

**PLEASANT VALLEY RECREATION & PARK DISTRICT
COMMUNITY CENTER, SENIOR CENTER
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
May 7, 2025**

5:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #783

1. CALL TO ORDER

A. Recess to Closed Session

B. Closed Session

i. Conference with Legal Counsel – Anticipated Litigation

The Board will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2) and (d)(3), to consider the claim of Meir. The claim is available for inspection pursuant to Government Code sec. 54957.

C. Reconvene into Regular Meeting

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

5. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.

6. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of April 2, 2025

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before March 31, 2025.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for March 2025.

D. Consideration and Adoption of Resolution No. 782 Declaring Intention to Levy Assessments for FY 2025-2026, Preliminarily Approving the Engineer's Report, and Authorizing the Issuance of a Notice for the Public Hearing for the Proposed FY 2025-2026 Assessments for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District

Preliminary approval of the Engineer's Report and establishment of the hearing date allows for the development of the proposed budget and assessment rate.

E. Consideration and Approval of Updated Job Descriptions

Upon review of job descriptions, classifications, and recommendations included in the 2023 Class and Compensation Study, Staff is seeking to update the job descriptions for Lifeguard, Development Analyst, and Assistant General Manager.

7. PUBLIC HEARING

A. Status Update on Vacancies in Compliance with Assembly Bill 2561 (2024) – Local Public Employee Vacant Positions

AB 2561, passed into law on September 22, 2024, amended the Meyers-Milias-Brown Act (MMBS) by requiring public agencies to publicly address the status of their vacancies during a public hearing.

Suggested Action: A MOTION for the Board to receive and file the report.

8. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Review of Code & ADA Required Improvement Options for Freedom Park Restroom/Concession Stand Remodel

The FY 2025 Budget allocated \$500,000 towards the renovation of the restrooms/concession stand at Freedom Park. BOA Architects has provided an updated Rough Order of Magnitude estimated cost for the options of a full renovation and a legally mandated only improvements option.

Suggested Action(s): A MOTION to provide direction to Staff with a preferred selection of either Proposal A to completely renovate the existing Restroom/Snack Bar structure, Proposal B to renovate only legally mandated improvements, or Proposal B with Board desired bid alternatives.

9. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

- A. Chair Dransfeldt**
- B. Ventura County/California Special District Association**
- C. Santa Monica Mountains Conservancy**
- D. Standing Committees: Long Range Planning, Policy, Finance and Liaison**
- E. Foundation for Pleasant Valley Recreation and Parks**
- F. General Manager’s Report**
- G. Board Members**

10. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board, located at 1605 E. Burnley Street, Camarillo, during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans with Disabilities Act, or require further information, please contact the General Manager at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.