

# General Ledger

## District Wide Budget Summary Division 370 Senior Center

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested
<b>Revenue</b>				
5510	Contract Classes-Public Fees	\$ 57,012.84	\$ 50,788.00	\$ 32,689.00
5511	Public Fees			\$ 20,212.00
5515	Senior Services Revenue	\$ 2,575.00	\$ -	\$ -
5525	Vending Concessions	\$ 254.67	\$ 2,440.00	\$ 2,592.00
5530	Rental	\$ 6,391.00	\$ 6,060.00	\$ 7,155.00
5550	Dues	\$ 1,940.00	\$ 2,240.00	\$ 2,208.00
5570	Donations	\$ 4,083.00	\$ 2,800.00	\$ 3,800.00
5575	Other/Purchase Discount Taken	\$ 1,663.06	\$ 1,921.00	\$ 1,953.00
5585	Incentive Income	\$ 2,631.22	\$ -	\$ -
	<b>Revenue</b>	<b>\$ 76,550.79</b>	<b>\$ 66,249.00</b>	<b>\$ 70,609.00</b>
<b>Expense</b>				
6100	Full Time Salaries	\$ 82,264.04	\$ 99,822.00	\$ 101,298.00
6101	Overtime Salaries	\$ -	\$ 532.00	\$ 538.00
6105	Car Allowance	\$ -	\$ -	\$ -
6108	Cell Phone Allowance	\$ -	\$ 780.00	\$ 1,140.00
6110	Part-Time Salaries	\$ 43,159.29	\$ 22,440.00	\$ 28,683.00
6120	Retirement	\$ 15,897.61	\$ 16,929.00	\$ 17,396.00
6121	457 Pension	\$ -	\$ 500.00	
6130	Employee Insurance	\$ 15,287.21	\$ 16,890.00	\$ 16,845.00
6140	Workers Compensation	\$ 2,210.25	\$ 2,262.00	\$ 2,860.00
	<b>Personnel</b>	<b>\$ 158,818.40</b>	<b>\$ 160,155.00</b>	<b>\$ 168,760.00</b>
6210	Telephone	\$ -	\$ 852.00	\$ -
6320	Janitorial Supplies	\$ -	\$ 75.00	\$ 75.00
6330	Kitchen Supplies	\$ 369.67	\$ 1,000.00	\$ 960.00
6340	Food Supplies	\$ 434.71	\$ 1,200.00	\$ 1,150.00
6380	Medical Supplies	\$ 275.65	\$ -	\$ -
6530	Office Equipment Maintenance	\$ 99.93	\$ 300.00	\$ 200.00
6540	Computer Equip Maintenance	\$ -	\$ 500.00	\$ 400.00
6620	Bldg Equip Maint/Repair	\$ -	\$ 1,500.00	\$ -
6810	Memberships	\$ 150.00	\$ 390.00	\$ 390.00
6910	Office Supplies	\$ 890.62	\$ 1,400.00	\$ 1,400.00
6920	Postage Expense	\$ 623.14	\$ 990.00	\$ 990.00
6930	Advertising Expense	\$ -	\$ 350.00	\$ 350.00
6980	Minor Furn Fixture & Equip	\$ 2,505.32	\$ 500.00	\$ 450.00
7030	Permit & Licensing Fees	\$ 50.00	\$ 50.00	\$ 50.00
7120	Instructor Services	\$ 18,812.78	\$ 16,679.00	\$ 21,248.00
7180	Business Services	\$ 400.00	\$ 600.00	\$ 700.00
7210	Subscriptions	\$ 537.87	\$ 824.00	\$ 824.00
7410	Event Supplies	\$ 15.05	\$ -	\$ -
7420	Supplies	\$ 16.67	\$ 36.00	\$ 125.00
7430	Bingo Supplies	\$ 7,290.78	\$ 7,800.00	\$ 7,500.00

