

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**TELECONFERENCE LOCATION:
DIRECTOR ROBERTS, 2800 OPRYLAND DR. NASHVILLE, TN**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
June 7, 2023**

5:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #743

1. CALL TO ORDER

A. Recess to Closed Session

B. Closed Session

i) Conference with Labor Negotiation

The Board will conduct a closed session, pursuant to Government Code section 54957.6, with the General Manager, Human Resources Specialist, Administrative Services Manager, and District counsel, the District's negotiators, regarding labor negotiations with: (a) Service Employees International Union, Local 721, representing the District's employees, and (b) all other unrepresented employees.

ii) Public Employee Performance Evaluation and Compensation

The District Board will hold a closed session with the District's personnel officer and the General Manager, pursuant to Government Code Sections 54957 and 54957.6(a), to conduct an employee performance evaluation of the General Manager and to discuss the salary, compensation and fringe benefits provided to the General Manager.

2. RECONVENE INTO REGULAR MEETING

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. AMENDMENTS TO THE AGENDA - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).

6. PUBLIC COMMENT - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.

7. CONSENT AGENDA – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting of May 3, 2023, and Special Board Meetings of April 29, 2023, and May 9, 2023

Approval receives and files minutes.

B. Warrants, Accounts Payable & Payroll

District's disbursements dated on or before April 30, 2023.

C. Financial Reports

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for April 2023.

D. Consideration and Approval of Resolution No.737 Updating Authorized Signatures for Wire Transfers with Ventura County Treasury Pool

The start of every fiscal year the District Board is required to approve a resolution updating the signatures as to who is authorized to sign and/or may authorize wire transfers for Pleasant Valley Recreation and Park District from the Ventura County Treasury Pool.

E. Consideration and Approval to Extend the Tree Trimming Contract Between the District and West Coast Arborist for a Term of One Year

An extension of the current tree trimming contract is desired.

8. PUBLIC HEARING

A. Consideration and Adoption of Resolution No. 738, Approving Engineer's Report, Confirming Diagram and Assessment, and Ordering Levy of Assessments for FY 2023- 2024 for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District

The budget for the services and improvements that would be funded by the proposed assessments was developed by staff in cooperation with SCI Consulting Group.

Suggested Actions: A MOTION to Adopt Resolution No. 738 Approving Engineer's Report, confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2023-24 for the Park Maintenance and Recreation Improvement District for the Pleasant Valley Recreation and Park District, ordering the levy of assessment at \$46.17.

B. Consideration and Adoption of Resolution No. 739 Finding that it is Reasonably Foreseeable that Inhabitants of the Crestview Ranch, LLC Development of the Subdivision at 200 Crestview Ave., Camarillo CA 93010, will be Served by the Improvements of the Pleasant Valley Senior Center and the Community Center Complex

Staff is recommending the Board pass Resolution No. 739 recognizing residents of the Crestview Ranch, LLC development will be served by audio visual improvements to the Pleasant Valley Senior Center.

Suggested Actions: A MOTION to Adopt Resolution No. 739, finding that is reasonably foreseeable that inhabitants of the Crestview Ranch LLC Development of the Subdivision at 200 Crestview Ave., CA 93010 will be served by the improvements of the Pleasant Valley Senior Center and the Community Center Complex.

9. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of Preliminary Fiscal Year 2023-2024 Budgets for the General Fund, Assessment District Fund, Quimby Fee Fund, Park Impact Fee Fund, Community Development Block Grant Fund, and Dedicated Donations Fund

Every year staff brings a budget before the Board of Directors requesting approval for the next fiscal year's budget. This is the preliminary FY 2023-2024 Budget.

Suggested Actions: A MOTION to Approve the Preliminary Fiscal Year 2023-2024 Budget.

B. Consideration and Approval to Allocate More Reserves Into the California CLASS Investment Account and Adoption of Resolution No. 740, Adopting a Financial Investment Policy

It was requested by the Finance Committee to consider reallocating additional funds into the California CLASS investment account due to its more favorable interest rates.

Suggested Actions: A MOTION to:

1. Provide direction on the desired allocation amount, if any, to contribute to California CLASS Investment Account.
2. Adopt Resolution No. 740 of the Board of Directors of the Pleasant Valley Recreation and Park District Adopting a Financial Investment Policy.

C. Consideration and Approval of Updating the Naming Policy

The Naming Policy was first adopted in 2015. After reviewing the policy, revisions were made to update the name and content of the policy to reflect naming, sponsorships, and advertisements.

Suggested Actions: A MOTION to Approve the updated Sponsorship and Naming Policy.

D. Consideration and Adoption of Resolution No. 741, Approving a One-Time Off-Salary Schedule Payment for Full-Time, General Manager, and Part-Time Year-Round Employees and Resolution No. 742, Approving the Amendment of the SEIU-MOU 2021-2024

On May 9, 2023, as a part of the discussion for the Fiscal Year 2024 budget, the Board directed Staff to evaluate if there would be enough cost savings in the water budget in Fiscal Year 2023 to allow a \$2,500 one-time off-salary-schedule payment to full-time and part-time year-round staff.

Suggested Actions: A MOTION to:

1. Adopt Resolution No. 741 of the Board of Directors of the Pleasant Valley Recreation and Park District Approving Fiscal Year 2022-2023 Off-Salary-Schedule Pay One-Time Lump Sum Payment to Unrepresented District Employees; *and*
2. Adopt Resolution No. 742 of the Board of Directors of the Pleasant Valley Recreation and Park District Approving and Adopting the First Amendment to the Memorandum of Understanding between the Pleasant Valley Recreation and Park District and Service Employees International Union Local 721 Representing PVRPD Employees July 1, 2021-June 30, 2024; *and*
3. Approve the Budget Transfer to support said payments in the Adoption of Resolutions No. 741 and No. 742.

E. Consideration and Approval to Make a Payment to Reduce the District's CalPERS Unfunded Liability Using Fiscal Year 2023 Savings

There is an expectation of excess revenue in the FY 2023 budget and an option for this excess is to make an additional payment of the District's Unfunded Accrued Liability (UAL) for the 2.5% @ 55 plan.

Suggested Actions: A MOTION to:

1. Direct Staff to make a CalPERS ADP of 1/3 of Fiscal Year 2023 excess revenue, not to exceed \$350,000.
2. Direct Staff to, if necessary, make a budget transfer(s) from the Services and Supplies budget to Personnel budget to cover any additional budget needed to make the payment.

10. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

- A. Chair Magner
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Finance, Liaison – PV Fields, Personnel, Policy
- E. Ad Hoc Committees – Miracle League
- F. Foundation for Pleasant Valley Recreation and Parks
- G. General Manager’s Report
- H. Board Members

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.