

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
November 7, 2018**

5:00 P.M. CLOSED SESSION

1. CALL TO ORDER

A. Adjourn to Closed Session

B. CLOSED SESSION - Conference with Labor Negotiators

The Board will conduct a closed session, pursuant to Govt. Code Section 54957.6, with the District's negotiators - Mary Otten, Kathryn Drewry and Eric Storrie regarding labor negotiations with the employee organization, SEIU Local 721.

C. Reconvene into Regular Meeting

6:00 P.M. REGULAR MEETING NEXT RESOLUTION #603

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

5. PRESENTATIONS

A. District Highlights/Holiday Events

B. Camarillo Youth Basketball Association

C. Camarillo Pony Baseball Association

D. Springville Dog Park Closure Options

6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meetings of September 6, 2018 and October 3, 2018

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

Approval of District's disbursements dated on or before October 26, 2018.

C. Financial Report

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for September 30, 2018.

8. PUBLIC HEARING – A Public Hearing on use of Quimby Fees for the Construction of Freedom Park Ballfields Phase II.

A. Consideration and Adoption of Resolution No. 602 Finding that it is Reasonably Foreseeable that Inhabitants of the Fairfield Camarillo LLC Subdivision Located at 300 Lewis Road will be Served by the Proposed Phase II Additions to Freedom Park

The Freedom Park Baseball Fields Phase II Project has been identified as an item to be funded from Fund 30.

Suggested Action: A MOTION to Adopt Resolution No. 602, finding that it is reasonably foreseeable the residents of Fairfield Camarillo LLC's subdivision at 300 Lewis Road will be served by the proposed Phase II additions to Freedom Park.

9. NEW ITEMS - DISCUSSION/ACTION

A. Consideration and Approval of Bid Award for Freedom Park Baseball Fields Project to Union Engineering Company, Inc. with a Concurrent Fund 30 Budget Adjustment

The Freedom Park Baseball Fields will have a \$1,073,050 fiscal impact to the Capital/Quimby budget as there were no funds budgeted at the adoption of the fiscal year 2018-2019 budget in June 2018.

Suggested Actions: 1) A MOTION to Approve and authorize the General Manager to award and execute a contract with Union Engineering Company, Inc. for the Freedom Park Baseball Fields Project in the amount of \$975,500 and execute contract change orders for project contingencies in an additional amount not-to-exceed \$97,550 for a total authorized expenditure of \$1,073,050 and

2) A MOTION to Approve a budget adjustment in the amount of \$1,073,050 in Fund 30.

B. Review and Approve the Right of Entry Agreement Between the Calleguas Municipal Water District and Pleasant Valley Recreation and Park District for Springville Park

Calleguas Municipal Water District is constructing several interconnections with nearby water agencies to improve water supply reliability during an imported water outage.

Suggested Action: A MOTION to Approve the Right of Entry agreement with the Calleguas Municipal Water District for Springville Park.

C. Approval and Bid Award of the Contract Agreement Between the District and RSD Systems Inc. DBA Aqua Creations for Fiberglass Resurfacing of the Pleasant Valley Aquatic Center Pool

During the FY 2018-2019 budget development, staff identified the Aquatic Center's Pool Shell Resurfacing as a necessary Capital Improvement Project.

Suggested Action: A MOTION to Approve the RFP and authorize the General Manager to enter into an agreement with RSD Systems Inc. DBA Aqua Creations for fiberglass resurfacing of the Pleasant Valley Aquatic Center's pool.

D. Update on Proposed Placement Locations for a New Picnic Shelter at Pitts Ranch Park

During the development of the Parks Department's budget, the Board had directed staff to explore park options to add additional reservable picnic shelters.

Suggested Actions: Provide direction on the location of an additional picnic area structure at Pitts Ranch Park.

E. Consideration, Selection and Vote for CAPRI Board of Directors (Upper & Middle 1/3 Tiers)

Nominate and elect two candidates for the California Association for Park and Recreation Insurance (CAPRI) Board.

Suggested Action: A MOTION to Approve the designation of two members to sit on the CAPRI Board.

10. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Malloy
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Personnel and Policy
- F. Foundation for Pleasant Valley Recreation and Parks
- G. General Manager's Report

11. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

12. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.