

**PLEASANT VALLEY RECREATION & PARK DISTRICT
SENIOR CENTER at COMMUNITY CENTER PARK
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
July 3, 2024**

5:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #778

1. CALL TO ORDER

A. Recess to Closed Session

B. Closed Session

i. Conference with Legal Counsel – Potential Pending Litigation

The Board will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to confer with legal counsel regarding litigation to which the Board is a party.

ii. Public Employee Performance Evaluation and Compensation

The District Board will hold a closed session with the District's personnel officer and the General Manager, pursuant to Government Code Sections 54957 and 54957.6(a), to conduct an employee performance evaluation of the General Manager and to discuss the salary, compensation and fringe benefits provided to the General Manager.

C. Reconvene into Regular Meeting

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PRESENTATIONS

A. End of Fiscal Year Marketing Updates

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of June 5, 2024

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before May 31, 2024.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for May 2024.

D. Consideration and Adoption of Resolution No. 770 for Appropriation Amount Subject to Gann Limitation, FY 2024-2025

Every fiscal year Staff brings a resolution requesting that the Board adopt a resolution setting the Gann Limit for the upcoming Fiscal Year.

E. Consideration and Adoption of Resolution No. 771 Declaring July as Park and Recreation Month

Each year the Board has chosen to recognize the value and importance of recreation and parks as a fundamental cornerstone to the health and wellness of District residents.

8. PUBLIC HEARING

A. Consideration and Approval of Resolution No. 772 for Fiscal Year 2024-2025 Budgets for the General Fund, Assessment District Fund, Quimby Fee Fund, Park Impact Fee Fund, Community Development Block Grant Fund, and Restricted Donations Fund

A public hearing is required before the District can approve a resolution to adopt the Fiscal Year 2024-2025 Budget.

Suggested Action: A MOTION to Adopt Resolution No. 772 to Adopt the Fiscal Year 2024-2025 Budget.

B. Consideration and Adoption of Resolution No. 773 Approving the Five-Year Capital Improvement Program (CIP) for Fiscal Years 2025-2029

Approval of a five-year capital improvement plan to address planned capital improvements to District parks and facilities.

Suggested Action: A MOTION to adopt Resolution No. 773, approving the Five-Year Capital Improvement Program (CIP) for Fiscal Years 2025-2029.

9. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of Resolution No. 774 to Accept, Adopt, and Implement the Tentative Agreement, SEIU MOU 2024-2027 that was Reached between the Labor Negotiation Representatives from the District and Service Employees International Union Local 721 representing District Employees

A successor MOU has been reached between the District and SEIU Local 721, adjusting employee compensation and benefits.

Suggested Action: A MOTION to Adopt Resolution No. 774, to accept, adopt, and implement the tentative agreement, SEIU MOU 2024-2027 that was reached between the labor negotiation representatives from the District and Service Employees International Union Local 721 representing District employees.

B. Consideration and Approval of Resolution No. 775, Adopting a New Salary Schedule Effective July 2024, July 2025, and July 2026 with a Cost-of-Living Adjustment for Full-Time and Part-Time Year-Round Employees

Suggested Action: A MOTION to Approve Resolution No. 775, adopting a new three-year salary schedule effective July 2024, July 2025, and July 2026 with a cost-of-living adjustment for full-time and part-time year-round employees.

C. Consideration and Approval of a Second Reading for the Adoption of Ordinance No. 15 to Establish an Informal Bidding Process under the California Uniform Public Construction Cost Accounting Act (CUPCCAA), Adoption of Resolution No. 776 to Become Subject to the CUPCCAA, and Adoption of Resolution No. 777 Updating the Purchasing Policy to Conform to the CUPCCAA

An Informal Bid Ordinance with associated approval of changes to the Purchasing Policy is needed for the District to be allowed to follow and participate in the California Uniform Public Construction Cost Accounting Act.

Suggested Action: A Recommendation that the Board review and approve Ordinance No. 15 by:

1. Making a MOTION to Adopt Ordinance No. 15 by approving the second reading to adopt Ordinance No. 15 titled – *Ordinance No. 15, An Ordinance of the Pleasant Valley Recreation and Park District to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 22000, et seq. of the Public Contract Code).*

AND

2. Making a MOTION to Adopt Resolution No. 776 making the District subject to the California Uniform Public Construction Cost Accounting Act (CUPCCAA).

AND

3. Making a MOTION to Adopt Resolution No. 777 updating the District’s Purchasing Policy.

D. Consideration and Approval of a Candidate for the California Special Districts Association (CSDA) Board of Directors Election, Coastal Network Seat A for 2025-2027

The California Special Districts Association is seeking Special District Board Members or their General Managers to serve for the CSDA Board of Director, Coastal Network Seat A position.

Suggested Action: A MOTION to Approve the selection of a candidate for the CSDA Board of Directors, Coastal Network Seat A position to receive the District’s vote.

10. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

- A. Chair Malloy**
- B. Ventura County/California Special District Association**
- C. Santa Monica Mountains Conservancy**
- D. Standing Committees – Finance, Long Range Planning, Personnel, Policy**
- E. Foundation for Pleasant Valley Recreation and Parks**
- F. General Manager’s Report**
- G. Board Members**

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.