

**PLEASANT VALLEY RECREATION & PARK DISTRICT
ADMINISTRATION BUILDING, ROOM #6
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
SPECIAL MEETING AGENDA
March 14, 2020**

8:00 A.M.

SPECIAL MEETING

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ADOPTION OF AGENDA

5. OPEN COMMUNICATIONS/PUBLIC FORUM

In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. Pursuant to Government Code Section 54956, no business other than what is set forth in this special meeting agenda may be considered by the Board. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card and wait until it comes up. Speakers will be allowed three minutes to address the Board.

6. NEW ITEMS – DISCUSSION/ACTION

A. Resolution Confirming the Existence of a Local Emergency

Proclaiming the existence of a local emergency as a result of the threat to public health from the COVID-19 virus, the District Board will be required to confirm the proclamation of local emergency.

Suggested Actions: Adopt a Resolution confirming the existence of a local emergency.

B. Response to Public Health Emergency

Consider and discuss cancellation of public events and closure of public facilities.

Suggested Actions: Direct the General Manager to initiate actions to protect public health as determined necessary by the Board of Directors.

7. ADJOURNMENT

The next Regular Board Meeting is April 1, 2020 at 6:00 p.m.

Note: Written materials related to this agenda are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours two business days preceding the scheduled Special Board Meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at (805) 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

RESOLUTION NO. 645

A RESOLUTION OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT

DECLARING A LOCAL EMERGENCY (COVID-19)

WHEREAS, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) emergency; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency to help the State of California prepare for a broader spread of COVID-19; and

WHEREAS, the California Department of Public Health has activated its Medical and Health Coordination Center, and the Office of Emergency Services recently activated the State Operations Center to provide support and guide actions to preserve public health; and

WHEREAS, on March 12, 2020 Ventura County's Public Health Department declared a local health emergency determined that there is an imminent and proximate threat to the public health from the introduction of COVID-19 into Ventura County after at least two people have tested positive for COVID-19; and

WHEREAS, it is imperative that the Pleasant Valley Recreation and Park District ("District") prepare for and, if necessary, respond to suspected or confirmed COVID-19 cases within the District's facilities, and, to the extent possible, undertake actions to prevent the spread of COVID-19 while preparing to respond to an increasing number of its staff and constituents who may require medical care; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, the Board of Directors of the District desires to proclaim the existence of a state of emergency to address the effects of COVID-19.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE PLEASANT VALLEY RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the Board of Directors declares a state of local emergency and declares that this proclamation shall be deemed to exist until termination of the local emergency is proclaimed by the Board of Directors, but which proclamation shall be reviewed at least every thirty (30) days by the Board of Directors to determine the need for continuing the local emergency.

Section 2. That the General Manager shall control and direct the effort of the emergency organization of the District with respect to this local emergency.

Section 3. That the Park Maintenance Department shall take immediate appropriate action to perform emergency work as necessary to protect humanity.

Section 4. That the General Manager and Administrative Services Manager are hereby directed to take those actions, measures, and steps deemed necessary to assure the safety and welfare of the District's constituents and are authorized to execute applications for and on behalf of the District's Board of Directors, a public entity established under the laws of the State of California, for the purpose of obtaining federal and state financial assistance in connection with the declared emergency for COVID-19.

Section 5. The need for continuing the local emergency shall be reviewed by the Board of Directors at its next regularly scheduled meeting of April 1, 2020 and again thereafter, if necessary, as required by Government Code Section 8630. [Note: the state of emergency must be reviewed at regularly scheduled meetings until terminated.]

This resolution was adopted on March 14, 2020.

Ayes:
Noes:
Absent:

Elaine Magner, Chair, PVRPD Board of Directors

ATTESTED:

Neal Dixon, Secretary, PVRPD Board of Directors