

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
May 4, 2016**

6:00PM

REGULAR MEETING

NEXT RESOLUTION #558

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights
 - B. National Water Safety Month
 - C. PV Swim Team
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. **Minutes for Special Meeting March 31, 2016 and Regular Meeting April 6, 2016**

Approval receives and files minutes.
 - B. **Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before April 28, 2016.
 - C. **Financial Report**

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial report of March 31, 2016.

D. Consideration and Adoption of Resolution No. 556 to Recognize National Water Safety Month

Adopting the resolution will recognize the month of May 2016 as National Water Safety Month.

8. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Adoption of Resolution No. 557 for FY 2016-2017 Levy Intent/Hearing/Engineer's Report

Adoption will declare the intention to levy assessments for FY 2016-2017, preliminarily approving the Engineer's Report, and providing notice of hearing for park maintenance and recreation improvement.

Suggested Action: A MOTION to Adopt Resolution No. 557, accepting the Engineer's Report and scheduling the public hearing for June 1, 2016.

B. Consideration and Approval of the Revised Employment Contract between the General Manager and the District

Updated employment agreement for Mary Otten, General Manager.

Suggested Action: A MOTION to Approve the updated General Manager's employment agreement.

C. Consideration and Approval of 2% Cost of Living Adjustment (COLA) for Full-Time and Part-Time Year Round SEIU and Non-Represented Employees and the Updated Salary Schedules

Approval will grant a 2% COLA to non-represented employees and reflect the updated Salary Schedule.

Suggested Action: A MOTION to Approve the updated salary schedule.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Mishler
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Finance and Personnel
- E. General Manager's Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 24. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.