

**PLEASANT VALLEY RECREATION & PARK DISTRICT
ADMINISTRATION OFFICE – ROOM #7
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
SPECIAL MEETING AGENDA
July 29, 2019**

5:30 P.M.

SPECIAL MEETING

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ADOPTION OF AGENDA

5. OPEN COMMUNICATIONS/PUBLIC FORUM

In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. Pursuant to Government Code Section 54956, no business other than what is set forth in this special meeting agenda may be considered by the Board. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card and wait until it comes up. Speakers will be allowed three minutes to address the Board.

6. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of July 3, 2019

Approval receives and files minutes.

B. Consideration and Adoption of Resolution No. 635 Designating the Administrative Services Manager, General Manager and Park Services Manager to Act as Agents to Engage with FEMA and the Governor’s Office of Emergency Services Regarding Grant Applications

For the District to receive Federal funding, the Board of Directors is required to designate three positions to act as agents to sign California Office of Emergency Services (CalOES) and Federal Emergency Management Agency (FEMA) documents.

C. Consideration and Approval of Request for Proposals for the Aquatic Center Showers Remodel Design

The District Board has set aside Quimby funds in the amount of \$500,000 to design and remodel the existing showers at the Aquatic Center.

7. NEW ITEMS – DISCUSSION/ACTION

A. Senior and Community Recreation Facility Project Design Options

Staff will provide an update on the most recent presentations from LPA Architects, Inc. regarding the Senior and Community Recreation Facility project.

Suggested Action: Provide staff and the architectural firm of LPA direction and recommend two plans for the Liaison Committee's consideration.

B. Consideration and Adoption of Resolution No. 636, an Application for Proposition 68 Parks and Water Bond 2018 Funding

PVRPD has met criteria required for the Prop 68 grant including community outreach, Board and City discussions and site plan designs and is submitting the grant application.

Suggested Action: A MOTION to Adopt Resolution No. 636, an application to California Department of Parks and Recreation for Proposition 68 a grant to renovate Arneill Ranch Park.

C. Consideration and Approval of a Contract for the Aquatic Center Pool Heater to Air Works Solutions, with a Concurrent Fund 10 Budget Adjustment

During a routine maintenance check of the pool's heater, it was determined the current heater was beyond repair. At this time staff will also be requesting a capital budget adjustment in the amount of \$23,930.

Suggested Actions: A MOTION to:

1. Approve and authorize the General Manager to execute a contract with Air Works Solutions for the purchase and installation of a Raypak Hi-Delta water heater for the Aquatic Center and
2. Approve a budget adjustment in the amount of \$23,930 to the Capital Budget in Fund 10.

D. Consideration and Approval of the Replacement Playground at Camarillo Grove Park

Insurance will pay for a replacement playground due to the fire at Camarillo Grove Park in November 2018. Staff is requesting additional amenities and also elements of an inclusive playground to allow for a wider use.

Suggested Action: A MOTION to Approve the quote from Great Western Recreation and authorize the General Manager to enter into an agreement for the purchase and installation of playground equipment with one of the following:

Option #1: Install playground structure which is approved by insurance for a total of \$118,100 or

Option #2: Install playground structure to include the approved playground structure as well as add inclusive and additional activity pieces for a total cost of \$34,117 and subsequently Approve a budget adjustment in the amount of \$34,117 to the Capital Budget in Fund 10.

E. Consideration and Direction Regarding Agreements Between the Pleasant Valley School District (PVSD) and the Pleasant Valley Recreation & Park District (PVRPD)

The initial Joint Use Agreement was entered in 1963 with the intent to maintain a cooperative working arrangement whereunder school grounds and facilities were used by the two authorities for general recreational purposes.

Suggested Action: Provide direction.

8. ORAL COMMUNICATIONS

Informal items from Board Members or staff not requiring action.

9. ADJOURNMENT

Note: Written materials related to this agenda are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours two business days preceding the scheduled Special Board Meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at (805) 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.