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# General Ledger

## District Wide Budget Summary Division 370 Senior Center

Account	Description	Two Year Prior Actual	One Year Prior Budget	Requested
7440	Sporting Goods	\$ 1,056.43	\$ 160.00	\$ 120.00
7450	Arts and Craft Supplies	\$ 332.23	\$ 800.00	\$ 920.00
7460	Training Supplies	\$ -	\$ -	\$ 150.00
7510	Safety Supplies	\$ -	\$ 275.00	\$ 275.00
7610	Uniform Allowance	\$ 243.60	\$ 300.00	\$ 288.00
7710	Conference&Seminar Staff	\$ 395.00	\$ 150.00	\$ 415.00
7720	Conference&Seminar Travel Exp	\$ 760.23	\$ 68.00	\$ 1,113.00
7730	Private Vehicle Mileage	\$ 104.50	\$ 246.00	\$ 181.00
7910	Awards and Certificates	\$ -	\$ -	\$ 70.00
7930	Employee Morale	\$ 59.54	\$ 175.00	\$ 190.00
	<b>Expense</b>	<b>\$ 35,423.72</b>	<b>\$ 37,220.00</b>	<b>\$ 40,534.00</b>
	<b>TOTAL EXPENSE</b>			<b>\$ 209,294.00</b>
	<b>Revenue Total</b>	<b>\$ 76,550.79</b>	<b>\$ 66,249.00</b>	<b>\$ 70,609.00</b>
	<b>Expense Total</b>	<b>\$ 194,242.12</b>	<b>\$ 197,375.00</b>	<b>\$ 209,294.00</b>
	<b>Grand Total</b>	<b>\$ (117,691.33)</b>	<b>\$ (131,126.00)</b>	<b>\$ (138,685.00)</b>

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Account Summary**

<b>Department: Recreation Services</b>	<b>Division: Senior</b>	<b>Department Number: 370</b>
<b>Account Description</b>	<b>Approved Budget 2016-17</b>	<b>Proposed Budget 2017-2018</b>
5510 Public Fees	50,788.00	32,689.00
5511 Contract Classes-Public Fees		20,212.00
5512 Certificates		-
5525 Vending Concessions	2,440.00	2,592.00
5530 Rentals	6,060.00	7,155.00
5545 Indemnity Revenue		-
5550 Dues	2,240.00	2,208.00
5562 Banner Revenue		-
5570 Donations	2,800.00	3,800.00
5575 Other Misc. Income	1,921.00	1,953.00
5585 Incentive Income		-
5600 Reimbursement ROPS		-
<b>TOTAL REVENUE</b>	<b>66,249.00</b>	<b>70,609.00</b>
6100 Regular Salaries	99,822.00	101,298.00
101 Overtime Wages	532.00	538.00
6108 Cell Phone	780.00	1,140.00
6110 Part Time Salaries	22,440.00	28,683.00
6120 Retirement	16,929.00	17,395.66
6121 457 PT Pension	500.00	-
6130 Employee Insurance	16,890.00	16,845.00
6140 Workers Compensation	2,262.00	2,860.00
6150 Unemployment Insurance		-
6160 Loan Payment-Pension Obligation		-
6161 OPEB Expense		-
6170 PERS Unfunded Liability		-
<b>TOTAL PERSONNEL</b>	<b>160,155.00</b>	<b>168,759.66</b>
6200 Communications		-
6210 Telephone	852.00	-
6220 Internet Services		-
6310 Pool Supplies		-
6320 Janitorial Supplies	75.00	75.00
6330 Kitchen Supplies	1,000.00	960.00
6340 Food Supplies	1,200.00	1,150.00
6530 Office Equip Maint	300.00	200.00
6540 Computer Equip Maint	500.00	400.00

