

**PLEASANT VALLEY RECREATION & PARK DISTRICT
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
January 3, 2018**

6:00 P.M.

REGULAR MEETING

NEXT RESOLUTION #584

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.
- 5. PRESENTATIONS**
 - A. District Highlights
 - B. Pleasant Valley Co-op Preschool
 - C. Freedom Park Arena
- 6. PUBLIC COMMENT** - **In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.
 - A. Minutes for Regular Meeting of December 7, 2017**
Approval receives and files minutes.
 - B. Warrants, Accounts Payable & Payroll**
Approval of District's disbursements dated on or before December 21, 2017.
 - C. Financial Report**
Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for November 30, 2017.

D. Ordinance No. 8, Governing the Use of Parks, Recreation Areas and Facilities

Approval constitutes adoption of amended Ordinance No. 8, *Governing the Use of Parks, Recreation Areas and Facilities* and waiver of reading of the Ordinance.

8. NEW ITEMS-DISCUSSION/ACTION

A. Consideration and Approval of a Professional Service Agreement with Jordan, Gilbert & Bain Landscape Architects Inc. for Revised Drawings for Construction Plan Documents for Two Additional Baseball Fields at Freedom

Approval allows for working drawings to be prepared from the revised layout.

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into a professional services agreement between the District and Jordan, Gilbert & Bain Landscape Architects, Inc. for the revised drawings for construction plan documents for two additional baseball fields at Freedom Park.

B. Consideration and Approval of a Professional Services Agreement with Delane Engineering, Inc for the Design and Construction Plans for Springville Dog Park

Approval of this agreement shall provide the District with construction plans for a retaining wall to address the slope on the northside of the park

Suggested Action: A MOTION to Approve and authorize the General Manager to enter into a professional services agreement between the District and Delane Engineering for the design and construction plan documents for the Springville Dog Park hillside.

C. Update on Proposed Conversion of Tennis Courts to Pickleball Courts at Bob Kildee Park

Staff was directed to further research options concerning pickleball courts.

Suggested Action: Provide direction on converting two tennis courts into four pickleball courts at Bob Kildee Park.

D. Maturity of the 2017 One Year and the 2016 Two Year Certificates of Deposit (CD)

Staff has provided options for the CD's which mature in February 2018.

Suggested Actions: Provide staff direction for the 2016 and 2017 certificate of deposits (CD) with a maturity date of February 9, 2018 (for the 2016 CD) and February 17, 2018 (for the 2017 CD).

E. Consideration and Approval of Auditorium Restroom Remodel

Consistent use of the auditorium has shown a need for a renovation of the dated facilities.

Suggested Actions: A MOTION to Approve and authorize the General Manager to direct staff to move forward with the auditorium restroom remodel with a budget amount not to exceed \$65,000.

F. Consideration and Adoption of Resolution No. 582 Amending Board Bylaws and Rules of Procedure

Board bylaws and rules of procedures are periodically reviewed for orderly and efficient operation of Board business.

Suggested Actions: A MOTION to Adopt Resolution No. 582 amending the Board Bylaws and Rules of Procedure for the conduct of Board business.

G. Consideration and Adoption of Resolution No. 583 Amending District Setting Compensation, Reimbursement of Board Member Expenses, Providing for Ethics Training and Related Matters

Policies and procedures are reviewed periodically regarding Board matters.

Suggested Actions: A MOTION to Adopt Resolution No. 583 amending Board compensation, reimbursement, providing for ethics training and related matters.

H. Board Committee Assignments for 2018

Chair will provide a list of Board committee assignments.

I. Consideration to Conduct the Annual Board Goal Setting Meeting

A discussion of dates for Board Goal Workshop for 2018.

9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:

- A. Chairman Malloy
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Personnel, Finance, and Liaison and Policy
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager’s Report

10. ORAL COMMUNICATIONS- Informal items from Board Members or staff not requiring action.

11. ADJOURNMENT

Notes: The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

Announcement: Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.