

**PLEASANT VALLEY RECREATION & PARK DISTRICT
ADMINISTRATION OFFICE – CONFERENCE ROOM
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**POLICY COMMITTEE
AGENDA**

**Thursday, June 23, 2022
2:30 P.M.**

Please Note: In keeping in alignment with current orders from the Ventura County Health Officer, face coverings are not required but are welcomed and encouraged in indoor public settings and businesses. PVRPD thanks you for your cooperation and understanding.

This meeting will take place both in person and remotely in accordance with Government Code section 54953(e) et seq. (AB 361). Members of the public can participate in the meeting by choosing one of the following options:

1. Attend in person or
2. Join via Zoom -

Meeting Link: <https://us06web.zoom.us/j/85060560897>

Webinar ID: 850 6056 0897

Phone Number: 1-669-900-6833

- a. Cell Phone/Computer with Microphone: Click on the Zoom link included above. Enter your name so we may call on you when it is your turn to speak. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by clicking the “Raise Hand” button. Follow the instructions below regarding speaking.
- b. Phone – If you wish to make a comment by phone during the public comment section of the meeting or on a specific agenda item, please call in to the listed phone number above and when prompted, enter the Webinar ID. You will then be admitted to the meeting and your line will be muted. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by dialing *9. Then, follow the speaking instructions below.

Speaking Instructions

When it is your turn to speak, the Chair will call your name or the last four digits of the phone number you are calling from. You will have three minutes to address the Committee. **Please ensure all background noise is muted (TV, radio, etc.)** You will be prompted to unmute your microphone/phone. Unmute your device and begin by stating your name. After three minutes has elapsed your microphone will be muted and the next speaker will be invited to speak.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS
4. SPECIAL EVENT POLICY
5. SPORTS TURF POLICY
6. ORAL DISCUSSION
7. ADJOURNMENT

Note: Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the Committee meeting.

Announcement: Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Committee meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify us 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Macy Trueblood, Recreation Supervisor

DATE: June 23, 2022

**SUBJECT: DISCUSSION AND GUIDANCE FOR DEVELOPING A
SPECIAL EVENT POLICY**

SUMMARY

The Pleasant Valley Recreation & Park District (“District”) develops and manages internal and contracted special events. Currently, staff rely on existing processes to reserve, manage, and report on internal and externally contracted special events.

Even with the COVID-19 pandemic, there is continued demand for District facilities and services. Staff have utilized opportunities for modernizing and improving internal processes with the goal of developing a Special Event Policy (“Policy”).

BACKGROUND

The District maintains 28 parks throughout the Camarillo area including a Community Center, a Senior Center, an Aquatic Center, and several sport park facilities.

Currently, no District-wide guideline exists to designate the difference between a Special Event facility reservation and a conventional facility reservation, nor does a standard definition of what constitutes a “special event.” Staff aim to be as consistent as possible in providing information and in issuing permits.

Common examples of special events the District has permitted include 5k/10k/fun runs, food truck festivals, seasonal holiday events, community art festivals, age/demographic-specific events, summer concerts, bingo events, community rummage sales, outdoor movie events, and commercial filming.

ANALYSIS

District Staff have developed a draft of a revised Special Events Policy for review. It includes a Special Event Designation which outlines elements of a reservation or event and whether the request needs board action or not. It also briefly outlines the process, however the process for Special Event reservations will mostly be a separate document.

Since the last Policy meeting, staff have made some updates to the outlined below:

1. New layout to match previously approved policies
2. Decreased attendance level for board approval from 1,000 to 500 attendees
3. Added Exceptions of events that do not require Board approval
4. Added violations (outlined in the process) to the policy

FISCAL IMPACT

To be determined. Currently, costs are limited to staff time to prepare this report.

STRATEGIC PLAN COMPLIANCE

Meets 2021-2026 Strategic Plan Goals:

1.1B: Develop sustainable funding sources for implementation of the Strategic Plan, deferred maintenance, priority projects, and on-going operations.

1.3C: Proactively encourage and promote the film industry rental of District-owned property, work with the City of Camarillo and the County of Ventura to revise and streamline the permitting process to facilitate such filming.

1.3D: Explore the feasibility of promoting and encouraging District properties and facilities to serve as a suitable venue for weddings, commitment ceremonies, and related events.

