

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
April 1, 2015**

6:00PM

REGULAR MEETING

NEXT RESOLUTION #542

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. Status Update
 - B. Arbor Day/Nature Center Update
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. **Minutes for Regular Meeting March 4, 2015 and Special Meeting March 12, 2015**

Approval receives and files minutes.
 - B. **Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before March 19, 2015.
 - C. **Financial Report**

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial report of February 28, 2015.

D. Consideration and Adoption of Resolution No. 539 to Recognize May Older Americans Month

Adopting the resolution will recognize the month of May 2015 as Older Americans Month.

E. Consideration and Adoption Resolution No. 540 to Recognize Arbor Day

Adopting the resolution will recognize Arbor Day on April 25, 2015.

F. Consideration and Approval to Contract with Western Oil Spreading Services for Repairs of Parking Lot at the Community Center

Approval will allow staff to contract with Western Oil Spreading Services for parking lot repairs at the Community Center in the amount of \$21,644.

G. Consideration and Approval to Contract with Western Oil Spreading Services for Repairs of Parking Lot at Mission Oaks Park

Approval will allow staff to contract with Western Oil Spreading Services for parking lot repairs at Mission Oaks Park in the amount of \$16,996.89

8. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Approval to Nominate a Candidate for the California Special Districts Association (CSDA) Board of Directors Seat A

Discuss and nominate a member of the Board or General Manager for CSDA Board of Director Seat A election.

Suggested Action: A MOTION to nominate an individual to the CSDA Board of Directors Seat A.

B. Consideration, Review and Adoption of the District's Investment Policy and Investment Options

Review and adopt the District's Investment Policy and review investment options.

Suggested Action: A MOTION to adopt the District's Investment Policy.

C. Consideration and Adoption of the District's Reserve Policy

Review and adopt the District's Reserve Policy.

Suggested Actions: A MOTION to adopt the District's Reserve Policy.

D. Consideration and Adoption of Resolution No. 541 Concerning the Purchase of Accounting Financial Software

Approval of Resolution No. 541 will authorize the District to purchase services for accounting financial software through the negotiated procurement process.

Suggested Action: A MOTION to approve Resolution No. 541 for the purchase of accounting financial software.

E. Discussion and Review of Ordinance No. 8

Review and discuss changes and updates to the District's ordinances.

Suggested Action: Provide direction to staff.

F. Discussion, Review and Introduce Fee Schedule for FY 2015-2016

Staff will request input and direction on fee changes recommended for the FY 2015-2016 Fee Schedule.

Suggested Action: Provide direction to staff.

G. Discussion and Review of Memorandum of Understanding (MOU) Between the District and Foundation for Pleasant Valley Recreation and Parks

Review and recommend changes to the draft MOU between the District and the Foundation for Pleasant Valley Recreation and Parks.

Suggest Action: Provide direction to staff.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairperson Magner
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy/Joint Land Use Study
- D. Standing Committees – Finance, Personnel and Policy
- E. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.