

**PLEASANT VALLEY RECREATION & PARK DISTRICT  
CITY OF CAMARILLO, CITY HALL COUNCIL CHAMBERS  
601 CARMEN DR., CAMARILLO, CALIFORNIA**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
March 1, 2017**

**6:00 P.M.**

**REGULAR MEETING**

**NEXT RESOLUTION #571**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. AMENDMENTS TO THE AGENDA** - This is the time and place to change the order of the agenda, delete, or add any agenda item(s) and to remove any consent agenda items for discussion.

**5. PRESENTATIONS**

- A. District Highlights
- B. Cosmos Track Club
- C. Young Company

**6. PUBLIC COMMENT** - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public. If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.

**7. CONSENT AGENDA** – Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

**A. Minutes for Regular Meeting of February 1, 2017 and Special Meetings of January 27 and February 1, 2017**

Approval receives and files minutes.

**B. Warrants, Accounts Payable & Payroll**

Approval of District's disbursements dated on or before February 16, 2017.

**C. Financial Report**

Monthly unaudited financial reports are presented to the Board for information. Approval receives and files the financial reports for January 31, 2017.

**D. Consideration for Setting Dates for Budget Workshops**

Approval sets budget workshop dates.

**E. Consideration and Approval of Rejection of Bids for the Replacement Vehicle**

Approval allows for the rejection of bids received for a new 2017 Ford F-150 XL Truck.

**8. NEW ITEMS-DISCUSSION/ACTION**

**A. Consideration and Approval of the FY 2015-2016 Annual Financial Report as Prepared by Moss, Levy & Hartzheim LLP, CPAs**

The annual financial report from Moss, Levy & Hartzheim LLP, CPAs for FY 2015-2016 is presented for approval.

Suggested Actions: A MOTION to Approve the Annual Financial Report for FY 2015 – 2016 as prepared by Moss, Levy & Hartzheim, LLP, CPAs.

**B. Consideration and Adoption of Resolution No. 570, Refunding of Series 2008 Certificates of Participation (COPS)**

Adoption of Resolution No. 570 allows for the refunding of the Series 2008 COPS.

Suggested Actions: A MOTION to Adopt Resolution No. 570, approving lease financing with CSDA Finance Corporation, authorizing execution of related documents, and approving execution, delivery and sale of not to exceed \$14,460,000 principal amount of refunding Series 2008 certificates of participation.

**C. Consideration and Approval of Three Year Rental Agreement Between the District and Journey the Church for the Use of District Property**

Approval renews an updated three-year rental Agreement between the District and Journey the Church (Renter).

Suggested Actions: A MOTION to Approve the updated three-year rental Agreement between the District and Journey the Church (Renter).

**D. Consideration and Approval of Bid Award for Parking Lot Resurfacing at Camarillo Grove Park to J & H Engineering**

Approval of bid award allows for the paving of the Camarillo Grove parking lot to begin.

Suggested Actions: A MOTION to Approve and award the bid for parking lot resurfacing at Camarillo Grove Park to J & H Engineering in the amount of \$174,175.00.

**E. Branding – Park Signs**

Approval allows for replacement of needed park signs along with landscaping.

Suggested Actions: A MOTION to Approve the list of replacement park signs and allow staff to begin landscaping.

**9. INFORMATIONAL ITEMS, which do not require action, will be reported by members of the Board and staff:**

- A. Chairman Dixon
- B. Ventura County Special District Association/California Special District Association
- C. Santa Monica Mountains Conservancy
- D. Standing Committees – Liaison, Finance and Personnel
- E. Foundation for Pleasant Valley Recreation and Parks
- F. General Manager’s Report

**10. ORAL COMMUNICATIONS-** Informal items from Board Members or staff not requiring action.

**11. ADJOURNMENT**

**Notes:** The Board of Directors reserves the right to modify the order in which agenda items are heard. Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the Friday preceding the Wednesday Board meeting.

**Announcement:** Public Comment: Members of the public may address the Board on any agenda item before or during consideration of the item. [Government Code section 54954.3] Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.