

**Bid Specifications for
the Senior Center Roof**

**Invitation to Bid:
Due October 6, 2022, at 11:00 am**



www.pvrpd.org • 805-482-1996

Brandon Lopez

Park Supervisor

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www.pvrpd.org

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INVITATION TO BID

Pleasant Valley Recreation and Park District (“District”) is seeking bids to replace the roof at the Senior Center, 1605 E Burnley St, Camarillo CA 93010 to the specifications. There will be a mandatory job walk on September 27, 2022, at 1:30 pm.

SCOPE OF WORK:

- Remove, haul away existing tile and roofing materials.
- Install 30-year underlayment.
- Install 50-year duration roof shingles.
- Replace all bad wood as necessary.
- Replace all wood eaves/fascia (Painted).
- Replace all flashings around room penetrations and install edge metal around perimeter.
- Install low profile exhaust vents as needed.

BASIC OF SPECIFICATIONS

Refer to manufacturer’s specifications unless otherwise noted herein, the basic of specifications for this project shall be the Standard Specification for Public Works Construction (the “Green Book”) latest edition.

PROPOSAL PROCESS

The proposal process will consist of a written presentation (2 copies). The following shall be included in your written proposal:

1. A breakdown of the work to be done. By Trade, Based on G.S.I. Divisions.
2. History of similar projects completed within the last three (3) years, including cost and client contact information.
3. Provide a minimum of three (3) references including service provided, name of agency, contact person, phone number and email.
4. Description of the proposed schedule and the approach that will be used to organize and prepare for the work to be done.

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EVALUATION OF BID PROPOSALS

District staff will review the proposals. The selected Contractor will be contacted to let them know they have been awarded the bid.

The evaluation of proposal will be based on the following:

- Completeness and thoroughness of information provided and adherence to deliverables.
- Ability to meet budget, although cost will not be the sole factor.
- Ability to comply with all State, Federal and local regulations.
- Ability to possess a California State Contractor License with a classification of a “C” and a City of Camarillo business license and the proper insurance and bonding.
- Ability to possess a D.I.R. number.
- This is a Prevailing Wages Project.

The Pleasant Valley Recreation and Park District Board of Directors will make the final award. No other officer or agent may obligate or bind the District.

CONSTRUCTION SCHEDULE

Within ten (10) days of the District’s Contract award, the contractor shall submit a Preliminary Construction Schedule, outlining the various items of work.

Contract award November 3, 2022

Project start date approx. December 12, 2022

Project completion date no later than January 20, 2023

HOURS OF OPERATION

Unless otherwise approved by the General Manager, the Contractor shall not work outside the following Hours of Operation on this Project:

Weekdays (M/T/W/TH/F): 7:00 AM - 7:00 PM

Weekends (Sat. & Sun.): 7:00 AM – 7:00 PM; upon District approval

Holidays: No Work. (Holidays are those Holidays observed by the District)

DESCRIPTION

The work to be performed under this Specification, No. 2021-02 consists of furnishing, by the Contractor in accordance with the contract drawings and specifications and subject to the terms and conditions of the Contract, all materials, equipment, tools, labor and incidentals necessary for the construction of the proposed project, complete and in place.

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TIMELINE

Request for Bid Proposals released:	September 12, 2022	
Mandatory job walk:	September 27, 2022	1:30 pm
Questions in by:	September 30, 2022	12:00 pm
Proposals must be received by:	October 6, 2022	11:00 am
Contract award:	November 3, 2022	
Project approx. start date:	December 12, 2022	
Project completion date no later than:	January 20, 2023	

PROPOSAL DEADLINE

The deadline for the bid proposal is **October 6, 2022, 11:00 am**. Proposal must be submitted in a sealed envelope marked ***Bid Senior Center Roof*** by the deadline. Proposal must be signed by an authorized individual to bind the firm and be valid for at least 60 days.

Please submit Two (2) copies of the proposal to:

Brandon Lopez,
Park Supervisor
Pleasant Valley Recreation and Park District
1605 E. Burnley Street
Camarillo, CA 93010

FAXED or ELECTRONIC RESPONSES WILL NOT BE ACCEPTED

ADDITIONAL INFORMATION

For questions contact: **Brandon Lopez**, Park Supervisor
805-482-5396 ext. 302

E-Mail blopez@pvrrpd.org