

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
September 7, 2017**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #580

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

5. PRESENTATIONS

- A. District Highlights/FY 2016-17 Wrap-up
- B. Mil Vet Expo

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Meeting of July 5, 2017 and Special Meeting of August 10, 2017
Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll
Approval of District's disbursements dated on or before August 17, 2017.

C. Financial Report
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for July 31, 2017.

8. NEW ITEMS-DISCUSSION/ACTION

A. Senior and Community Recreation Facility Needs Study Agreement

Approval authorizes the General Manager to proceed in an agreement with Greenplay LLC for the Needs Assessment Study.

Suggested Actions: A MOTION to Authorize the General Manager to enter into an agreement with Greenplay LLC to perform a Senior and Community Recreation Facility Needs Study.

B. Update Conversion of Tennis Courts to Pickleball Courts at Bob Kildee Park

Community interest in pickleball is increasing and staff has presented options for pickleball courts within the District.

Suggested Action: Provide direction to staff regarding outdoor pickleball courts.

C. Approval of the Bid Specifications for the Parks Maintenance Yard Driveway

The Parks Maintenance Yard Driveway is in need of repair and staff is recommending concrete in the bid specifications.

Suggested Actions: A MOTION to Approve the attached bid specifications for the Parks Maintenance Yard Driveway project and direct staff to solicit proposals for the approved bid specifications.

D. Approval of the Bid Specifications for Mission Oaks Park Building Roof Repair

Repair of the Mission Oaks Park concessions building roof is needed due to damaged roof tiles.

Suggested Actions: A MOTION to Approve the bid specifications for the roof repair needed at the Mission Oaks Park concessions building and direct staff to solicit proposals.

E. Consideration and Adoption of Resolution No. 579 Authorizing the General Manager to Apply for the Habitat Conservation Fund Wildlife Area Activities Grant for Nature Education Program

Adoption of this resolution will authorize the General Manager to apply for a Habitat Conservation Fund Wildlife Area Activities Grant to assist in funding the District's Nature Education Program.

Suggested Action: A MOTION to Adopt Resolution No. 579 authorizing the General Manager to apply for the Habitat Conservation Fund grant to assist in funding the District's Nature Education Program.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

A. Chairman Dixon

B. Ventura County Special District Association/California Special District Association

C. Santa Monica Mountains Conservancy

D. Standing Committees – Personnel, Finance, Liaison and Policy

E. Foundation for Pleasant Valley Recreation and Parks

F. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.