

PLEASANT VALLEY RECREATION AND PARK DISTRICT

**Community Center – Room 6
1605 E. Burnley Street, Camarillo, CA 93010**

**THE FOUNDATION FOR PLEASANT VALLEY
RECREATION AND PARKS**

BOARD MEETING

AGENDA

**Wednesday, March 9, 2022
5:00 P.M.**

Please Note: In keeping in alignment with current orders from the Ventura County Health Officer, face coverings are not required but are welcomed and encouraged in indoor public settings and businesses. PVRPD thanks you for your cooperation and understanding.

This meeting will take place both in person and remotely in accordance with Government Code section 54953(e) et seq. (AB 361). Members of the public can participate in the meeting by choosing one of the following options:

1. Attend in person or
2. Join via Zoom -

Meeting Link: <https://us06web.zoom.us/j/87422872275>

Webinar ID: 874 2287 2275

Phone Number: 1-669-900-6833

- a. Cell Phone/Computer with Microphone: Click on the Zoom link included above. Enter your name so we may call on you when it is your turn to speak. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by clicking the “Raise Hand” button. Follow the instructions below regarding speaking.
- b. Phone – If you wish to make a comment by phone during the public comment section of the meeting or on a specific agenda item, please call in to the listed phone number above and when prompted, enter the Webinar ID. You will then be admitted to the meeting and your line will be muted. The Chair will ask if anyone wishes to speak on the item. At that time, raise your hand by dialing *9. Then, follow the speaking instructions below.

Speaking Instructions

When it is your turn to speak, the Chair will call your name or the last four digits of the phone number you are calling from. You will have three minutes to address the Committee. **Please ensure all background noise is muted (TV, radio, etc.)** You will be prompted to unmute your microphone/phone. Unmute your device and begin by stating your name. After three minutes has elapsed your microphone will be muted, and the next speaker will be invited to speak.

1. CALL TO ORDER

2. MEMBERS IN ATTENDANCE

3. APPROVAL OF AGENDA- Motion to approve

4. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item

on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

5. **CONSENT AGENDA** - Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

A. **Minutes for Regular Board Meeting – February 9th, 2022**

Approval receives and files minutes.

6. **NEW ITEMS – DISCUSSION/ACTION**

A. **Consideration and Approval of Recommendation for Bid Award/Rejection of the Nature Education Classroom**

The District received bids for a prefabricated building to replace the garage at the Nature Center. The Board will review bids that meet the specifications to make a recommendation.

Suggested Actions: A MOTION to:

1. Approve a recommendation to the District Board for a bid award
OR
2. Approve a recommendation to the District Board to reject all bids.

B. **2022 Calendar of Events**

Updates on the calendar of events for the 2022 year

1. Party for the Parks Casino Night 08/19/2022
 - a. Committees – updates
 - i. Food and Beverage: Chair Bev Dransfeldt
 - ii. Entertainment: Chair Katlyn Simber-Clickener; Vice Chair Bev Dransfeldt
 - iii. Marketing/Sponsorship/Ticket Sales: Chair Elaine Magner; Vice Chair Katlyn Simber-Clickener
 - iv. Child Care: Chair Megan Mescher-Cox
 - v. Decoration/Environment: Chair Julie Navarro
 - b. Budget/Ticket Price
2. Sharkey's – March 29th from 11am - 8pm
3. Donut Dash & Ugly Sweater 5k

C. **Approve Updated Bylaws**

Bylaws have been updated to provide clarification on Ex Officio Board Members.

Suggested Actions: A MOTION to Approve updated Bylaws for the Foundation of Pleasant Valley Recreation & Parks.

D. **Name Tags**

Discuss the purchase of name tags for the Foundation Board Members.

Suggested Actions: A MOTION to Approve the purchase of name tags for Foundation Board Members.

E. Annual Paperwork Update

Board Members will be provided with Foundation Contact Information, Board Member Expectations and sign yearly Conflict of Interest Disclosure Form.

7. ORAL COMMUNICATION

Informal items from Board Members or staff not requiring action

8. ADJOURNMENT

Note: Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

Announcement: Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.