

PLEASANT VALLEY RECREATION AND PARK DISTRICT

Conference Room

1605 E. Burnley Street, Camarillo, CA 93010

**THE FOUNDATION FOR PLEASANT VALLEY
RECREATION AND PARKS**

SPECIAL BOARD MEETING

AGENDA

Wednesday, February 8

5:30 P.M.

Please Note: In keeping in alignment with current orders from the Ventura County Health Officer, face coverings are not required but are welcomed and encouraged in indoor public settings and businesses. The Foundation thanks you for your cooperation and understanding.

1. CALL TO ORDER

2. MEMBERS IN ATTENDANCE

3. APPROVAL OF AGENDA- Motion to approve

4. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

5. CONSENT AGENDA - Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Board Meeting – January 25, 2023

Approval receives and files minutes.

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B. Financial Report

Monthly financial reports are presented to the Board for information.

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Approval receives and files the financial reports for January 2023.

6. NEW ITEMS – DISCUSSION/ACTION

A. Board Expectations

Review and approval of updated Board Expectations Agreement.

i. Draft with Markups

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ii. Draft Updated

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B. Board Officer Positions

Board to appoint/elect officers for 2023.

- i. Chair
- ii. Vice-Chair
- iii. Secretary

C. Committees

Approval of forming committees.

- i. Event/Fundraising Committee

D. New Bank

Review bank options with CFO.

- i. Montecito
- ii. CBC
- iii. Ventura County Credit Union

Pg.12-17

Pg.18-21

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E. Panda Express Fundraiser Sales

Review of funds raised on February 1, 2023, based on 20% of sales.

F. Poker for the Parks Event Planning – March 16, 2023

Review updates.

- i. Ticket Sales
- ii. Grand Prizes

G. Pool Party Event Planning- May 21, 2023

Approval for first steps in planning.

- i. Event Name
- ii. Event Time (pool open 12-7pm)
- iii. Campaign
 - a. National Water Safety Day
 - b. Raising funds to purchase Adult Water CPR Rescue Manikin
 - c. Goal \$1,500
- iv. Activities

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H. Next Month's Fundraiser

- i. March 1, 2023, at Sharkey's
 - a. 11:00 a.m. thru 8:00 p.m.
 - b. A hard copy of the flyer or digital flyer on a phone will be accepted by the cashiers.
 - c. 20% of total purchases with flyer will be donated to the Foundation.

7. ORAL COMMUNICATION

Informal items from Board Members or staff not requiring action.

8. ADJOURNMENT

Note: Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

Announcement: Should you need special assistance (*i.e.* a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require

further information, please contact the General Manager, at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.