1.3E: Regularly evaluate whether the District is capturing adequate revenue through facilities and program usage, seeking new and enhanced revenue-generating facilities, special events and programs.

RECOMMENDATION

It is recommended the Policy Committee provide guidance and direction on the current Draft of the Special Event Policy.

ATTACHMENTS

1. Special Event Policy DRAFT



PLEASANT VALLEY RECREATION & PARK DISTRICT

SPECIAL EVENT POLICY

Introduction

The Pleasant Valley Recreation & Park District, hereinafter referred to as “District,” coordinates and issues permits for the use of District parks, open space, sports fields, the Aquatic Center, Senior Center, and other facilities, to organizations and the public for sports, cultural, social, and recreational activities and programs. The purpose of this policy is to help determine if requests are a reservation or a special event, and what items must be board approved. A separate Special Events Process will outline the necessary steps District employees as well as customers must take to legally and effectively hold a special event on District property. The District may charge to recover public costs to operate, maintain, supervise, and administer the use of parks and District facilities per the General Use Policy.

The District will monitor proper use of allocations and permits with priority given in the following order: District Programming, Community Service Organizations, resident organizations, in-District residents, and all other requests. This policy does not outline the process for designation as a Community Service Organization. For information on this process, please refer to the Community Service Organizations Application Form.

Requests for special event rentals involving District facilities not covered by the Special Events Policy, Field and Facility Allocation and Use Process, Ordinance 8, or the General Use Policy should be addressed in writing to the District. This policy does not cover use of facilities for sports tournaments.

Purpose

Prior to reserving District property for an event, District staff should first review the Special Events policy and refer to the Special Event Designation (Attachment 1) to determine if the request is a special event or a facility reservation. Once a Special Event is determined, Staff and the Customer will follow the process outlined below.

Definition of Terms

After-Action Report (AAR) – shall refer to a post-event report completed by District staff with the intent of recapping the important notes of event production.

Community Service Organization – shall mean an organization that performs a service for the benefit of the public, is approved by the Pleasant Valley Recreation & Park District, and the organization resides within the District boundaries. These activities are not part of the District programs/classes.

Customer – shall refer to any individual or entity that seeks to pay or has paid for a facility permit within one of the District facilities.

Customer Service Representative (CSR) – shall refer to District staff who serve as the first line of customer interaction and who handle the majority of facility reservations with the District.

District – shall mean the Pleasant Valley Recreation & Park District and/or all land/facilities managed by the Pleasant Valley Recreation & Park District.

District Facility – shall include any of the parks operated by the District and any buildings/structures or elements that lie within them.

General Use Policy – shall mean the procedures used in application of District property.

In-District Resident – shall mean any person, group, organization, association, partnership, firm, entity, or corporation residing within the boundaries of the District.

Ordinance 8 – shall mean the provisions and rules governing the Pleasant Valley Recreation & Park District, to include the use of parks, recreation areas, and facilities in order that all people may enjoy and make use of such parks and buildings and to protect the rights of all concerned.

Out-of-District/Non-Resident – shall mean any person, group, organization, association, partnership, firm, entity, or corporation that resides outside the District's boundaries.

Program Analysis – shall refer to the financial analysis evaluation tool used by District staff to track expenses and revenues for an event in relation to their budgeted line items (if applicable).

Resident Organization – shall mean public and private educational, service and civic groups and nonprofit organizations with members who reside within the District when such groups are located within the District and providing programs open to the public with a primary purpose of recreation and/or youth sports.

Special Event – an organized congregation of people with the intention to participate in shared activities contingent upon size, type, and context restrictions. Special Event status is determined as a result of filling out the attached qualifications checklist.

Special Event Manager (SEM) – shall mean the District staff members in charge of handling the proper execution of the permit from initial phone call to after-action report and thank you card.

Special Event Designation

Reservation requests that are designated as a special event must complete a special event application and adhere to the District's External Events Reservation Process. The below checklist will be used to determine the request's designation.

A rental is a private event with less than 300 people that has three or fewer Event Context elements.

A special event is a public or private event with more than 300 people that has four or more Event Context elements, requires an external entity application or permit, and requires an event manager or site representative services. Any event containing an element that requires board approval is automatically designated as a special event and must be submitted a minimum of 90 days in advance of proposed event.

