



LIFEGUARD/SWIM INSTRUCTOR

Part Time Starting at \$17.75 per hour

APPLY IMMEDIATELY – Supplemental Questionnaire Required

The Pleasant Valley Recreation & Park District is currently accepting applications for Certified American Red Cross Lifeguards to support the safe and fun operation of our Aquatic Center.

This is a great opportunity for individuals looking to gain hands-on experience, build responsibility, and be part of a team that helps keep our community safe. We are looking for dependable individuals who are attentive, willing to learn, and able to stay focused in a fast-paced environment.

Successful candidates will be comfortable interacting with the public, following safety procedures, and working both independently and as part of a team. A flexible schedule is required, including early mornings, evenings, weekends, and holidays.

Applications should be submitted to the Pleasant Valley Aquatic Center, attn: Ramiro Saldain. Applicants **must attend one Lifeguard Tryout and Interview** (dates listed below). Tryouts will begin promptly at 9:00 a.m., with individual interviews to follow upon successful completion of the tryout.

Tryout Criteria:

- 300 Yard Swim – Completion
 - Brick Retrieval – Depth of 10 feet in under 1:40
 - Two Minute Tread – No use of hands
 - 100 Sprint w/CPR – Completion with accuracy
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JOB SUMMARY

Under direct supervision, provides swimming instruction for various levels of classes. Performs life guarding duties for public swimming and instruction.

ESSENTIAL JOB FUNCTIONS

- Instruct and/or assist with instruction of swimming lessons for all ages and abilities by following a structured lesson plan.
- Respond to public inquiries made by telephone, correspondence, while maintaining a professional attitude and appearance.
- May open, close, secure, and maintain a safe program environment and facility by enforcing District rules and regulations.
- Respond to injuries, and perform water rescues by administering First Aid, CPR, and rescue breathing if needed and adhering to District guidelines, policies & procedures.
- Assist in minor maintenance of recreational facilities to include setting up/breaking down equipment in addition to cleaning and stocking facilities.
- Perform cash handling duties using basic mathematical calculations with speed and accuracy, receive payment, count money, make change, and prepare District reports.

- Perform other related duties as assigned.

QUALIFICATIONS

Education and Experience:

A minimum of two years of high school with a work permit or GED with Lifeguard Certifications are required.

- Water Safety Instructor (WSI): must possess Lifeguard and Water Safety Instructor certification; six (6) months experience teaching swim lessons. While performing the duties of a WSI, employees will earn a 5% differential above their regular rate of lifeguard pay.
- Head Lifeguard: must possess Lifeguard certification; six (6) months lifeguard experience. While performing the duties of Head Lifeguard, employees will earn a 10% differential above their regular rate of lifeguard pay.

Special Qualifications:

Required American Red Cross certifications (before start of employment): Lifeguarding, Standard First Aid, CPR for the Professional Rescuer and AED. In addition to the required certifications, the American Red Cross WSI (Water Safety Instructor Certification) is preferred for Lifeguards and required for Water Safety Instructors. This position requires less than average amount of driving for those over 18 years of age and therefore must have daily access to a vehicle and possess a valid California Driver's License and maintain appropriate insurance on vehicles used in the course of business duties. Position may involve driving to events as a representative of the District. The successful candidate must pass a Department of Justice Live Fingerprint Scan, Background/Reference Check, Screenings for Alcohol, Drug and Tuberculosis prior to the start of employment.

Knowledge, Skills, and Abilities:

- Knowledge of water safety, and pool rules and regulations.
- Knowledge of District guidelines, policies, and procedures.
- Skills in swimming sufficient to perform lifesaving techniques and rescues.
- Ability to speak sufficient to exchange information in person, on the telephone, or at formal presentations.

PHYSICAL DEMANDS

The work is categorized as heavy. Additionally, the following physical abilities are required:

- Mobility: frequently required to stand, bend, stoop, kneel, reach or crouch; sit or stand for extended periods of time; and lifts, pushes and pulls 50 pounds when responding to emergency lifesaving situations.
- Dexterity: frequent use of hands to finger, handle, or feel; operate pool equipment; frequent grasping, holding, and reaching.
- Hearing/Talking: frequent hearing and talking, in person and on the phone or two-way radio.
- Lifting: The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 75 pounds.
- Hearing and Vision: sufficient to communicate across a noisy public swimming pool. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- Emotional/Psychological: frequent concentration; frequent public and/or coworker contact; occasional working alone.

- Hazards: Chemicals associated with a swimming pool; contact with blood, other body fluids, and communicable diseases; and slippery, uneven surfaces.

