

PLEASANT VALLEY RECREATION AND PARK DISTRICT

**Community Center – Room 6
1605 E. Burnley Street, Camarillo, CA 93010**

**THE FOUNDATION FOR PLEASANT VALLEY
RECREATION AND PARKS**

SPECIAL BOARD MEETING

AGENDA

Wednesday, August 3, 2022

5:00 P.M.

Please Note: In keeping in alignment with current orders from the Ventura County Health Officer, face coverings are not required but are welcomed and encouraged in indoor public settings and businesses. The Foundation thanks you for your cooperation and understanding.

- 1. CALL TO ORDER**
- 2. MEMBERS IN ATTENDANCE**
- 3. APPROVAL OF AGENDA-** Motion to approve
- 4. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 5. CONSENT AGENDA -** Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. Minutes for Regular Board Meeting – July 13, 2022

Approval receives and files minutes.

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6. NEW ITEMS – DISCUSSION/ACTION

A. Poker for the Parks Event Planning

Committee updates and review of final details.

- 1. Event Layout**
 - a. Review site map
- 2. Food and Beverage: Chair Bev Dransfeldt**
 - a. Charcuterie bar items
 - b. Vegetable bar items
 - c. Dessert bar items
 - d. Beverage items

- 3. Wine Wall: All**
 - a. Update on number of bottles
 - b. Playing cards and display
- 4. Raffle and Auction Items: All**
 - a. Update on items donated
- 5. Funny Money: Chair Elaine Magner**
 - a. Tickets and close out
- 6. Entertainment: Chair Katlyn Simber-Clickener; Vice Chair Bev Dransfeldt**
 - a. Casino tables
 - b. Grand prizes
- 7. Decorations: Julie Navarro**
 - a. Check-in tables
 - b. Food tables
 - c. Raffle and auction tables
 - d. Wine pull table
 - e. Seating tables (indoor)
 - f. Seating tables (outdoor)
 - g. Lighting
 - h. Balloon arch
- 8. Child Care: Chair Megan Mescher-Cox**
 - a. Ticket sales
 - b. Food
 - c. Activities
- 9. Marketing/Sponsorship/Ticket Sales: Chair Elaine Magner; Vice Chair Katlyn Simber-Clickener**
 - a. Sponsorships
 - b. Ticket sales
- 10. Event Budget: Kaleen**
 - a. Expenditures and profit

7. ORAL COMMUNICATION

Informal items from Board Members or staff not requiring action.

8. ADJOURNMENT

Note: Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

Announcement: Should you need special assistance (*i.e.* a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.