

**Remove Tree Roots,  
Repair, Compact, Patch,  
Slurry and Re Striping and  
Painting Curbs -  
Approximately 105,000 sq  
ft of Parking Lot**

**Notice of Inviting Bids:  
Due October 8, 2021, 10:00 a.m.**



**[www.pvrpd.org](http://www.pvrpd.org) • 805-482-1996**

**Submit Bids to:**

**Bob Cerasuolo**

**Park Services Manager**

**Pleasant Valley Recreation  
and Park District, Camarillo, CA**

**805-482-5396**

**[bobc@pvrpd.org](mailto:bobc@pvrpd.org)**

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## **INTRODUCTION**

The Pleasant Valley Recreation and Park District (PVRPD) is soliciting proposals from qualified Asphalt Companies to provide services for the repair, demolition, patch, slurry and re-striping of the parking lots at Mission Oaks Park. In the park located at 5501 Mission Oaks Blvd, Camarillo, CA 93012, there are 2 parking lots; one (1) off Mission Oaks Blvd and the other is located off Fieldcrest in the back of the park. The District predicts that this restoration will lengthen the life span of the current parking lot.

## **PROJECT SCOPE:**

The following are key steps that may serve as a guide for what is expected in your proposal:

- Remove approximately 3,000 square feet of raised Asphalt caused by tree roots
- Remove tree roots that are creating safety hazards
- Haul roots and asphalt off site
- Compact top 3 inches of existing Base material
- Pave back up to 4 inches of Hot Mix asphalt
- Clean tack oil and skin patch approximately 1,500 square feet of bad asphalt with hot mix asphalt
- Clean Approximately 105,000 square feet of existing asphalt with high powered blowers and sweepers
- Apply Type 2 slurry seal to approximately 105,000 sq ft of asphalt
- Re-stripe using existing striping plan including curbs
- Clean up for final

## **PROPOSAL PROCESS:**

The prospective Respondent shall submit two (2) copies of the proposal to the Pleasant Valley Recreation and Park District. The proposals shall be signed by an authorized official of the firm. The District reserves the right to reject all proposals. They will not be opened publicly. The following shall be included in your written proposal: A breakdown of the work to be done

1. History of similar projects completed within the last five years, including cost and client contact information.
2. Provide a minimum of three (3) references including service provided, name of agency, contact person, phone number and email.
3. A detailed Scope of Work, including an itemization of all services to be provided and their individual cost.
4. Description of the proposed schedule and the approach that will be used to organize and prepare for the work to be done.

**EVALUATION OF PROPOSALS**

District staff will review the proposals. The selected contractor will be contacted to let them know they have been awarded the bid.

The evaluation of proposal will be based on the following:

- Completeness and thoroughness of information provided and adherence to deliverables.
- Ability to meet budget, although cost will not be the sole factor.
- Ability to comply with all State, Federal and local regulations.
- Ability to possess a California state license and a City of Camarillo business license, and a D.I.R number and the proper insurance and bonding.

The Pleasant Valley Recreation and Park District Board of Directors will make the final award. No other officer or agent may obligate or bind the District.

**RESPONSIVENESS TO SUBMITTAL REQUIREMENTS**

**Past Performance Record** – experience with work of similar complexity and scale. Efficiency and timeliness in completion of projects. Experience with projects complete for public entities.

**Staffing Capabilities/Technical Competence** – familiarity with applicable codes and regulations. Training and proven expertise in the area of work required. Firm has available resources to complete work within expected time frame.

**Quality Control** – demonstrated ability to provide professional level deliverables, accurate and qualified research meets professional and District standards. Ability to comply with all state, federal and local regulations.

**References** – the District will contact the references of the top proposals and will use that information in the evaluation and selection process.

**Fee** – fees charged in the proposal will be considered along with other proposal evaluation factors.

**Capacity to Maintain Schedule** – due to the time-sensitivity of this project, particular attention will be paid to those proposers who have avoided documented project delays.

The successful Respondent to whom work is awarded shall, within Seven (7) days of Board approval, enter into a contract with the District for the work in accordance with the specifications and shall furnish all required documents necessary to enter into said contract.

Failure to comply with the terms of these provisions may disqualify any proposal. Late submissions after the deadline will not be accepted. The District reserves the right to reject any proposal based upon the firm's prior documented history with the District or with any other party, which documents, without limitation, unsatisfactory performance, adversarial or contentious demeanor, significant failures to meet contract milestones or other contractual failures.

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## **PROJECT SCHEDULE**

- |  |                              |
|--|------------------------------|
| 1. Request for Bids Released                 | September 3, 2021            |
| 2. Pre-Bid Job Walk                          | September 21, 2021 9:00 a.m. |
| 3. Questions in by                           | October 1, 2021              |
| 4. Proposals are Due and must be Received by | October 8, 2021 10:00 a.m.   |
| 5. Contract Award                            | November 3, 2021             |
| 6. Start Job                                 | November 29, 2021            |
| 7. Completion of Project                     | December 31, 2021            |

## **PROPOSAL DEADLINE:**

The deadline for the proposal is **Friday October 8, 2021 at 10:00 a.m.** Proposal must be submitted in a sealed envelope marked ***RFP Mission Oaks Parking Lot*** by the deadline. Proposal must be signed by an authorized individual to bind the firm and be valid for at least 90 days. Late submissions after the deadline will not be accepted. **FAXED or ELECTRONIC RESPONSES WILL NOT BE ACCEPTED.**

## **ADDITIONAL INFORMATION**

For questions contact: **Bob Cerasuolo**, Park Services Manager  
805-482-5396 ext. 301  
[bobc@pvrpd.org](mailto:bobc@pvrpd.org)