

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
SENIOR CENTER at COMMUNITY CENTER PARK  
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA (amended on May 1, 2024)  
May 1, 2024**

**This meeting will take place both in person and remotely in accordance with Government Code section 54953(e) *et seq.* (AB 2449). Members of the public can observe and participate in the meeting as follows:**

**1. Zoom Meeting Information:**

**Meeting Link:**

[https://us06web.zoom.us/j/85836524438?pwd=WA2pAccCTrQaKK552HRXJuBRSwawvY.](https://us06web.zoom.us/j/85836524438?pwd=WA2pAccCTrQaKK552HRXJuBRSwawvY.1)

**1**

**Webinar ID: 858 3652 4438**

**Phone Number: 1-669-900-6833**

**Passcode: 395142**

- a. Cell Phone/Computer with Microphone: Click on the Zoom webinar link included above. Enter your name so we may call on you when it is your turn to speak. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by clicking the “Raise Hand” button. Follow the instructions below regarding speaking.
- b. Phone – If you wish to make a comment by phone during the public comment section of the meeting or on a specific agenda item, please call into the listed phone number above and when prompted, enter the Webinar ID and Passcode. After entering those items, you will be admitted to the meeting and your line will be muted. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by dialing \*9. Then, follow the speaking instructions below.

**Speaking Instructions**

When it is your turn to speak, the Chair will call your name or the last four digits of the phone number you are calling from. You will have three minutes to address the Committee. **Please ensure all background noise is muted (TV, radio, etc.)** You will be prompted to unmute your microphone/phone. Unmute your device and begin by stating your name. After three minutes has elapsed your microphone will be muted, and the next speaker will be invited to speak.

**5:00 P.M.**

**REGULAR MEETING**

**NEXT RESOLUTION #763**

**1. CALL TO ORDER**

**A. Open Meeting and Recess to Closed Session**

**B. Closed Session**

**i. Conference with Labor Negotiations**

The Board will conduct a closed session, pursuant to Govt. Code Section 54957.6, with the District’s negotiators, Mary Otten, Kathryn Drewry, Justin Kiraly and Board Counsel, regarding labor negotiations with the employee organization, SEIU Local 721.

**C. Reconvene into Regular Meeting**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

4. **AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).
5. **PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.
6. **CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
  - A. **Minutes for Regular Board Meeting of April 3, 2024**  
Approval receives and files minutes.
  - B. **Warrants, Accounts Payable & Payroll**  
District's disbursements dated on or before March 31, 2024.
  - C. **Financial Reports**  
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for March 2024.
  - D. **Consideration and Adoption of Resolution No. 760 Declaring Intention To Levy Assessments for FY 2024-2025, Preliminarily Approving the Engineer's Report, and Authorizing the Issuance of a Notice for the Public Hearing for the Proposed FY 2024-2025 Assessments for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District**  
Preliminary approval of the Engineer's Report and establishment of the hearing date allows for the development of the proposed budget and assessment rate.
  - E. **Consideration and Adoption of Resolution No. 761, Expanding the Paid Sick Leave Policy in the 2022 Personnel Policy Manual**  
Senate Bill No. 616 went into effect on January 1, 2024, expanding paid sick leave for California employers and employees from three days or twenty-four hours to five days or forty hours, whichever is more.
  - F. **Consideration and Adoption of Resolution No. 762, Adding Reproductive Loss Leave to the Family Care and Medical Leave Policy in the 2022 Personnel Policy Manual**  
Senate Bill 848, effective January 1, 2024, entitles eligible employees to five (5) days of leave following a reproductive loss event.
  - G. **Consideration and Approval to Extend the Tree Trimming Contract between the District and West Coast Arborist for a Term of One Year**  
This will be the third and final one-year extension of the 2017 Agreement with West Coast Arborist for tree trimming services for the District.
7. **NEW ITEMS – DISCUSSION/ACTION**
  - A. **Consideration and Acceptance of SitelogIQ Project Scope and Direction for Staff to Proceed with A Public Hearing for Renewable Energy and Energy Efficiency Upgrades to District Facilities**

SitelogIQ, Inc. has completed their District-wide audit of facilities and parks to develop an energy efficiency program. Based on these results, Staff is prepared to enter into an agreement for the energy efficiency program to assist the District with renewable energy initiatives.

Suggested Action: A MOTION to Consider and Accept the project and direct Staff to work with SitelogIQ, Inc. on a Notice of a Public Hearing, to be read at the District's Board of Directors Meeting on June 5, 2024.

**B. Consideration and Approval of the Design and Construction Plans from kidSTREAM for the Shared Parking Lot Expansion at Bob Kildee Community Park on the Eston Street Side**

Staff is seeking approval of design and construction plans for the parking lot expansion as a part of the approved 2022 kidSTREAM Parking Agreement.

Suggested Action: A MOTION to Consider and Approve the proposed design and construction plans for the kidSTREAM expanding parking lot on the Eston Street side at Bob Kildee Community Park.

**C. Consideration and Approval of the Design of the Playground and Fitness Equipment for Lokker Park**

The District allocated \$500,000 in the FY 2023-2024 Capital Budget to replace the playground at Lokker Park. After multiple public engagement meetings, landscape architects Jordan & Bain have three design options for the Board to choose from.

Suggested Action: A MOTION to Consider and Approve Design Option #1 for playground replacement and site enhancements at Lokker Park.

**D. Consideration and Approval of Design Option for the Community Center Auditorium Stage ADA Improvements**

As requested at the April 3, 2024, Board meeting, Staff is presenting pricing of a fourth design option of an inclined stair lift for consideration to improve the Auditorium Stage for increased ADA accessibility.

Suggested Action: A MOTION to Consider and Recommend a design option for Staff to provide direction to staff and the Lauterbach & Associates, Inc. team for the Community Center Auditorium ADA Stage improvements.

**8. PUBLIC HEARING**

**A. Approval of a First Reading for the Adoption of Ordinance No. 14, an Ordinance of the Board of Directors of the Pleasant Valley Recreation and Park District Setting Board Member Compensation**

Staff is recommending the Board approve the first reading of Ordinance No. 14, to set compensation for members of the Board of Directors.

Suggested Action: A MOTION to Review and Introduce Ordinance No. 14 by:

1. Making a MOTION to read the complete Ordinance No. 14 title - *Ordinance No. 14, An Ordinance of the Board of Directors of the Pleasant Valley Recreation and Park District Setting Board Member Compensation* and to waive further reading;

AND

2. Making a MOTION to APPROVE the introduction and first reading of the District's *Ordinance No. 14, An Ordinance of the Board of Directors of the Pleasant Valley Recreation and Park District Setting Board Member Compensation.*

**9. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:**

- A. Chair Malloy**
- B. Ventura County/California Special District Association**
- C. Santa Monica Mountains Conservancy**
- D. Standing Committees – Finance, Policy**
- E. Foundation for Pleasant Valley Recreation and Parks**
- F. General Manager's Report**
- G. Board Members**

**10. ADJOURNMENT**

**Notes:** The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

<https://us06web.zoom.us/j/85836524438?pwd=WA2pAccCTrQaKK552HRXJuBRSwawvY.1>