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Account Summary**

<b>Department: Recreation Services</b>	<b>Division: Senior</b>	<b>Department Number: 370</b>
<b>Account Description</b>	<b>Approved Budget 2016-17</b>	<b>Proposed Budget 2017-2018</b>
6600 Building Maintenance		-
6610 Building Repair		-
6620 Bldg. Equip Maint/Repair	1,500.00	-
6810 Memberships & Dues	390.00	390.00
6900 Office Expense		-
6910 Office Supplies	1,400.00	1,400.00
6920 Postage/Freight/Mail Expense	990.00	990.00
6930 Advertising Expense	350.00	350.00
6980 Minor Office Equip. F F & E	500.00	450.00
6990 Computer Hardware/Software		-
7030 Business Permit & Licence Fee	50.00	50.00
7120 Instructor Services	16,679.00	21,248.00
7125 Administration Fees		-
7180 Business Services	600.00	700.00
7190 Umpire/Referee Services		-
7200 Publication/Legal Notices		-
7210 Publication & Subscriptions	824.00	824.00
7420 Classroom Supplies	36.00	125.00
7430 Bingo Supplies	7,800.00	7,500.00
7440 Sporting Goods	160.00	120.00
7450 Arts & Crafts Supplies	800.00	920.00
7460 Training Supplies	-	150.00
7470 Camp Supplies		-
7500 Small Tools		-
7510 Safety Supplies	275.00	275.00
7600 Special Department Expense		-
7610 Uniform Allowance	300.00	288.00
7620 Safety clothing & Supplies		-
7700 Transportation & Travel		-
7710 Conference & Seminars	150.00	415.00
7720 Out-of-town Travel	68.00	1,113.00
7730 Private Vehicle Mileage	246.00	181.00
7910 Awards & Certificates	-	70.00
7920 Meals & Entertainment		-
7930 Employee Moral	175.00	190.00

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Account Summary**

<b>Department: Recreation Services</b>	<b>Division: Senior</b>	<b>Department Number: 370</b>
<b>Account Description</b>	<b>Approved Budget 2016-17</b>	<b>Proposed Budget 2017-2018</b>
7950 Lease Payment- VATP		-
<b>TOTAL SERVICES/ SUPPLIES</b>	37,220.00	40,534.00
8400 Capital Outlay		-
8410 Capital Improvement Fund		-
8420 Equip/Facility Replacement		-
<b>TOTAL CAPITAL EXPENSES</b>		-
<b>TOTAL EXPENDITURES</b>	197,375.00	209,293.66

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Detail Revenue Worksheet**

**Department:**  
Recreation Services

**Division:**  
Senior

**Department Number:**  
370

Item Description						Sub Total	To.
<b>5510</b>	<b>Contract Classes-Public Fees Registration Dances, Bingo, Classes</b>					-	
	<b>Classes</b>						
	Arthritis	370	17.00	24	12	4,896.00	
	Body Works	370	19.00	5	12	1,140.00	
	Bridge Lessons	370	70.00	12	2	1,680.00	
	Computer Lessons	370	15.00	4	11	660.00	
	Crochet	370	45.00	4	11	1,980.00	
	Dance	370	17.00	14	11	2,618.00	
	Evening Fitness	370	20.00	6	11	1,320.00	
	EZ-PZ Art	370	55.00	4	2	440.00	
	Focus on Balance	370	22.00	12	12	3,168.00	
	Knitting	370	39.00	4	3	468.00	
	Move Them Bones	370	60.00	8	12	5,760.00	
	Painting	370	55.00	4	3	660.00	
	Parkinsons	370	15.00	7	11	1,155.00	
	Pilates	370	19.00	6	11	1,254.00	
	Skating for Strength	370	15.00	6	1	90.00	
	Tai Chi Sun	370	48.00	10	4	1,920.00	
	Tai Chi Sun Rehab	370	30.00	4	2	240.00	
	Zumba Gold	370	27.00	10	12	3,240.00	
<b>TOTAL 5510</b>							<b>32,689.00</b>
<b>5511</b>	<b>Public Fees</b>	Division	\$	Quantity	#		
	Evening Dances		15	2	10	300.00	
	Evening Dances	370	7	2	80	1,120.00	
	Bingo		1566	12		18,792.00	
<b>TOTAL 5511</b>							<b>20,212.00</b>
<b>5525</b>	<b>Vending Commissions</b>	Division	Quantity	\$	#		
	Soda & Snack Machines	370	4	63	1	252.00	
	Senior Center Commissions	370	36	65		2,340.00	
<b>TOTAL 5525</b>							<b>2,592.00</b>
<b>5530</b>	<b>Rentals-Senior Programs</b>	Division	Quantity	\$	#		
	Additional Rental	370	2	120.00		240.00	
	Bridge Saturday	370	12	200.00		2,400.00	
	Bridge Tournament	370	3	335.00		1,005.00	
	Condors	370	11	75.00		825.00	
	Camarillo Café	370	10	120.00		1,200.00	
	Newcomers Club	370	10	18.00		180.00	
	Tops	370	12	55.00		660.00	
	Writer's Club	370	11	45.00		495.00	
	Writer's Weekend	370	1	150.00		150.00	
<b>TOTAL 5530</b>							<b>7,155.00</b>
<b>5545</b>	<b>Indemnity Revenue</b>	Division			#	\$	
<b>TOTAL 5545</b>							-
<b>5550</b>	<b>Dues</b>	Division	Quantity	\$	#		
	Newsletter Subscriptions	370	276	8.00		2,208.00	