Special Event Qualification

Attendance Level

- 1-300
- 300+ (automatic special event designation)
- 500+: board approval required

Event Type

- Private
 - Ticketed/ Charged admission- board approval required
 - Admission requires a reservation
- Public (automatic special event designation)

Event Context

- Parking lot usage for something other than parking (automatic special event designation)
 - Requires City of Camarillo Special Event Application
- Location
 - More than one (1) facility space rental (ex. CC: Grounds 1 and front parking lot)
 - Use of facility space for something other than intended use
 - Use of sports field for anything other than playing sports- board approval required
 - Potential Facility/Turf Damage due to attendance level or type of activity - board approval required
- More than three (3) Vendors (Caterer, band, DJ, bounce house, photo booth, etc.)
- Access to electricity required
- Amplified sound (specific locations only)
- Alcohol present
 - If alcohol is being **sold**, an ABC license is required
- Security guards required
- Event length
 - 6 hours+ (special event designation considered)
 - Multi-day- board approval required

- External entity permit required (automatic special event designation)
- Event Manager/ Site Representative Services required (automatic special event designation)
 - All new & repeating events for first 2 years if no issues or no major changes
 - Any year for a repeating event where a major change is implemented if after probationary period. If during probationary period, probationary period shall be extended by one year if no issues.

Exceptions

Exceptions of external events that do not require Board approval include:

- Private parties including events such as Weddings, Quinceañera's, corporate parties, large birthday parties, baby showers
- Annual events that have previously been approved by the District and Board (grandfathered events)

External Events Reservation Process

For a more in depth understanding on booking a Special Event with the District, please refer to the Special Events Process. Application packets can be submitted in-person to the District Administrative Office at 1605 E. Burnley Street, or by email to specialevents@pvrpd.org but must be complete and accompanied by initial payments at the time of submission in order for a facility reservation to be made.

Required items to be submitted with the Special Event Application request:

1. A completed District Special Event application along with a signed waiver page.
2. Site Map(s) and Emergency Action Plan (EAP) for the event in question. Customer may choose from the available site map templates or create their own.
3. Application fee, special event fee, refundable security deposit, and 50% of fees per the general use policy (per event request, an event series qualifies as one request)
4. A copy of insurance naming the District as additionally insured with the attached endorsement page in line with requirements found in the General Use Policy.
5. Scheduled application review meeting with District Staff (phone or in-person).
6. Scheduled site walkthrough with District staff.
7. A copy of the customer's IRS Letter of Determination (if applicable).

The District recognizes that city, county, and other external entity permitting may be required for certain events.

The District recognizes that there may be conflicts for space and time that arise from this process. Conflicts on many location/day/time will be prioritized utilizing the following methods, in order:

1. Emergency and Public Safety Operations (Emergency Disasters/Emergency Response)
2. District Programming to include special events and classes to include District-partnered programming.

3. Community Service Groups (in the case of field & facility use consistent with normally scheduled operations and predicated on the timely and complete submission of facility requests).
4. Returning customers applying for an established event involving a District facility (predicated on the timely and complete submission of facility requests).
5. Customers with new events for a District facility (prioritized by those with the most timely and complete submission of facility requests).

The District reserves the right to schedule fields and facilities in accordance with the greatest benefit to the general public and/or the District.

Fees

Event fees will be determined by the approved District Fee Schedule. Initial payment for facilities reserved as part of a Special Event application are to be paid prior to the issuance of a facility permit. The District reserves the right to cancel the facility permit in question should the customer fail to make subsequent payments toward the facility fees invoice. Special Event applications submitted outside of the 30-day minimum advance notice period will be evaluated on a case-by-case basis for feasibility of accommodation at the discretion of the Special Event Manager (SEM).

Special Event Policy Violations

The District recognizes that from time to time, customers may find themselves in situations that may violate District Ordinance 8, General Use Policy, or more specifically, the terms of their event reservation. The District will work with customers to correct the issue and have set guidelines for types of violations and resulting administrative actions that may result. Offenses are to be recorded by the SEM but are encouraged to be reported by any District Staff if such violations fall under their purview. Should violations occur, District staff will follow Ordinance 8 and the General Use policy to address the issues which may include but is not limited to: prevention of future use and collecting reimbursement due to field or facility damage.

*It is the responsibility of the customer to ensure all participants, vendors, spectators, volunteers and staff under their supervision understand and abide by this process.

