

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
November 5, 2020**

**This meeting will be conducted pursuant to the provisions of the Governor's
Executive Orders N-25-20 and N-29-20 and the order of the Ventura County Public Health
Officer issued March 20, 2020 (Stay Well at Home)**

In order to minimize the spread of COVID-19, the Council Chambers will not be open to the public. To observe and/or participate in the Board meeting from the comfort of your home or other Stay Well at Home-compliant location:

- 1. You may observe the PVPRD Board meeting via live broadcast on the Local Government Channels – Spectrum Channel 10 and Frontier Channel 29.**
- 2. The meeting will also be live streamed on YouTube at:
<https://www.youtube.com/channel/UCCjEyMW3h472YEO9gI3Qgig>**
- 3. Public Comment options:**
 - a. Email – If you wish to make a comment on a specific agenda item, please submit your comment via email by 3:00 pm on Wednesday, November 5, 2020 to the Recording Board Secretary at kroberts@pvrrpd.org. The Recording Board Secretary will print your email, distribute copies to all Board members prior to the meeting and the Chair will read the emailed comments aloud.**
 - b. Phone – You may call the PVRRPD office at 805-482-1996, ext. #101 by 3:00 pm on Wednesday, November 5, 2020 and provide your name, your phone number and your item of interest. Board staff will call you on November 5 during the time for general Public Comments which is usually around 6:05 pm or at the appropriate time for a comment pertaining to a specific agenda item to allow you to state your comments.**
OR
 - c. Phone - You can call in and simply listen to the meeting or you have the opportunity to make a public comment through the open line which can be accessed by dialing the following numbers:**

**Dial-in: 1-415-655-0001
Access code: 126 920 9317#**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #664

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.**

5. PRESENTATIONS

A. Habitat Conservation Fund Grant 1st Year Report

- 6. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board. **(Please note the options available to provide public comment listed above for this meeting.)**

- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Special Board Meetings of October 1 and 14, 2020 and Regular Board Meeting of October 7, 2020

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before October 23, 2020.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for September 2020.

D. Consideration and Adoption of Resolution No. 662 Requesting a Loan from the Capital Account to the General Fund Account

Staff is requesting the Board to approve a temporary loan from Capital to the General Fund to help cover payroll and accounts payable expenses until the tax apportionment is received.

E. Consideration and Approval of Regular Board Meeting Dates for 2021

The dates for the 2021 Regular Board Meetings which meet at Camarillo's City Hall Council Chambers are presented for approval.

8. NEW ITEMS – DISCUSSION/ACTION

A. Review and Approval of 2021 Part Time Salary Schedule with Minimum Wage Impact

The State of California is currently in the sixth year of a seven-year plan to gradually increase minimum wage.

Suggested Action: A MOTION to Approve the updated salary schedule.

B. Recommendation of Alternative 1 or 6 Regarding Phase 1 of the Arneill Ranch Park Renovation Project and Approval of Resolution No. 663

Staff is presenting two alternatives for consideration for Phase 1 of the Arneill Ranch Park Renovation Project. If Alternative 6 is selected, a budget adjustment not to exceed \$1,100,000 will be considered.

Suggested Action: It is recommended the Board discuss the merits of both Alternatives and provide staff with recommendation and approval for Alternative 1 or 6. If Alternative 6 is selected, then a MOTION to approve Resolution No. 663 is needed, authorizing a budget adjustment of \$350,000 to increase the total Arneill Ranch Park renovation project budget not to exceed \$1,100,000.00.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chair Magner
- B. Ventura County Special District Association/California Special District Association
- C. Ventura County Consolidated Oversight Board
- D. Santa Monica Mountains Conservancy
- E. Standing Committees – Finance, Liaison, Long Range Planning, Personnel and Policy
- F. Ad Hoc Committees – Miracle League, Nexus Study, Pickleball
- G. Foundation for Pleasant Valley Recreation and Parks
- H. General Manager’s Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.