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Detail Revenue Worksheet**

**Department:**  
Recreation Services

**Division:**  
Senior

**Department Number:**  
370

Item Description

Sub Total

Total

<b>TOTAL 5550</b>								<b>2,208.00</b>
<b>5562</b>	<b>Banner Revenue</b>							
<b>TOTAL 5562</b>		Division						-
<b>5570</b>	<b>Donations</b>		Division	Quantity	\$	#		
	Individual/Ukulele		370	1	300.00		300.00	
	Mil/Vet		370	1	2,000.00		2,000.00	
	Coffee		370	12	125.00		1,500.00	
<b>TOTAL 5570</b>								<b>3,800.00</b>
<b>5575</b>	<b>Other Misc. Income</b>		Division	Quantity	\$	#		
	Collette		370	2	885.00		1,770.00	
	Collette Postage		370	3	25.00		75.00	
	Recycling		370	12	9.00		108.00	
<b>TOTAL 5575</b>								<b>1,953.00</b>
							<b>TOTAL</b>	<b>70,609.00</b>

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Detail Expense Worksheet**

**Department:**

**Division:**

**Department Number:**

**Recreation Services**

**Senior Center**

**370**

Account Number	Account Name	Description				Sub Total	Total
6100	<b>Regular Salaries</b>	Hours	Old Rate	COLA/Merit	New Rate		
	Recreation Supervisor	2080	39.33	1% / 0%	39.73	82,645.26	
	Program Specialist	1040	16.92	1% / 5%	17.94	18,652.61	
<b>TOTAL 6100</b>							<b>101,298.00</b>
6101	<b>Overtime</b>	Hours	Rate	O/T Rate			
		20	17.94	26.91		538.20	
<b>TOTAL 6101</b>							<b>538.00</b>
6108	<b>Cell Phone Allowance</b>	#	\$	Months			
	Recreation Supervisor	1	65.00	12		780.00	
	Program Specialist	1	30.00	12		360.00	
<b>TOTAL 6108</b>							<b>1,140.00</b>
6110	<b>Part-Time Salaries</b>	Division	#	wkly hrs	weeks	Hrly. Rate	
	Recreation Leaders	370	3	12	42	\$11.50	17,388.00
	Senior Recreation Leader	370	1	18	50	\$12.55	11,295.00
<b>TOTAL 6110</b>							<b>28,683.00</b>
6120	<b>Retirement</b>	Annual	Plan	%			
	2.5%@55	82,645.26	2.5%@55	9.539%		7,883.53	
	CALPERS	18,652.61	PEPRA	6.533%		1,218.57	
	FICA	102,975.87	FICA	6.20%		6,384.50	
	Medicare	131658.87	Medicare	1.45%		1,909.05	
<b>TOTAL 6120</b>							<b>17,395.65</b>
6121	<b>457 PT Pension</b>	Division					
<b>TOTAL 6121</b>							<b>-</b>
6130	<b>Employee Group Insurance</b>	Type	Monthly	%	Months		
	Recreation Supervisor	Medical	1,469.86	55%	12	9,701.08	
	Program Specialist	Medical	610.64	55%	12	4,030.22	
