

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
December 6, 2018**

5:30 P.M. CLOSED SESSION

1. CALL TO ORDER

A. Adjourn to Closed Session

B. CLOSED SESSION - Conference with Labor Negotiators

The Board will conduct a closed session, pursuant to Govt. Code Section 54957.6, with the District's negotiators - Mary Otten, Kathryn Drewry and Eric Storrie regarding labor negotiations with the employee organization, SEIU Local 721.

C. Reconvene into Regular Meeting

6:00 P.M. REGULAR MEETING NEXT RESOLUTION #609

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

5. PRESENTATIONS

A. District Highlights

B. Full Time Employee Recognition

C. Friends of Camarillo Dog Parks

D. Volunteer Recognition – Foundation Board

6. SWEARING IN OF ELECTED DIRECTORS

A. Elaine Magner

B. Robert Kelley

7. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

8. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

- A. **Minutes for Regular Board Meeting of November 7, 2018 and Emergency Board Meeting of November 16, 2018**
Approval receives and files minutes.
- B. **Warrants, Accounts Payable & Payroll**
Approval of District's disbursements dated on or before November 22, 2018.
- C. **Financial Report**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for October 31, 2018.
- D. **Consideration and Adoption of Resolution No. 604 Requesting a Loan from the Capital Account to the General Fund Account**
Once the December tax apportionment is received, the loan will be repaid back to the Capital account with interest of approximately \$3.40.
- E. **Approve Resolution No. 605 to Continue the Local Emergency that Resulted Due to the Hill Fire 2018**
The recent Hill Fire 2018 caused damage to Camarillo Grove Park and the state of local emergency declaration needs to remain in effect.
- F. **Consideration and Adoption of Resolution No. 606 Finding that it is Reasonably Foreseeable that Inhabitants of the AMLI Spanish Hills Subdivision Will Use the Proposed Facility Upgrades at Valle Lindo Park**
Quimby funds from the AMLI Spanish Hills Subdivision will be utilized to fund this project.
- G. **Consideration and Adoption of Resolution No. 607 Finding that it is Reasonably Foreseeable that Inhabitants of the KB Homes Springville Subdivision Located at 333 Townsite Promenade Will Use the Proposed Facility Upgrades at Valle Lindo Park**
Quimby funds from the KB Homes Springville Subdivision will be utilized to fund this project.

9. NEW ITEMS – DISCUSSION/ACTION

- A. **Consideration of Proposed New Park Site at the Ran Rancho Springville Development**
The Ran Rancho development in the Springville area is being considered for alterations including the relocation of the proposed park site from the west end of the development entrance to the area adjacent to the Springville/Ponderosa intersection.

Suggested Action: A MOTION to Approve the developers' proposed location of the proposed new park or reject the proposed location of the new park and remain committed to the initial planned park location at the Ran Rancho Springville Development.

- B. **Consideration and Approval of an RFP for Senior and Community Recreation Facility Design and Architectural Services**

A Request for Proposals ("RFP") from architectural firms is needed to assist in the preparation of design concepts and cost estimation for a senior and Community Recreation Facility to include approximately 31,272 square feet.

Suggested Action: A MOTION to Approve the Request for Proposals (RFP) for the Senior Community Recreation Facility Design and Architectural Services to assist in the visioning and preparation of design concepts and cost estimations contingent upon the approval of the Cooperative Agreement by the City of Camarillo.

C. Consideration and Approval of a Professional Services Agreement with Leach Mounce Architects for the Design and Construction Plans for the Valle Lindo Restrooms

The architectural firm will prepare the design concepts and construction documents for Valle Lindo Park restrooms.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into a professional services agreement between the District and Leach Mounce Architects for the design and construction plans for Valle Lindo Park restrooms for \$59,850.

D. Consideration, Selection, and Vote for Election of Special District Regular Member and Alternate Member to the Ventura LAFCo

A total of two candidates have been nominated for the regular member position and three candidates for the alternate member position for the Ventura LAFCo election.

Suggested Action: A MOTION to Approve the selection and vote for one Special District Regular Member and one Alternate Member to the Ventura Local Agency Formation Commission (LAFCo).

E. Consideration and Adoption of Resolution No. 608, an Application for the Saucony Run for Good Foundation Grant for Marketing and Special Event Programming for the Root Beer Run & Ice Cream Invite in July 2019

The project proposed is seeking to increase awareness of and participation in the event, to include a goal of over 150 participants in 2019 and educational outreach opportunities in the community.

Suggested Action: A MOTION to Approve Resolution No. 608, an application for the Saucony Run for Good Foundation grant funding for marketing and special event programming for the Root Beer Run & Ice Cream Invite Event in July 2019.

F. Board Reorganization (Officer Elections)

Every December the Board of Directors elects their officers for the next calendar year; newly elected officers take their new seats at the January Regular Board Meeting.

Suggested Actions: Nominations for Chair, Vice-Chair and Secretary will be requested until all three positions are filled.

10. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Malloy
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Personnel and Policy
- F. Foundation for Pleasant Valley Recreation and Parks

G. General Manager's Report

11. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

12. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.