

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS  
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
July 1, 2015**

**6:00 P.M.**

**REGULAR MEETING**

**NEXT RESOLUTION #549**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
  - A. Community Band Annual Update
  - B. District Highlights (Jane Raab, Senior Center Supervisor)
  - C. Recognition of Part-time Employee
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
  - A. **Minutes for Regular Meeting June 3, 2015, Special Meetings May 28 and June 12, 2015**

Approval receives and files minutes.
  - B. **Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before June 18, 2015.
  - C. **Financial Report**

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial report of May 31, 2015.

**D. Consideration and Adoption of Resolution No. 546 Declaring July as Parks and Recreation Month**

Adoption of the resolution will designate July Park and Recreation Month.

**E. Consideration and Approval of California Special Districts Association Ballot for Election of Coastal Network Seat A Board of Director Candidate**

Approval to elect Director Elaine Magner for CSDA Seat A and submit the official ballot.

**F. Consideration and Adoption of Resolution No. 547 for Financing with Government Capital Corporation for Accounting Software**

Adoption will allow the District to finance Springbrook accounting software with Government Capital Corporation.

**8. PUBLIC HEARING - A Public Hearing on the District Budget Fiscal Year 2015-2016.**

**9. NEW ITEMS-DISCUSSION/ACTION**

**A. Consideration and Adoption of Resolution No. 548 Final District FY 2015-2016 Budget**

The preliminary budget was approved by the Board at the June 3, 2015 Board Meeting; the final includes all changes requested.

Suggested Action: A MOTION to Adopt Resolution No. 548 the Final District FY 2015-2016 Budget.

**B. Consideration and Adoption of the Amended Ordinance No. 8, Governing the Use of Parks, Recreation Areas, and Facilities**

Adoption of the amended Ordinance No. 8 will enact the revised District rules.

Suggested Actions: Chairperson Magner will ask for a MOTION for Secretary Dixon to read the complete Ordinance title and to waive further reading; and ask for a MOTION to Adopt the amended Ordinance No. 8, governing the use of parks, recreation areas, and facilities.

**C. Consideration and Adoption of the Amended General Use Policy**

Adoption of the General Use Policy will allow staff to initiate the new procedures effective after July 1, 2015.

Suggested Action: A MOTION to adopt the amended General Use Policy.

**D. Consideration and Approval of the Salary Schedule, Job Descriptions and Position Allocation**

Approval of the Salary Schedule, job descriptions, and position allocation will reflect changes made in employee classifications' rate of pay and new positions.

Suggested Action: A MOTION to approve the Salary Schedule, job descriptions, and position allocations.

**E. Consideration and Adoption of District Naming Policy**

Adoption will institute the structure for naming parks, facilities and other options within the District.

Suggested Action: a MOTION to adopt the District's Naming Policy.

**F. District Turf Removal and Water Conservation Plan Update**

Updated information regarding the District's plan to reduce water usage.

Suggested Action: No action required/provide direction to staff.

**10. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:**

- A. Chairperson Magner
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy/Joint Land Use Study
- D. Standing Committees – Finance, Personnel and Policy
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager's Report

**11. ORAL COMMUNICATIONS-** Informal items from Board Members or staff not requiring action.

**12. ADJOURNMENT**

**Notes:** The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.