

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
April 1, 2020**

This meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-29-20 and the order of the Ventura County Public Health Officer issued March 20, 2020 (Stay Well at Home)

In order to minimize the spread of COVID-19, the Council Chambers will not be open to the public. To observe and/or participate in the Board meeting from the comfort of your home or other Stay Well at Home compliant location:

- 1. You may observe the PVPRD Board meeting via live broadcast on the Local Government Channels – Spectrum Channel 10 and Frontier Channel 29.**
- 2. Public Comment options:**
 - a. Email – If you wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 pm on Wednesday, April 1, 2020 to the Recording Board Secretary at kroberts@pvrpd.org. The Recording Board Secretary will print your email, distribute copies to all Board members prior to the meeting and the Chair will read the emailed comments aloud.**
 - b. Phone – You may call the PVRPD office at 805-482-1996, ext. #101 by 4:00pm on Wednesday, April 1, 2020 and provide your name, your phone number and your item of interest. We will call you on April 1 during the time for general Public Comments, which is usually around 6:05pm, or at the appropriate time for a comment pertaining to the specific agenda item.**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #649

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.**
- 4. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board. (Please note the options available to provide public comment listed above for this meeting.)**

5. **CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of March 4, 2020 and Special Board Meeting of March 14, 2020

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before February 29, 2020.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for February 2020.

D. Consideration and Adoption of Resolution No. 646 Proclaiming April 2020 as Arbor Month

Approval establishes Board recognition of April as Arbor Month.

E. Consideration and Adoption of Resolution No. 647 Proclaiming May 2020 as Older Americans Month

Approval establishes Board recognition of May as Older Americans Month.

F. Review and Approval of Surplus Supplies and Equipment List

The Board can review the current equipment list provided for the uniform disposal of District owned surplus personal property.

G. Pleasant Valley Co-Op Preschool Agreement

Approval ratifies a third Agreement with PVCoOp for use of District property at Freedom Center through July 2023.

H. Lump Sum Vs Monthly CalPERS Unfunded Liability Payment

The District has been able to make one annual payment which allows the District to forego the interest expense that is added to the payment if made monthly.

I. 2020 City of Camarillo Community Events Funding Application

Approval authorizes the General Manager to submit a funding application to the City of Camarillo for the 2020 Camarillo Christmas Parade.

6. **NEW ITEMS – DISCUSSION/ACTION**

A. Consideration of Proposed Design and Amenities at the New Park Site at the Ran Rancho Springville Development

The developer is asking for a delay in the final installation of the park site due to the amount of grading needed for this project.

Suggested Action: A MOTION to Approve one of the following:

A. Accept the design and amenity choices and allow the developer to install the park prior to occupancy or phase closest to the park.

– OR –

B. Accept the design and amenity choices and ensure the sales office provides a notice and provides plans of the future park as disclosure during the sale of the home in the Ran Rancho Springville Development.

– OR –

C. Accept the design and amenity choices and not allow the delayed installation of the park in the Ran Rancho Springville Development.

B. Consideration and Approval for a Specific Location for Miracle League Field to be Located at Freedom Park

The Ad Hoc Committee met in March to determine if there was potential space to add a Miracle field at the east end of the complex with the intention of keeping a majority of the master plan in place.

Suggested Actions: A MOTION to Approve the proposed location site at Freedom Park for a Miracle League 805 field.

C. Consideration of Design Options for New Marquee at the Community Center

This project will not only update the display to a digital LED display but will include a new sign illuminating the current logo and District name, and landscaping improvements.

Suggested Actions: A MOTION to Approve the contracts for the staff recommended bids of:

- 1) **Daktronics, Inc.** through Sourcewell Cooperative Purchasing for the Single-Sided 10mm LED Galaxy® Outdoor Electronic Message Center at **\$23,294.72 and**
- 2) **Custom Signs, Inc.** for the Single-Sided Cabinet, District Signage, and Installation services at **\$17,642.07** for a total project cost not to exceed \$50,000.

D. Approval of Resolution No. 648 Authorizing the General Manager to Apply for Technical Assistance Through the California Energy Commission Energy Partnership Program

In order to assess potential projects for capital improvement and for energy savings, staff is recommending that the District participate in this program.

Suggested Action: A MOTION to Approve Resolution No. 648 authorizing the General Manager to apply for technical assistance through the California Energy Commission Energy Partnership Program.

E. Discussion Community Service Group Presentations

7. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chair Magner
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Ad Hoc Committees – Miracle League
- G. Foundation for Pleasant Valley Recreation and Parks
- H. General Manager’s Report

8. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

9. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.