WORK ENVIRONMENT

Works inside and outside in seasonal climate and weather conditions; works on slippery surfaces, where water and swimming pool chemicals are frequently encountered; may drive a vehicle to different locations; works irregular schedules including evenings, weekends, and holidays; and subject to emergency situations.

APPLICATION AND SELECTION PROCESS

Application forms may be obtained on-line at www.pvrpd.org

How to Apply

Applications may be obtained at the District Office (1605 E. Burnley St., Camarillo, CA 93010) or online at www.pvrpd.org.

Application Review

Applications will be reviewed based on the information provided. Candidates with the most relevant qualifications will be invited to continue in the selection process. Meeting the minimum qualifications does not guarantee advancement. Please complete the application fully—blank or incomplete sections, or false information, may result in disqualification.

Tryout & Interview

Candidates must attend one tryout and interview session:

- Friday, April 17 | 4:00 p.m. – 6:00 p.m.
- Friday, May 22 | 4:00 p.m. – 6:00 p.m.

Location: Pleasant Valley Aquatic Center

Please arrive ready to swim and bring a change of clothes for the interview following a successful tryout. Drop-ins may be accommodated if a completed application is submitted at the time of the tryout; however, space may be limited. To guarantee a spot, please call ahead to sign up for a tryout date. The tryout and interview are job-related and designed to evaluate each candidate's knowledge, skills, and abilities necessary for successful job performance.

Additional Information

The District does not reimburse applicants for travel, lodging, or other expenses related to participation in the selection process.

Apply Immediately

OPEN UNTIL FILLED

MAIL /E-MAIL/ DROP OFF DISTRICT APPLICATION, RESUME, AND ADDITIONAL FORMS TO:

Pleasant Valley Recreation and Park District
C/o Human Resources
1605 E. Burnley Street
Camarillo, CA 93010

Phone: 805-482-1996 x113
Fax: 805-383-0316
Email: kdrewry@pvrpd.org
Web: www.pvrpd.org

The successful candidate must pass a Department of Justice Live Fingerprint Scan, Background /Reference Check, Screenings for Alcohol, Drug and Tuberculosis prior to the start of employment.

BENEFITS

- **Sick Leave**
- **457 Plan**
- **Flexible Schedule**

**PLEASANT VALLEY RECREATION AND PARK DISTRICT
AQUATIC CENTER SUPPLEMENTAL QUESTIONNAIRE**
(Attach this supplement and a copy of your certifications to your application)

The District retains part time staff on a year-round basis, we do most of our hiring in the Fall and Spring. Mandatory staff training is required prior to the start of summer programs and is ongoing throughout the year. Please complete this supplemental form along with the district application. Incomplete forms will not be accepted.

NAME _____ EMAIL _____ CELL _____

PLEASE CHECK YOUR CURRENT AMERICAN RED CROSS APPLICABLE CERTIFICATES & LIST EXPIRATION DATES:

<input type="checkbox"/>	LIFEGUARD	expiration: _____
<input type="checkbox"/>	FIRSTAID	expiration: _____
<input type="checkbox"/>	CPR FOR THE PROFESSIONAL RESCUER & AED	expiration: _____
<input type="checkbox"/>	WATER SAFETY INSTRUCTOR	expiration: _____
<input type="checkbox"/>	TITLE 22	expiration: _____
<input type="checkbox"/>	LIFEGUARD & CPR(PROF.) INSTRUCTOR	expiration: _____
<input type="checkbox"/>	OTHER _____	expiration: _____

**** Please attach copies of your certifications or bring them to your tryout.**

PLEASE CHECK APPLICABLE CERTIFICATIONS THAT YOU ARE IN THE PROCESS OF EARNING AND LIST THEIR ESTIMATED COMPLETION DATES:

<input type="checkbox"/>	LIFEGUARD	completion: _____
<input type="checkbox"/>	FIRSTAID	completion: _____
<input type="checkbox"/>	CPR FOR THE PROFESSIONAL RESCUER & AED	completion: _____
<input type="checkbox"/>	WATER SAFETY INSTRUCTOR	completion: _____
<input type="checkbox"/>	TITLE 22	completion: _____
<input type="checkbox"/>	LIFEGUARD & CPR (PROF.) INSTRUCTOR	completion: _____
<input type="checkbox"/>	OTHER _____	completion: _____

Are you interested in summer employment only? Y N Are you interested in year-round employment? Y N

When is the first day you can begin working? _____

When is the last day you can work? (summer only employment) _____

At least one full weekend day is mandatory. Are you available to work: Saturdays, Sundays or Both?

Do you have any scheduled vacations upcoming? Y N If yes, what dates? _____

If hired, you are required to attend MANDATORY staff trainings.