

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
SENIOR CENTER at COMMUNITY CENTER PARK  
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
March 6, 2024**

**6:00 P.M.**

**REGULAR MEETING**

**NEXT RESOLUTION #759**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).
- 5. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to make comments about a matter within the Board’s subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.
- 6. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
  - A. Minutes for Special Board Meeting of January 27, 2024 and Regular Board Meeting of February 7, 2024**  
Approval receives and files minutes.
  - B. Warrants, Accounts Payable & Payroll**  
District's disbursements dated on or before January 31, 2024.
  - C. Financial Reports**  
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for January 2024.
  - D. Consideration and Approval of Bid Award to Pacific Tennis Courts, Inc. for the Resurfacing of the Tennis Courts at Valle Lindo Park**  
Resurfacing was approved in the Fiscal Year 2023-2024 Budget. A Request for Proposal was approved by the Board of Directors on January 6, 2024, seeking bids for resurfacing. Pacific Tennis Courts, Inc. submitted the lowest bid at \$64,900.
  - E. Consideration and Approval to Nominate a Candidate for the CSDA Board of Directors, Coastal Network Seat A**  
Director Magner’s current term on the CSDA Board of Directors Coastal Network is expiring in 2024. CSDA has put out a call for nominations to be received by April 10, 2024.

**F. Consideration and Approval of a Second Amendment for Contract Services Agreement for General Legal Services with the Law Firm of Aleshire & Wynder, LLP**

A Second Amendment to the 2017 Contract Services Agreement for General Legal Services with Aleshire & Wynder, LLP is proposed to reflect updated rates for Labor and Employment legal expertise services.

**7. PUBLIC HEARING**

**A. Consideration and Adoption of Resolution No. 758 Finding that it is Reasonably Foreseeable that Inhabitants of the Habitat for Humanity Development of the Subdivision at 2521 Barry Street, RPD-203, in Camarillo, CA 93010, will be Served by the Improvements of the Pleasant Valley Community Center and Freedom Park Pickleball Complex**

Staff is recommending the Board pass Resolution No. 758 recognizing residents of the Habitat for Humanity development will be served by improvements to the Pleasant Valley Community Center and the building of the Freedom Park Pickleball Complex.

Suggested Action: A MOTION to Adopt Resolution No. 758, finding that is reasonably foreseeable that inhabitants of the Habitat for Humanity Home Development of the Subdivision on 2521 Barry Street, RPD-203, in Camarillo, CA 93010 will be served by the improvements of the Pleasant Valley Community Center Complex and the Pickleball Sports Complex.

**8. NEW ITEMS – DISCUSSION/ACTION**

**A. Consideration and Approval of the FY 2022-2023 Annual Financial Report as Prepared by Moss, Levy & Hartzheim LLP, CPAs**

The final annual audit report ensuring the District is following Generally Accepted Accounting Principles (GAAP) is ready for approval.

Suggested Action: A MOTION to Consider and Approve the Annual Financial Report for Fiscal Year 2022-2023 as prepared by Moss, Levy & Hartzheim, LLP, CPAs.

**B. Consideration and Approval of Rejection of Bid Award for the Pool Deck Resurfacing at the Pleasant Valley Aquatic Center**

A Request for Proposal for the capital improvement project of resurfacing of the pool deck at the Pleasant Valley Aquatic Center was approved on January 6, 2024.

Suggested Action: A MOTION to Consider and Approve that the Board of Directors reject the sole bid by National Pool, Inc. for the resurfacing of the pool deck at the Pleasant Valley Aquatic Center.

**9. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:**

**A. Chair Malloy**

**B. Ventura County/California Special District Association**

**C. Santa Monica Mountains Conservancy**

**D. Standing Committees – Finance, Long Range Planning, Policy**

**E. Foundation for Pleasant Valley Recreation and Parks**

**F. General Manager's Report**

**G. Board Members**

## 10. ADJOURNMENT

**Notes:** The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.