

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
1605 E. BURNLEY STREET, CAMARILLO, CALIFORNIA**

**THE FOUNDATION FOR PLEASANT VALLEY  
RECREATION AND PARKS**

**AGENDA**

**Wednesday, November 4, 2015**

**6:00 P.M.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA-** Motion to approve
- 4. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 5. APPROVAL OF MINUTES-** Motion to approve October 1, 2015 meeting minutes
- 6. DISCUSSION WRAP UP OF FUNDRAISING EVENT-** Discuss details of fundraising event and thank you's:
  - a. Budget Review**
    - Expenses
    - Revenue
  - b. Sponsorships/Donations**
    - Sponsors – total amount & advertising
    - Donations – cash & in-kind
    - Promotional material, distribution & timing
    - Presentation at event
  - c. Ticket Sales**
    - Number sold & total sales
    - Promotion of sales
    - Processing of sales
  - d. Entertainment/Raffle**
    - Band
    - Raffle – total sales
    - Items
  - e. Operations/Logistics**
    - Set-up & clean-up
    - Check-in
    - Program schedule

**7. DISCUSS NEXT STEPS**

- a.) Next meeting Wednesday, December 2, 2015 at 6:00 PM
- b.) Event for 2016
- c.) Recruitment of new Board Members
- d.) Foundation Mission & Vision

**8. ORAL COMMUNICATION-** Informal items from Board Members or staff not requiring action

**9. ADJOURNMENT**

**Note:** Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

**Announcement:** Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.