

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
November 4, 2026**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #819

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete any agenda item(s), or add any emergency agenda item(s).
- 5. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to make comments about a matter within the Board's subject matter jurisdiction but not specifically on this agenda, in accordance with California law, the Board will listen, note the comments, and may bring the comments back up at a later date as an agenda item for discussion. Speakers will be allowed three minutes to address the Board.
- 6. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired, the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Regular Board Meeting of October 7, 2026**
Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll – September 2026**
District's disbursements dated on or before September 30, 2026.
 - C. Financial Reports – September 2026**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for September 30, 2026.
 - D. Consideration and Approval of the 2027 Part-Time Salary Schedule with Minimum Wage Impact**
The California Minimum Wage will increase to \$17.40 in January 2027. The expected impact is included in the proposed 2027 Part-Time Salary Schedule.
 - E. Consideration and Approval of the Release of Bid Documents for Demolition and Installation of the Bob Kildee Community Park Playground Replacement Project**
The District seeks vendors to demolish the current playground and install a new and expanded playground at Bob Kildee Community Park.
 - F. Consideration and Approval of Amended Ordinance No. 8, Governing the Use of Parks, Recreation Areas and Facilities**
A final review of amendments to the District's main ordinance, No. 8, Governing the Use of Parks, Recreation Areas, and Facilities.

G. Consideration and Approval of the Issuance of a Request for Proposal (RFP) for Dos Caminos Park Design and Architectural Services

Seeking architectural and design services for the evaluation and design of improvements to Dos Caminos Park through use of Quimby Fees from the Somis Ranch Housing Development.

H. Consideration and Approval of Regular Board of Director Meeting Dates for 2027

Scheduling of the regular Board of Director meeting dates for the calendar year 2027.

7. NEW ITEMS – DISCUSSION/ACTION

A. Consideration and Approval of a Four-and-a-Half Year Agreement between the Pleasant Valley Recreation and Park District and the Community Service Organizations

If approved, terms for the community service organization agreements with the District will be extended to June 30, 2031.

Suggested Actions: A MOTION to approve the proposed four-and-a-half year CSO Agreement for January 1, 2027, through June 30, 2031, and renew the status of each CSO upon completion of all applicable renewal requirements.

B. Consideration and Approval of Clerk of the Board Job Description and Allocation

Proposal of adding a newly created Clerk of the Board job description to the District's staffing allocation.

Suggested Action: A MOTION to approve the proposed Clerk of the Board job description and establish the new position as part of the District's staffing allocation for Fiscal Year 2026-2027.

C. Consideration and Approval of Phasing Plan Options for Freedom Center Redesign Project

Staff is seeking direction on the preferred approach for renovations to the Freedom Center.

Suggested Action: A MOTION to provide direction on the preferred approach for the Freedom Center, including phasing the improvements under Option D, proceeding with cosmetic maintenance improvements, or deferring improvements at this time.

D. Consideration and Approval of Resolution No. 818, Adopting the Updated General Use Policy

Staff seeks approval of revisions to the General Use Policy which was last updated in October 2023 and is made in conjunction with revisions to Ordinance No. 8.

Suggested Action(s): A MOTION for the approval of Resolution No. 818, approving and adopting the updated General Use Policy.

E. Consideration and Approval for the General Manager to Enter into an Agreement with Moss, Levy & Hartzheim, LLP for Audit Services for Fiscal Years 2027 to 2031

The District's current contract with Moss, Levy & Hartzheim, LLP for financial auditing consulting services is expiring, thus prompting the need for a new contract for FY's 2027-2031.

Suggested Action(s): A MOTION for the Board to authorize the General Manager to enter into a 5-year agreement with Moss, Levy & Hartzheim, LLC for audit and document preparation services for fiscal years 2027-2031.

F. Consideration, Selection, and Vote for a LAFCo Special District Regular and Alternate Member

The terms of the Ventura Local Agency Formation Commission (LAFCo) special district regular member Raul Avila and alternate member Mohammed A. Hasan will expire on December 31, 2026.

Suggested Action(s): A MOTION for the Board to select and vote for a Ventura Local Agency Formation Commission (LAFCo) special district regular member and an alternate member.

8. ORAL COMMUNICATION – INFORMATIONAL ITEMS, which do not require action but relate to District Business, will be reported by members of the Board and staff as follows:

- A. Chair Kelley**
- B. Ventura County/California Special District Association**
- C. Santa Monica Mountains Conservancy**
- D. Standing Committees: Finance, Personnel**
- E. Foundation for Pleasant Valley Recreation and Parks**
- F. General Manager's Report**
- G. Board Members**

9. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board, located at 1605 E. Burnley Street, Camarillo, during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e., a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans with Disabilities Act, or require further information, please contact the General Manager at (805) 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.