The District reserves the right to skip steps in this process at the discretion of the SEM if egregious violations occur at the outset or if malicious intent is perceived that suggests earlier punitive action is necessary. Egregious violations for annual events will be subject to further District review and permits may be denied for the following year at the discretion of the General Manager.

All customer violations and their frequency will be recorded by the SEM in the After-Action Report. Any violation could result in a first, second or third offense and multiple violations do not need to be the same in nature to be issued a second or third violation.

This process does not include parking violations set forth in the General Use Policy and enforced by Park Rangers, as such violations may warrant altogether separate forms of ticketing and/or towing of vehicles.

First Violation

The SEM will provide a written notice of violation to the customer evaluating remedies to ensure the violation does not reoccur. The SEM will make written note of this warning being as such for the violation in question and will include notification of the loss of the reservation deposit. Such warning shall also be indicated in a post event letter to the event applicant and saved for record of applicant. The SEM will then indicate the consequences of a second offense should the customer reach that stage.

Second Violation

Depending on the nature of the violation and the response of the customer to the repeated warning and SEM assistance at preventing subsequent violations, the District may issue a third warning or may cancel event. Receipt of paid funds from a cancelled event due to policy violations may be prohibited at the discretion of the General Manager.

Third Violation

Depending on the nature of the violation, customer may be denied future access to District facilities for event in question and/or customer may be suspended from access to additional District facility reservations for an undetermined amount of time. Note that such restrictions would apply to events in which violating customer is involved regardless of event name changes or customer leadership changes for the event in question.

Violation examples include but are not limited to:

1. Use of facility without permit.
2. Use of facility that has been closed due to inclement weather.
3. Use of facility prior to or beyond permit time.
4. Use of additional areas of a facility without proper permitting.
5. Subletting, loaning, or trading facility reservation with another customer.
6. Driving vehicles on fields without permission from the District.
7. Violation of District Ordinance 8 or General Use Policy.
8. Use of Special Event Permit for major elements not discussed in the pretext of the event.
9. Intentionally misleading SEM as to the likely attendance of the event resulting in major attendance discrepancies.
10. Intentionally leaving trash, damaging District property, or vandalizing District property.

Permit Cancellation

Special Events may be cancelled and/or rescheduled at the discretion of the District. Permits cancelled by the District due to inclement weather or emergency situations may be rescheduled as facility availability allows or may be refunded in full.

Special Event Permits cancelled by the customer at least sixty (60) days prior to the permitted use will be refunded in full. Cancellations between fifty-nine (59) and thirty (30) days prior to permitted use will be

refunded at the rate of fifty (50) percent. Cancellations less than 30 days prior to the permitted use will not be refunded.

The District may cancel or reassign use of District fields or facilities for the following reasons, including but not limited to:

1. District maintenance or repairs involving any District field or facility.
2. Concerns related to the health and safety of participants including, but not limited to, rain, muddy conditions, smoke and/or smog alerts, extreme heat, maintenance issues, lightening, earthquakes, or additional emergency situations.
3. Non-adherence to Field, Facility Allocation & Use Policy, District Ordinance 8, or General Use Policy.

The District reserves the right to schedule fields and facilities in accordance with the greatest benefit to the general public and/or the District.

Appeals

An appeal may be submitted in writing to the District within four (4) working days from the decision. This process can be found in the District's Ordinance 8, Section 110. The decision of the General Manager is final.

*Acceptance of the Policy and Procedures will be indicated by the signature of the customer at the Agreement and Waiver page of the Special Events Application.

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
STAFF REPORT / AGENDA REPORT**

TO: BOARD OF DIRECTORS

FROM: MARY OTTEN, GENERAL MANAGER
By: Bob Cerasuolo, Park Services Manager

DATE: June 23, 2022

**SUBJECT: DISCUSSION AND GUIDANCE FOR DEVELOPING A
SPORTS TURF POLICY**

SUMMARY

The Pleasant Valley Recreation & Park District, coordinates and issues permits for the use of District parks, open space, sports fields, the Aquatic Center, and other facilities, to organizations and the public for sports and recreational activities and programs.

The Pleasant Valley Recreation & Park District (“District”) develops and manages over 50 acres of sports turf, 34 acres of this are at Pleasant Valley Fields.

BACKGROUND

When P.V. Fields was first opened it was suggested by the previous Parks Superintendent that no more than 800 hours of use per year on the turf so it wouldn’t be overused, this is the national average. Currently the average of use for the fields this year is 1047 hours.

