

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
June 6, 2018**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #595

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights**
 - B. Senior Volunteer Recognition**
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Special Meetings of April 26, May 3 and May 17, 2018 and Regular Meeting of May 2, 2018**
Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll**
Approval of District's disbursements dated on or before May 24, 2018.
 - C. Financial Report**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for April 30, 2018.

D. Consideration and Adoption of Resolution No. 593 For Appropriation Amount Subject to Gann Limitation, FY 2018-2019

Approval will establish for the District an annual appropriation subject to the limitation set forth in Article XIII B of the Constitution of the State of California.

E. Review and Approval of Surplus Supplies and Equipment List

Approval of the list is required prior to the disposition of listed surplus items.

8. PUBLIC HEARING – A Public Hearing on the continuation of the Park Maintenance and Recreation Improvement District Assessment in FY 2018-2019.

A. Consideration and Adoption of Resolution No. 594 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for FY 2018 - 2019 for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District

The final step in levying assessments for the upcoming fiscal year is the adoption of a resolution directing Assessment Levies for FY 2018-2019, confirming the diagram, and accepting the Engineer's Report.

Suggested Actions: A MOTION to Adopt Resolution No. 594 accepting the Engineer's Report and ordering the Levy of Assessment at \$40.12.

9. NEW ITEMS - DISCUSSION/ACTION

A. Consideration and Approval of Preliminary Fiscal Year 2018-2019 Budgets for the General Fund, the Assessment District and Quimby Expenses

The preliminary FY 2018-2019 budgets were presented to the Board for discussion at three budget workshops in April and May.

Suggested Action: A MOTION to Approve the Preliminary FY 2018-2019 Budgets.

B. Introduction of Ordinance No. 9, an Amendment to Section 234 of Ordinance No. 8, Governing the Use of Parks, Recreation Areas and Facilities

Ordinance No. 9 is introduced due to operational changes to the District skate park and subsequent amendment to Section 234 of Ordinance No. 8.

Suggested Actions: The Board review and introduce Ordinance No. 9, amending Section 234 of Ordinance No. 8 by:

1. Requesting a MOTION to read the complete Ordinance No. 9 title – *Ordinance No. 9, An Ordinance of the Board of Directors of the Pleasant Valley Recreation and Park District Amending Article 2 Section 234 of Ordinance No. 8 (as Amended January 2018) Regulating the Use of the District Skate Park* and to waive further reading;
2. And then Consider a MOTION to Approve the introduction and first reading of the District's *Ordinance No. 9, An Ordinance of the Board of Directors of the Pleasant Valley Recreation and Park District Amending Article 2 Section 234 of Ordinance No. 8 (as Amended January 2018) Regulating the Use of the District Skate Park*.

C. Consideration and Approval of Bid Award for Parks Maintenance Yard Driveway

Five bids were received for the repair of the driveway at the Parks Maintenance Yard.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into an agreement with Civic Construction Associates to replace the asphalt driveway with a concrete driveway in the amount of \$33,205.

D. Consideration, Selection and Vote for a County Oversight Board Special District Member

LAFCo requires the Board to select and vote for a candidate to serve in the capacity as the Special District Representative on the County Oversight Board.

Suggested Action: A MOTION to Approve selection and vote for a County Oversight Board Independent Special District member.

E. Consideration and Approval of Employment Agreement Between the District and General Manager

The current employment contract of General Manager Mary Otten is set to expire in August 2018.

Suggested Action: A MOTION to Approve the Employment Agreement between the District and Mary Otten to serve as the District's General Manager.

F. Consideration and Approval of Coalition Letter for Opposition of AB 2065 Surplus Land

AB 2065 will place unnecessary limitations on the conveyance of District surplus land or property.

Suggested Action: A MOTION to Approve the opposition letter for Assembly Bill 2065 Surplus Land.

10. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Malloy
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Finance, Liaison, Personnel and Policy
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager's Report

11. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

12. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.