

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
COMMUNITY CENTER, SENIOR CENTER  
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
April 2, 2025**

**6:00 P.M.**

**REGULAR MEETING**

**NEXT RESOLUTION #782**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).
- 5. PRESENTATIONS**
  - A. 2024 Volunteers of the Year**
- 6. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board’s subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
  - A. Minutes for Special Board Meeting of February 24, 2025, and Regular Board Meeting of March 5, 2025**  
Approval receives and files minutes.
  - B. Warrants, Accounts Payable & Payroll**  
District's disbursements dated on or before February 28, 2025.
  - C. Financial Reports**  
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for February 2025.
  - D. Consideration and Adoption of Resolution No. 780 Proclaiming April 2025 as Arbor Month**  
Each year the Board has chosen to recognize a month as “Arbor Month” to celebrate trees and their importance to the District.
- 8. NEW ITEMS – DISCUSSION/ACTION**
  - A. Consideration and Approval of Design Options for Freedom Park Restroom/Concession Stand Remodel**

The FY 2025 Budget allocated \$500,000 towards the renovation of the restrooms/concession stand at Freedom Park. BOA Architects has assessed the facility and provided cost estimates to renovate or replace the structure.

Suggested Action(s): A MOTION to provide direction to Staff with their preferred selection of either Option No. 1 to Renovate the existing Restroom/Snack Bar structure or Option No. 2 to Replace the current structure with a new prefabricated structure.

**B. Consideration and Approval of Resolution No. 781, Adopting Grant Application Policy Revisions**

Staff is recommending updates to the District Grant Policy which was first approved on May 1, 2019.

Suggested Action: A MOTION to Approve Resolution No. 781 Adopting the Grant Application Policy Revisions.

**C. Consideration and Approval to Make a Payment to Reduce the District's CalPERS Unfunded Liability Using Fiscal Year 2025 Savings**

There is an expectation of excess revenue in the FY 2025 budget and an option for this excess is to make an additional payment of the District's Unfunded Accrued Liability (UAL) for the 2.5% @ 55 plan.

Suggested Actions: A MOTION to Approve two concurrent directions:

1. Direct Staff to make a CalPERS ADP of \$100,000 to the 2.5% @ 55 Plan using Fiscal Year 2024-2025 savings; **AND**
2. Direct Staff, to make a budget transfer(s), if necessary, from Fund 10 Personnel line items and Fund 10 Services and Supplies line items to the 6170 – PERS Unfunded Liability budget to cover any additional funds required to make the payment.

**9. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:**

- A. Chair Dransfeldt
- B. Ventura County/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees: Personnel / Finance
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager's Report
- G. Board Members

**10. ADJOURNMENT**

**Notes:** The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board, located at 1605 E. Burnley Street, Camarillo, during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (*i.e.*, a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans with Disabilities Act, or require further information, please contact the General Manager at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.