

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
March 4, 2015**

6:00PM

REGULAR MEETING

NEXT RESOLUTION #539

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. Status Update
 - B. Introduce New Recreation Specialist
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Regular Meeting February 4, 2015 and Special Meeting January 29, 2015**

Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before February 19, 2015.
 - C. Financial Report**

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial report of January 31, 2015.

D. Budget Workshop Dates

Approval to set dates in May for budget workshops.

8. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Approval to Contract with West Coast Arborists for Tree Maintenance Service at Charter Oak Park

Approval will allow the District to proceed with pruning and removal of selective Eucalyptus trees at Charter Oak Park not to exceed \$20,000.

Suggested Actions: A MOTION to Approve contracting with West Coast Arborists for tree maintenance services at Charter Oak Park.

B. Consideration and Approval of Bid Specifications for Camarillo Grove Park Parking Lot

Staff is requesting the Board approve the bid specifications for paving Camarillo Grove Park parking lot.

Suggested Actions: A MOTION to Approve the bid specifications for Camarillo Grove Park parking lot.

C. Consideration and Approval of Request for Proposal for Community Center Parking Lot

Approval will allow staff to request quotes for repairs, sealing, and striping of parking lot at the Community Center.

Suggested Action: A MOTION to approve the RFP for repairs to the Community Center parking lot.

D. Consideration and Approval of Request for Proposal for Mission Oaks Park Parking Lot

Approval will allow staff to request quotes for repairs, sealing, and striping of parking lot at Mission Oaks Park.

Suggested Action: A MOTION to approve the RFP for repairs to the Mission Oaks Park parking lot.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

A. Chairperson Magner

B. Ventura County Special District Association/California Special District Association

C. Santa Monica Mountains Conservancy/Joint Land Use Study

D. Standing Committees – Finance, Personnel and Finance

E. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.