

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS  
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
September 4, 2019**

**5:00 P.M.                      CLOSED SESSION**

**1. CALL TO ORDER**

**A. Adjourn to Closed Session**

**B. CLOSED SESSION**

**1) Conference with Legal Counsel – Existing Litigation**

The District Board will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to confer with legal counsel regarding litigation to which the City is a party. The title of such litigation is as follows: *Pleasant Valley Recreation & Park District and Service Employees International Union Local 721*; Public Employment Relations Board Case Number Case No. LA-CE-1378-M.

**C. Reconvene into Regular Meeting**

**6:00 P.M.                      REGULAR MEETING                      NEXT RESOLUTION #637**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

**5. PRESENTATIONS**

**A. District Highlights/Summer Recap**

**B. Camarillo Community Band**

**6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

**7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

**A. Minutes for Special Board Meeting of July 29, 2019**

Approval receives and files minutes.

**B. Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before August 23, 2019.

**C. Financial Reports**

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for June 30, 2019 and July 31, 2019.

**D. Consideration and Approval of Bid Specifications for Parking Lot Repairs at Freedom Park**

By performing a complete repavement, the District will be able to implement a preventative maintenance standard to maximize the life expectancy of the refurbished parking lots.

**E. Consideration of Entering into an Agreement Between American Legal Publishing Corporation and Pleasant Valley Recreation and Park District to Examine, Classify and Prepare Documents to be Searchable by the Public and Staff**

Staff identified a need for District documents to be uniform and easily searchable. This line item expense is in the fiscal year 19-20 operating budget.

**F. Consideration and Approval of Request for Proposal for Two New Fleet Vehicles**

Two District vehicles over 17 years in age will be replaced with safer and more fuel-efficient vehicles.

**8. NEW ITEMS – DISCUSSION/ACTION**

**A. Consideration and Approval of a Ten-Year Agreement Between the Pleasant Valley Recreation and Park District and Miracle League 805, Inc. for the Use and Maintenance for Portions of the Community Center Park**

Miracle League 805 will operate a baseball program at University Preparation Charter School and would like to have access to PVRPD's ADA restrooms and the parking lot.

Suggested Action: A MOTION to Approve the proposed ten (10) year agreement (Agreement), between the District and Miracle League 805, a California 501 (c)(3) non-profit corporation, setting forth the terms and conditions for Miracle League's shared use and maintenance agreement.

**B. Consideration and Approval of a Professional Services Agreement with Leach Mounce Architects for the Design and Construction Plans for the Aquatic Center Shower Remodel**

An architectural firm is needed to prepare the design concepts and construction documents for the Aquatic Center showers and dressing rooms.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into a professional services agreement between the District and Leach Mounce Architects for the design and construction plans for the Aquatic Center showers and restrooms for \$61,990.

**C. Review and Discuss Portions of Sections 118 and 202 of Ordinance 8, Governing the Use of Parks, Recreation Areas and Facilities**

Language regarding "written permission of the District Board" for user groups "restricting access or charging a fee" in Ordinance 8 needs clarification for continuity.

Suggested Action: Provide direction regarding Section 118 – Park Access During Permitted Activity and Section 202 – Vehicles and Parking, Item K in the District's Ordinance No. 8, *Governing the Use of Parks, Recreation Areas, and Facilities*.

**D. Impasse Presentation by SEIU Local 721 and the District**

Both the District and the Representatives from the Service Employee International Union (SEIU) Local No 721 have agreed upon the following procedure to conduct an impasse presentation.

- Union presentation (15 min. presentation)
- District presentation (15 min. presentation)
- Union rebuttal (5 min. presentation)

Suggested Actions: Receive the presentations, ask questions and provide direction to staff.

**9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:**

- A. Chairman Kelley
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Foundation for Pleasant Valley Recreation and Parks
- G. General Manager’s Report

**10. ORAL COMMUNICATIONS-** Informal items from Board Members or staff not requiring action.

**11. ADJOURNMENT**

**Notes:** The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.