	Recreation Supervisor	Dental	157.05	70%	12	1,319.22	
	Program Specialist	Dental	53.48	75%	12	481.32	
	Recreation Supervisor	Vision	20.44	70%	12	171.70	
	Program Specialist	Vision	20.44	80%	12	196.22	
	Recreation Supervisor	Life	22.06	100%	12	264.72	
	Program Specialist	Life	6.05	100%	12	72.60	
	Recreation Supervisor	ADD	3.78	100%	12	45.36	
	Program Specialist	ADD	0.83	100%	12	9.96	
	Recreation Supervisor	LTD	11.35	100%	12	136.20	
	Program Specialist	LTD	8.45	100%	12	101.40	
	Recreation Supervisor	STD	14.10	100%	12	169.20	
	Program Specialist	STD	11.45	100%	12	137.40	
	Recreation Supervisor	EAP	0.35	100%	12	4.20	
	Program Specialist	EAP	0.35	100%	12	4.20	
<b>TOTAL 6130</b>							<b>16,845.00</b>
6140	<b>Workers Compensation</b>	Code	Rate	Per	Wages		
	Recreation Supervisor	9410	2.20	100.00	82,645.26	1,818.20	
	Program Specialist	9410	2.20	100.00	18,652.61	410.36	
	Part Time Staff	9410	2.20	100.00	28,683.00	631.03	
<b>TOTAL 6140</b>							<b>2,860</b>



**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Detail Expense Worksheet**

**Department:**

**Division:**

**Department Number:**

**Recreation Services**

**Senior Center**

**370**

Account Number	Account Name	Description	Sub Total	Total
6150 TOTAL 6150	Unemployment Insurance	Division		-
6160 TOTAL 6160	Loan Payment - Pension Obligati	Division		-
6161 TOTAL 6161	OPEB Expense	Division		-
6170 TOTAL 6170	PERS Unfunded Liability	Division		-
<b>TOTAL PERSONNEL</b>				<b>168,759.66</b>
<b>Services &amp; Supplies</b>				
6210 TOTAL 6210	Senior Center Phone Line	370 66	12	-
6320 TOTAL 6320	Janitorial Supplies Wipes, Freshners, etc	Division 370 # Months 1	\$ 75.00	75.00
6330 TOTAL 6330	Kitchen Supplies forks, plates, coffee supplies, etc coffee pots, cups, napkins etc	Division 370 # Months 12	\$ 80.00	960.00
6340 TOTAL 6340	Food Supplies dances, holidays, etc Program refreshments Evening Dance - holiday	Division 370 # 4 10 1	\$ 75.00 70.00 150.00	300.00 700.00 150.00
6530 TOTAL 6530	Office Equip Maint/Repair Bingo Machine Lights/Repair	Division 370 # Months 1	\$ 200.00	200.00
6540 TOTAL 6540	Computer Equip Maint/Repair Public Computer Repair - classes	Division 370 # Months 1	\$ 400.00	400.00
6620 TOTAL 6620	Blg. Equip Maint./Repair Sr Center replacement/repair items -	Division # Months 1	\$ -	-

