

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS  
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
June 5, 2019**

**5:30 P.M.                      CLOSED SESSION**

**1. CALL TO ORDER**

**A. Adjourn to Closed Session**

**B. CLOSED SESSION**

**1) Conference with Labor Negotiators**

The Board will conduct a closed session, pursuant to Govt. Code Section 54957.6, with the District's negotiators, Mary Otten, Kathryn Drewry, Eric Storrie and Board Counsel, regarding labor negotiations with the employee organization, SEIU Local 721.

**C. Reconvene into Regular Meeting**

**6:00 P.M.                      REGULAR MEETING                      NEXT RESOLUTION #631**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

**5. PRESENTATIONS**

**A. District Highlights**

**B. Senior Volunteer Recognition**

**6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

**7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

**A. Minutes for Special Board Meetings of April 25, May 1, May 2 and May 16, 2019 and Regular Board Meeting of May 1, 2019**

Approval receives and files minutes.

**B. Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before May 24, 2019.

**C. Financial Report**

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for April 30, 2019.

**D. Consideration and Adoption of Resolution No. 628 for Appropriation Amount Subject to Gann Limitation, FY 2019-2020**

Every fiscal year staff brings a staff report and resolution asking the Board to adopt a resolution setting the Gann Limit for the upcoming fiscal year.

**E. Approve Resolution No. 629 Terminating the Continuation of the Local Emergency that Resulted Due to the Hill Fire 2018**

Over the past seven months all emergency repairs/replacements needed to get Camarillo Grove Park back in a safe operating status have taken place.

**8. PUBLIC HEARING – A Public Hearing on the continuation of the Park Maintenance and Recreation Improvement District Assessment in FY 2019-2020.**

**A. Consideration and Adoption of Resolution No. 630 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for FY 2019 - 2020 for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District**

The final step in levying assessments for the upcoming fiscal year is the adoption of a resolution directing Assessment Levies for FY 2019-2020, confirming the diagram, and accepting the Engineer's Report.

Suggested Actions: A MOTION to Adopt Resolution No. 630 accepting the Engineer's Report and ordering the levy of assessment at \$41.32.

**9. NEW ITEMS – DISCUSSION/ACTION**

**A. Consideration and Approval of Preliminary Fiscal Year 2019-2020 Budgets for the General Fund, the Assessment District and Quimby Expenses**

The preliminary FY 2019-2020 budgets were presented to the Board for discussion at three budget workshops in April and May.

Suggested Action: A MOTION to Approve the Preliminary FY 2019-2020 Budgets.

**B. Consideration and Approval of Bid Award for the Pre-Fabricated Restroom Facilities to Public Restroom Company**

Staff was directed to investigate the cost, location, as well as the possible design of a restroom facility to be located at Mel Vincent Park due to park usage.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into an agreement with Public Restroom Company for the portable restroom building located at Mel Vincent Park.

**C. Consideration and Approval of Bid Award for Valle Lindo Restrooms Remodel Project to United Construction and Landscape, Inc.**

Plans are to retrofit the existing restroom building at Valle Lindo Park to include separate ADA compliant men's and women's restrooms and a remodel of the attached pavilion.

Suggested Action: A MOTION to Approve the bid and award the project to United Construction and Landscape, Inc. for \$313,950 plus the 10% contingency for a total project cost of \$345,345.

**D. Legislative Advocacy Policy**

California Special Districts Association (CSDA) provides member Districts with access to a Legislative call each month to discuss potential legislation. This policy would allow the General Manager to submit letters on behalf of the District on certain principles as defined by the District Board.

Suggested Action: A Motion to Approve the Legislative Advocacy Policy as reviewed and approved by the Policy Committee.

**10. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:**

- A. Chairman Kelley
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Foundation for Pleasant Valley Recreation and Parks
- G. General Manager’s Report

**11. ORAL COMMUNICATIONS-** Informal items from Board Members or staff not requiring action.

**12. ADJOURNMENT**

**Notes:** The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.