

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
February 3, 2016**

NOTE: THE REGULAR MEETING TIME IS 6:00PM AND WILL FOLLOW THE STUDY SESSION.

5:00 P.M.

STUDY SESSION

CONFERENCE ROOM

1. DISTRICT BRANDING

Discussion regarding creating consistent branding message for the District.

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #554

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

5. PRESENTATIONS

- A. District Highlights
- B. Roadrunners Radio Control Auto Racing Club
- C. Pleasant Valley Co-operative Preschool

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Meeting January 6, 2016

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

Approval of District's disbursements dated on or before January 21, 2016.

C. Financial Report

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for December 31, 2015.

D. Consideration and Adopt Resolution No. 552 Directing SCI to Develop the FY 2016-2017 Engineer's Report for the Assessment District

Adopting the resolution will allow SCI to begin the process of developing an Engineer's Report for the Assessment District.

8. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Approval of Contract for Landscape Maintenance Services Between the District and Quality Landscape Care

The contract is for landscape maintenance services for 24 park sites.

Suggested Actions: A MOTION to approve the contract between the District and Quality Landscape Care for landscape maintenance services.

B. Consideration and Approval of Depositing District Funds into Multi-Bank Securities (MBS)

Approval will allow the District to deposit 30% of the Quimby Funds into a brokerage account with Multi-Bank Securities (MBS) for investment purposes.

Suggested Action: A MOTION to approve depositing District funds into Multi-Bank Securities (MBS).

C. Consideration and Approval of Resolution No. 553 to Create Fund 20 for the Assessment District

Setting up Fund 20 for the Assessment District will keep the Assessment Fund Balance separate from the General Fund Balance.

Suggested Action: A MOTION to approve Resolution No. 553 to create Fund 20 for the Assessment District.

D. Consideration and Approval of Mid-Year District Budget Revisions

Discussion regarding mid-year budget adjustments.

Suggested Action: A MOTION to approve mid-year adjustments to the District FY 2015-2016 budget.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

A. Chairman Mishler

- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Finance, Personnel and Policy
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.