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Detail Expense Worksheet**

**Department:**

**Division:**

**Department Number:**

**Recreation Services**

**Senior Center**

**370**

Account Number	Account Name	Description	Sub Total	Total			
<b>6810</b>	<b>Memberships/Dues</b>	Division	Quantity	\$			
	CA Assoc of Sr Service Centers	370	1	50.00			
	CPRS	370	2	170.00			
<b>TOTAL 6810</b>				<b>390.00</b>			
<b>6900</b>	<b>Office Expense</b>	Division	Quantity	\$			
<b>TOTAL 6900</b>				<b>-</b>			
<b>6910</b>	<b>Office Supplies</b>	Division	Quantity	\$			
	Misc Items- labels, seals, binders	370	1	1400			
	receipt books, calendars, computer ink						
	business cards, frames, etc						
<b>TOTAL 6910</b>				<b>1,400.00</b>			
<b>6920</b>	<b>Postage/Freight Exp.</b>	Division	Quantity	\$			
	Bulk Mailing Postage (newsletter)	370	6	110.00			
	Collette Travel Mailings		3	110.00			
<b>TOTAL 6920</b>				<b>990.00</b>			
<b>6930</b>	<b>Advertising Exp.</b>	Division	Quantity	\$			
	Misc advertising	370	1	350			
<b>TOTAL 6930</b>				<b>350.00</b>			
<b>6980</b>	<b>Minor Office Equip.F F &amp; E</b>	Division	Quantity	\$			
	Misc Items -office chair,	370	1	450			
	office vac, battery charger, etc						
<b>TOTAL 6980</b>				<b>450.00</b>			
<b>7030</b>	<b>Business Permit &amp; Licence Fees</b>	Division	#	\$			
	Bingo Permit	370	1	50			
<b>TOTAL 7030</b>				<b>50.00</b>			
<b>7120</b>	<b>Instructor Services</b>	Division	class fee	quantitiy	months	%	
	Arthritis	370	17.00	24	12	0.65	3,182.40
	Body Works	370	19.00	5	12	0.65	741.00
	Bridge Lessons	370	70.00	12	2	0.65	1,092.00
	Computer Lessons	370	15.00	4	11	0.65	429.00
	Crochet	370	45.00	4	11	0.65	1,287.00
	Dance	370	17.00	14	11	0.65	1,701.70
	Evening Fitness	370	20.00	6	11	0.65	858.00
	EZ-PZ Art	370	55.00	4	2	0.65	286.00
	Focus on Balance	370	22.00	12	12	0.65	2,059.20
	Knitting	370	39.00	4	3	0.65	304.20
	Move Them Bone	370	60.00	8	12	0.65	3,744.00
	Painting	370	55.00	4	3	0.65	429.00
	Parkinsons	370	15.00	7	11	0.65	750.75
	Pilates	370	19.00	6	11	0.65	815.10
	Skating for Strength	370	15.00	6	1	0.65	58.50
	Tai Chi Sun	370	48.00	10	4	0.65	1,248.00
	Tai Chi Sun Rehab	370	30.00	4	2	0.65	156.00
	Zumba Gold	370	27.00	10	12	0.65	2,106.00
<b>TOTAL 7120</b>							<b>21,248.</b>

