

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
July 5, 2023**

5:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #748

1. CALL TO ORDER

A. Open Meeting and Recess to Closed Session

B. Closed Session

i. Public Employee Performance Evaluation and Compensation

The District Board will hold a closed session with the District's personnel officer and the General Manager, pursuant to Government Code Sections 54957 and 54957.6(a), to conduct an employee performance evaluation of the General Manager and to discuss the salary, compensation and fringe benefits provided to the General Manager.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PRESENTATIONS

A. Marketing Division Updates

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of June 7, 2023

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before May 31, 2023.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for May 2023.

D. Review and Approval of Surplus Supplies and Equipment List

The Board can review the current equipment list provided for the uniform disposal of District owned surplus personal property.

E. Consideration and Adoption of Resolution No. 743 for Appropriation Amount Subject to Gann Limitation, FY 2023-2024

Every fiscal year Staff brings a resolution requesting that the Board adopt a resolution setting the Gann Limit for the upcoming Fiscal Year.

F. Consideration and Adoption of Resolution No. 744 Declaring July as Park and Recreation Month

Each year, the Board has chosen to recognize the value and importance of recreation and parks as a fundamental cornerstone to the health and wellness of District residents.

G. Consideration and Approval of a Special Event by Ventura County Alcoholics Anonymous Convention Bingo Fundraiser in the Auditorium on July 29, 2023

Per the District Special Event Policy, the Bingo Fundraiser Event Application by Ventura County Alcoholics Anonymous Convention has met the criteria to be classified as a Special Event and now seeks Board approval.

8. PUBLIC HEARING

A. Consideration and Adoption of Resolution No. 745 Finding that it is Reasonably Foreseeable that Inhabitants of the Shea Homes Development of the Subdivision at Tract 5976 Located on APN 163-0-017-275 & -185 in Camarillo CA 93010, will be Served by the Construction of the Pleasant Valley Multi-Generational Community Recreation Facility

Staff is recommending the Board pass Resolution No. 745 recognizing residents of the Shea Home Development will be served by the construction of the Pleasant Valley Multi-Generational Community Recreation Facility.

Suggested Action: A MOTION to Adopt Resolution No. 745 finding that it is reasonably foreseeable inhabitants of the Shea Homes Development of the Subdivision on Tract #5976 in Camarillo, CA 93010 will be served by the construction of the Pleasant Valley Multi-Generational Community Recreation Facility.

B. Consideration and Adoption of Resolution No. 746 for Fiscal Year 2023-2024 Budgets for the General Fund, the Assessment District, Quimby Fees Fund, Park Impact Fees Fund, Community Development Block Grant Fund, and Restricted Donations Fund and Adoption of Resolution No. 747 Approving the Fiscal Year 2023-2024 Salary Schedule

A public hearing is required before the District can adopt a resolution to adopt the Fiscal Year 2023-2024 Budgets.

Suggested Actions: A MOTION to Adopt Resolution No. 746 adopting the Fiscal Year 2023-2024 Budgets and to Adopt Resolution No. 747 adopting the Salary Schedule effective July 1, 2023.

9. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of a Five-Year Agreement for the Term of September 1, 2023-August 31, 2028 with the Pleasant Valley Cooperative Preschool for use of District Property Located in Freedom Park

The District and Pleasant Valley Cooperative Preschool have entered into and maintained multiple agreements for the rental and operation of a District-owned building and are seeking to continue the relationship with a fourth agreement.

Suggested Action: A MOTION to Approve a 5-year Agreement for the term of September 1, 2023 – August 31, 2028, with the Pleasant Valley Cooperative Preschool for use of District property located at 440A Skyway Drive, Camarillo 93010.

B. Consideration and Approval to Issue a Request For Proposals for Landscape Maintenance Services for Pleasant Valley Fields Sports Complex

With the termination of the contract with Brightview Landscaping, the District is seeking proposals for services for the maintenance of all turf and landscaping needs at the Pleasant Valley Fields Sports Complex.

Suggested Action: A MOTION to Approve the Request for Proposals for Landscape Maintenance Services for Pleasant Valley Fields Sports Complex.

C. Consideration and Approval to Issue a Request For Proposals for Custodial Services at Pleasant Valley Fields Sports Complex

Staff is seeking authorization to issue a Request for Proposals for custodial services of park restrooms and amenities at the Pleasant Valley Fields Sports Complex.

Suggested Action: A MOTION to Approve the Request for Proposals for Custodial Services at Pleasant Valley Fields Sports Complex.

D. Consideration and Approval of a Second Amendment to Revocable Communications Site License Agreement between the Pleasant Valley Recreation and Park District and New Cingular Wireless PCS, LLC

New Cingular Wireless PCS, LLC by AT&T Mobility Corporation is seeking to extend the contract agreement for the leasing of park space at Bob Kildee Community Park for the operation of a wireless telecommunications facility.

Suggested Action: A MOTION to Approve the execution of the second amendment to Revocable Communications Site License Agreement with New Cingular Wireless.

E. Consideration and Approval of a Candidate for the California Special Districts Association (CSDA) Board of Directors Election, Seat C, Coastal Network for the 2024-2026 Term

The California Special Districts Association is seeking Special District Board Members or their General Managers to serve for the CSDA Board of Director, Coastal Network Seat C position.

Suggested Action: A MOTION to Approve the selection of a candidate for the CSDA Board of Directors, Seat C position to receive the District's vote.

10. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

A. Chair Magner

B. Ventura County Special District Association/California Special District Association

C. Santa Monica Mountains Conservancy

D. Standing Committees – Finance, Liaison – PV Fields, Long Range, Policy

E. Ad Hoc Committees – Miracle League

F. Foundation for Pleasant Valley Recreation and Parks

G. General Manager's Report

H. Board Members

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.