The District closes the fields 3 times a year for five (5) weeks periodically throughout the year for rest and maintenance periods, however without successful maintenance and rest, the lifecycle is relatively short. Unfortunately, due to the shortage of field resources, the District is unable to shut down a zone for a few months. Therefore, overuse will result in rapid deterioration.

In 2017 the Parks Services Manager and the General Manager came up with the Community Service Organizations to wear turf shoes for the winter season, this would help alleviate some of the stress that the turf was taking.

Currently, there is no District-wide guideline that exists to designate the use of P.V Fields turf areas.

Staff has researched, made calls and talked with other districts about their sports turf policies but nobody has one, we will be the first.

ANALYSIS

The purpose of this policy is to outline the guidelines and procedures for the permitted use of District sports fields for League, Practices and Tournament use.

District Staff have developed a draft of a Sports Turf Policy for review. This will go over:

- General Policy
- Footwear/ Turf Shoes
- Field Maintenance

FISCAL IMPACT

There is no fiscal impact

RECOMMENDATION

It is recommended the Policy Committee provide guidance and direction on the current Draft of the Sports Turf Policy.

ATTACHMENTS

1. Sports Turf Policy DRAFT



**PLEASANT VALLEY
RECREATION & PARK DISTRICT**

**SPORTS TURF POLICY
Board Approved July 6, 2022**

INTRODUCTION

The Pleasant Valley Recreation & Park District, hereinafter referred to as “District,” coordinates and issues permits for the use of District parks, open space, sports fields, the Aquatic Center, and other facilities, to organizations and the public for sports and recreational activities and programs. The purpose of this policy is to outline the guidelines and procedures for the permitted use of District sports fields for League, Practices and Tournament use.

The District issues permits through an allocation system with priority given in the following order: District programming, Community Service Organizations, resident organizations or non-profit organizations, in-District residents, and all other requests.

Reserving fields can be reserved at any time based on the availability of the fields or up to six (6) months in advance and a minimum of 30 days prior to the date. The District closes fields periodically throughout the year for rest and maintenance periods. This document will serve as a guide to help the tournament director or tournament organization go through the process of receiving a permit from the District for the use of a sports field.

PURPOSE

The purpose of the Pleasant Valley Recreation & Park District (“District”) Sports Turf Policy (“Policy”) is to provide content to community members about the District’s Soccer Complex at Pleasant Valley Fields.

This Policy establishes guidelines for anyone who interacts with the District through District-managed sports turf maintenance. The District takes great pride in maintaining our sports fields and has an overriding interest and expectation in providing quality playing surfaces.

GENERAL POLICY

- Fields and zones usage should not go over a maximum of 1100 hours of use, excluding field lining of 75 minutes per field and tournament set up unless authorized by the General Manager.
- There will be a rest period of one (1) week after all tournaments that host over 90 teams at the complex.
- Practices should be rotated on the soccer zones at PV Fields on a weekly basis, moving the older players to the lesser used areas (zones) at PV Fields.
- Tarps may only be placed on the turf with prior written approval (6 weeks in advance) and at the direction of District staff. Turf covering must be made of a breathable material.



**PLEASANT VALLEY
RECREATION & PARK DISTRICT**

**SPORTS TURF POLICY
Board Approved July 6, 2022**

FOOTWEAR / TURF SHOES

- The acceptable footwear for soccer will be a turf shoe for Pleasant Valley Fields.
- Turf shoes shall be worn during practices and games. If turf shoes are not available, then the other acceptable footwear would be tennis shoes.
- To support this effort and to preserve our beautiful fields, ***the recommended footwear for practices scheduled at Pleasant Valley Fields is turf shoes or sneakers*** (instead of cleats) for players age 11 and older.
- Plastic cleats no longer than 1/2" are acceptable as footwear during regularly scheduled games. Cleats are not permitted during any WINTER months of November 1 – March 15. This will keep our fields in better condition for both practice and games throughout the season.
- Footwear is restricted to molded cleats (max 1/2"), turf shoes, or other soled athletic shoes such as cross-trainers or running shoes. Metal cleats or spikes are prohibited. The soccer organizations shall enforce this rule
- Referees shall wear turf or running shoes only.