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Detail Expense Worksheet**

**Department:**

**Division:**

**Department Number:**

**Recreation Services**

**Senior Center**

**370**

Account Number	Account Name	Description	Sub Total	Total
<b>7180</b>	<b>Business Services</b>	Division	Quantity	\$
	DJ/Band		2	350
<b>TOTAL 7180</b>			700.00	<b>700.00</b>
<b>7210</b>	<b>Publications &amp; Subscriptions</b>	Division	# Months	\$
	VC Star	370	2	160.00
	Bingo Bugle		12	42.00
<b>TOTAL 7210</b>			504.00	<b>824.00</b>
<b>7420</b>	<b>Classroom Supplies</b>	Division	Quantity	\$
	Senior Center decorations	370	5	25.00
<b>TOTAL 7420</b>			125.00	<b>125.00</b>
<b>7430</b>	<b>Bingo Supplies</b>	Division	Quantity	\$
	paper, daubers, office supplies	370	12	625
<b>TOTAL 7430</b>			7,500.00	<b>7,500.00</b>
<b>7440</b>	<b>Sporting Goods</b>	Division	Quantity	\$
	Games	370	3	40.00
<b>TOTAL 7440</b>			120.00	<b>120.00</b>
<b>7450</b>	<b>Arts &amp; Crafts Supplies</b>	Division	Quantity	\$
	Helium Tank Refill		2	400
	Dance Decorations/Give-Aways		3	40
<b>TOTAL 7450</b>			800.00	<b>920.00</b>
<b>7460</b>	<b>Training Supplies</b>	Division	Quantity	\$
	Educational classes	370	1	150.00
<b>TOTAL 7460</b>			150.00	<b>150.00</b>
<b>7470</b>	<b>Camp Supplies</b>	Division		
<b>TOTAL 7470</b>				<b>-</b>
<b>7500</b>	<b>Small Tools</b>	Division	# Months	\$
<b>TOTAL 7500</b>				<b>-</b>
<b>7510</b>	<b>Safety Supplies</b>	Division	Quantity	\$
	First Aid supplies	370	1	50.00
	AED Pads & Batteries	370	1	75.00
	AED Oversight	370	1	150.00
<b>TOTAL 7510</b>			150.00	<b>275.00</b>
<b>7600</b>	<b>Special Department Expense</b>	Division		
<b>TOTAL 7600</b>				<b>-</b>
<b>7610</b>	<b>Uniform Allowance</b>	Division	Quantity	\$
	Staff shirts	370	12	24.00
<b>TOTAL 7610</b>			288.00	<b>288.00</b>
<b>7610</b>	<b>Conference &amp; Seminars</b>	Division	Quantity	Cost/Each

**PLEASANT VALLEY RECREATION AND PARK DISTRICT  
2017-18 ANNUAL BUDGET  
Detail Expense Worksheet**

**Department:**

**Division:**

**Department Number:**

**Recreation Services**

**Senior Center**

**370**

Account Number	Account Name	Description				Sub Total	Total
<b>TOTAL 7710</b>	CPRS Conference	370	1	415		415.00	<b>415.00</b>
<b>7720</b>	<b>Out-of-town Travel</b>	Division	Quantity	\$			
	District 8	370	125	0.54		67.50	
	CPRS meals & incidentals	370	4	55		220.00	
	Hotel Rooms	370	3	275.00		825.00	
<b>TOTAL 7720</b>							<b>1,113.00</b>
<b>7730</b>	<b>Private Vehicle Mileage</b>	Division	Quantity	\$	Months		
	volunteer driver	370	12	0.54	12	77.76	
	staff mileage	370	16	0.54	12	103.68	
<b>TOTAL 7730</b>							<b>181.00</b>
<b>7740</b>	<b>Transportation Charges</b>	Division	Quantity	Miles/Amount	Cost/Each		
<b>TOTAL 7740</b>							<b>-</b>
<b>7910</b>	<b>Awards &amp; Certificates</b>	Division	Quantity	\$			
		370	5	\$14		70.00	
<b>TOTAL 7910</b>							<b>70.00</b>
<b>7920</b>	<b>Meals &amp; Entertainment</b>	Division	# Months	\$			
<b>TOTAL 7920</b>							<b>-</b>
<b>7930</b>	<b>Employee Morale</b>	Division	Quantity	\$			
	Employee/volunteer recognition	370	5	38.00		190.00	
<b>TOTAL 7930</b>							<b>190.00</b>
<b>TOTAL SERVICES &amp; SUPPLIES</b>							<b>40,534.00</b>
<b>TOTAL CAPITAL OUTLAY</b>							<b>-</b>
<b>TOTAL</b>	<b>TOTAL EXPENSES</b>						<b>209,293.66</b>