

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
ADMINISTRATION OFFICE – ROOM #6  
1605 E. BURNLEY ST., CAMARILLO, CALIFORNIA**

**LIAISON COMMITTEE  
AGENDA**

**THURSDAY, MAY 26, 2022  
2:00 PM**

Please Note: In keeping in alignment with current orders from the Ventura County Health Officer, face coverings are not required but are welcomed and encouraged in indoor public settings and businesses. PVRPD thanks you for your cooperation and understanding.

This meeting will take place both in person and remotely in accordance with Government Code section 54953(e) et seq. (AB 361). Members of the public can participate in the meeting by choosing one of the following options:

1. Attend in person or
2. Join via Zoom -

**Meeting Link: <https://us06web.zoom.us/j/84153702269>**

**Webinar ID: 841 5370 2269**

**Phone Number: 1 669 900 6833**

- a. Cell Phone/Computer with Microphone: Click on the Zoom link included above. Enter your name so we may call on you when it is your turn to speak. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by clicking the “Raise Hand” button. Follow the instructions below regarding speaking.
- b. Phone – If you wish to make a comment by phone during the public comment section of the meeting or on a specific agenda item, please call in to the listed phone number above and when prompted, enter the Webinar ID. You will then be admitted to the meeting and your line will be muted. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by dialing \*9. Then, follow the speaking instructions below.

**Speaking Instructions**

When it is your turn to speak, the Chair will call your name or the last four digits of the phone number you are calling from. You will have three minutes to address the Committee. **Please ensure all background noise is muted (TV, radio, etc.)** You will be prompted to unmute your microphone/phone. Unmute your device and begin by stating your name. After three minutes has elapsed your microphone will be muted and the next speaker will be invited to speak.

**1. CALL TO ORDER**

- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES OF THE FEBRUARY 10, 2022 MEETING**
- 4. PUBLIC COMMENTS**
- 5. VOTER OPINION/POLLING SERVICE RFP EVALUATION**
- 6. ORAL COMMUNICATIONS**
- 7. ADJOURNMENT**

**Note:** Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the Committee meeting.

**Announcement:** Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Committee meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify us 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

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**LIAISON COMMITTEE MINUTES  
THURSDAY, FEBRUARY 10, 2022  
10:00 AM**

**1. CALL TO ORDER**

The Liaison Committee for the City of Camarillo and Pleasant Valley Recreation and Park District was called to order at 10:00 AM by Pleasant Valley Recreation and Park District Director Malloy.

**2. APPROVAL OF AGENDA**

Director Malloy called for a motion. A motion was made by Director Magner and seconded by City Councilmember Trembley to accept the agenda as presented.

**3. APPROVAL OF MINUTES OF THE DECEMBER 6, 2021 MEETING**

**4. PUBLIC COMMENTS**

**5. DISCUSSION REGARDING PROCESS AND TIMELINES**

**a. LPA UPDATED PROJECT COSTS AND PHASED APPROACH**

- i. LPA presented the updated costs from 2019. The cost increased from \$34,119,867 to \$39,527, 037. LPA additionally presented the idea of doing a phased approach by either building the Activity & Fitness Room or GYM in separate phases. Committee members expressed concern about the phased approach as voters could be split and the part in phase two might not ever be built. Along with the overall costs increases with the phased approach.

**b. VOTER OPINION/POLLING SERVICE TIMING**

- i. A voter opinion/polling service RFP will be sent out by PVRPD to secure a qualified consultant to perform the service. The voter opinion/polling service will gauge the voters willing to pay for the project.

**c. FINANCIAL ASSESSMENT**

- i. The committee discussed the importance of performing a financial assessment to understand the full cost of the project and its impact on the budget.

**6. ORAL COMMUNICATIONS**

None.

**7. ADJOURNMENT**

Director Malloy adjourned the meeting at 11:12AM