Commented [LB1]: -Is there an age range for shoes, or all participants must wear turf shoes? This gets pointed out in the 4th bullet point

FIELD MAINTENANCE

Turf Preservation

It is the goal of the District that fields and facilities remain safe and of the highest quality. Guidelines for preservation of turf:

- Field use, especially practices, should be conducted in such a way that the action takes place on different sections of turf, thus reducing excessive turf damage in one area. User Groups should rotate use of areas and when possible, stay off fringe or bare areas to limit erosion and further damage.
- User Group should notify the District of any turf divots found while using fields.
- Fields may not be used during or after a heavy rain, when fields are wet or muddy, or when closed by the District.



PLEASANT VALLEY RECREATION & PARK DISTRICT

SPORTS TURF POLICY Board Approved **July 6, 2022**

- If it rains any more than .25" (quarter inch) the District has the right's to close down the fields for safety and for the turf management at P.V Fields.
- If a person steps on the turf and water squishes to the side of the shoe, the field is too wet to play.
- If the infield becomes muddy and the dirt is not loose, or prevents participants from sliding, the field is not playable.
- Soccer practices may not take place on the infield area of a softball or baseball diamond.
- No personal vehicles are allowed on District property, other than parking lots, without prior written permission noted on the permit issued by District.
- Athletic field turf should be able to tolerate the weight of people running and jumping, and the tearing associated with sports. This characteristic is called wear tolerance. The goal of athletic field turf management is to maintain wear tolerance.

Sports Field Lining/Marking

- Lining of District fields is prohibited without prior written approval on the field use permit.
- Line colors must be approved by District. White or Green Paint is acceptable, any other color would need General Managers approval. NO Chalk ON FIELDS
- Burning lines on the District fields is prohibited. If this happens the parties that did this will pay to have the turf replaced at their sole expense.
- Any user failing to comply with established guidelines and notification requests are subject to reimbursement of costs for all damages occurring to the facility and termination of field use permit.

Field and Facility Closures

The District closes the fields 3 times annually for five (5) week blocks (or more as necessary) for scheduled maintenance and rest. Field and facility closure schedules and duration varies dependent on individual field needs. The District reserves the right to schedule maintenance in an emergency or as needed to provide a safe environment for all users.

Field and/or Facility Modifications

All requests for modification or improvement to District fields or facilities must be submitted in writing to the District. All requests will be reviewed by District staff. The field or facility modification request review process may take a minimum of six (6) weeks.

Submission of a request to modify or improve a site does not constitute approval. Approval will be given according to District Ordinance 8 or General Use Policy.



**PLEASANT VALLEY
RECREATION & PARK DISTRICT**

**SPORTS TURF POLICY
Board Approved July 6, 2022**

Inclement Weather

The Pleasant Valley Recreation and Park District reserves the right to cancel or suspend field use permits when conditions could result in injury or cause damage to the District property. This includes during a game that has already started. Permits may also be cancelled when the health and safety of participants are threatened due to impending conditions, including but not limited to, rain, muddy conditions, smog alerts, smoke, extreme heat, maintenance issues, lightening, earthquakes, or other reasons as decided by the District.

During inclement weather District staff will assess the playability of all District-owned and managed fields. The District's fields condition line will be updated by 2:00pm on inclement weather days. It is the responsibility of the permit holder to obtain status and notify participants. Inclement weather is at the sole discretion of the District.

DEFINITIONS

District – shall mean the Pleasant Valley Recreation & Park District its officers, staff, and employees.

Sports Fields - shall refer to this sports field turf policy.

Turf Shoes - A turf shoe is defined as a durable rubber outsole. Turf shoes feature small rubber studs or patterns on the outsole of the shoe. They have a somewhat flexible bottom resembling that of a tennis shoe.

Cleats - are defined as a shoe with a rigid outsole. Cleats feature spikes or studs (fixed/molded or detachable) spread even over the outsole of the shoe. There are three main types of studs: bladed, hard round and round/conical. The studs may be made of plastic, rubber or metal tipped. Cleats do not have the flexibility of in the outsole as a turf shoe or tennis shoe does. METAL CLEATS ARE NOT ALLOWED.

Winter rules - are defined by the dates of November 1 – March 15

User Group – shall refer to the users of the field, including Community Service Organizations, resident organizations, in-district residents and out-of-district residents.

P.V. Fields - shall refer to Pleasant Valley Fields.