the Board, to division-based elections, and establishing an estimated timeline for doing so.

### **B. Consideration and Approval of a Professional Services Agreement with National Demographics Corporation and Proposed Meeting Schedule for Public Hearings**

Entering into an agreement with NDC will assist the District with the process of transitioning from at-large to division-based elections.

Suggested Actions: A MOTION to:

- 1) Approve and authorize the General Manager to execute a Professional Services Agreement with National Demographics Corporation for districting services in an amount not-to-exceed \$32,000 in a form approved by the District's General Counsel.
- 2) Discuss and determine the dates for the first two public hearings that are held before maps are drawn.

### **C. Consideration and Approval to Accept the City of Camarillo Community Development Block Grant for the District's Food Distribution Program**

This grant funding will support personnel expenses associated with the day-to-day operations of the District's food distribution program.

Suggested Actions: A MOTION to Approve and accept the Community Development Block Grant for the District's Food Distribution Program.

## 7. ADJOURNMENT

The next Regular Board Meeting is September 1, 2021 at 6:00 p.m.

**Note:** Written materials related to this agenda are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours two business days preceding the scheduled Special Board Meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.